

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Village Board Minutes
Tuesday, December 05, 2023
6:30 PM

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Gustafson

Present: Trustee Babcock, Petty, Plock, Mallicoat, Wright

Absent: Trustee Sima

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

5. PRESIDENT'S REPORT – Carol Gustafson

- 5.1.**Recognition of Sgt. Robert Lewis, Ofc. Greg Yalden, & Ofc. Anna Podgorny for their recent lifesaving actions.

Chief Hawley recognized and presented awards to Officer Anna Podgorny, Officer Greg Yalden and SGT Robert Lewis. Chief Hawley provided the board with an overview of the incident involving officers responding to a fire at a two-story family residence on November 12th. The incident involved officers trying to force entry into the apartment by kicking and using a 2-by-4 as RAM, but with no success. Sergeant Lewis entered the smoke-filled stairway and rescued two children from the back bedroom, picking up one child in a crib. Fire Chief Bergeron presented all three with awards recognizing and thanking the officers for their efforts.

6. TREASURER'S REPORT – Mark Olson

6.1.Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of \$75,732.00

Payroll expenses: \$98,650.46

Cash on hand after payment of the bills \$8,069,298.37

Motor Fuel expenditures: \$0

Cash on hand in the Motor Fuel fund is: \$1,472,745.42

6.2.Approval of Bills

President Gustafson entertained a motion,

Trustee Mallicoat made a motion to approve,

Second by Trustee Babcock

Roll Call Vote: Trustee Mallicoat, Wright, Babcock, Plock and Petty - YES.

Absent: Trustee Sima

Motion Passed: 5-0-0

6.3. Year to Date, Revenues and Expenditures

President Gustafson referred the board to the packets to review year to date ending October 31st, 2023.

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1. Approval of Minutes from the November 21, 2023 Village Board Meeting

President Gustafson entertained a motion,

Trustee Petty made a motion to approve,

Second by Trustee Wright,

Discussion: None

Roll Call Vote: Trustee Babcock, Mallicoat, Petty, Wright and Plock- YES.

Absent: Trustee Sima

Motion Passed: 5-0-0

7.2. Approval of Ordinance 2023-R60, Approval of authorizing the Village of Roscoe to cast a ballot in the 2023 IMRF Executive Trustee Election

President Gustafson entertained a motion,

Trustee Mallicoat made a motion to approve Sue Stanish,

Second by Trustee Petty,

Discussion: None

Roll Call Vote: Trustee Wright, Petty, Mallicoat, Plock and Babcock- YES.

Absent: Trustee Sima

Motion Passed: 5-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

None

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

9.1. Approval of Ordinance 2023-18, approval of amendments to Chapter 22, Article I, Sec. 2-121 of the Village of Roscoe Code of Ordinances related to position of Village Administrator.

First Reading only:

Trustee Mallicoat stated he has given a few notes for Attorney Kurlinkas to review
Trustee Petty, stated she would like everything referred to Village President and Board of Trustees to clean up the language and make it uniformed. Attorney Kurlinkas stated sure he can clean that up. Trustee Petty also inquired about the term removal and selection process, Attorney Kurlinkas stated its an appointed position. Trustee Petty requested that the wording be changed and Attorney Kurlinkas stated that it's the boards ordinance you can do that.

Trustee Plock stated he would prefer it be 4 Trustees in favor not a tie breaker vote. Currently it is 4 Trustees and with an appointed position the Village Board votes the President does not vote. Trustee Mallicoat inquired if the Village Administrators answers to the board, and Attorney Kurlinkas stated yes and read off the section of the ordinance. Trustee Plock stated he understands the rush, but this should have gone to Committee instead of Board.

9.2.Approval of Resolution 2023-R61, a resolution approving an employment agreement with Josef Kurlinkus to serve in the position of Village Administrator.

First Reading Only:

Trustee Mallicoat stated he has spoken to Attorney Kurlinkas regarding the clean up of the language. Trustee Mallicoat stated this should have also went to Committee first so that the board could review. Trustee Mallicoat questioned the clause where it stated that the board can only go thru administrator before any employees. Attorney Kurlinkas stated this was set in the past to set boundaries. Trustee Mallicoat stated it needs to be cleaned up and if any board members have issues or questions with the resolution to reach out to Attorney Kurlinkas.

In summary:

The role of the village administrator was discussed, with the president and board of trustees to appoint and oversee the administrator. The president's role in the decision-making process was clarified, with emphasis on presenting matters to the board for their decision. The need for at least four trustee votes in favor of a decision was highlighted. The administrator's reporting line was a point of contention, with a consensus leaning towards reporting to the board. The meeting also discussed the scope of Village's responsibilities and potential conflicts of interest. The need for a village attorney was clarified, with some legal matters that could be handled in-house and others requiring an outside attorney. The importance of transparency and comprehensive discussion was stressed throughout the meeting.

9.3.Approval of Resolution 2023-R62, a resolution approving the issuance of an RFP for DUI & Traffic Prosecution.

President Gustafson entertained a motion to suspend rules,
Trustee Petty made a motion to approve,
Second by Trustee Plock,
Roll Call Vote: Trustee Wright, Mallicoat, Plock, Petty and Babcock- YES.
Absent: Trustee Sima
Motion Passed: 5-0-0

President Gustafson entertained a motion,
Trustee Plock made a motion to approve,
Second by Trustee Mallicoat,
Discussion: Attorney Kurlinkas provided an overview to the board of the RFP process expecting a turnaround of 3 weeks. Expecting several firms or attorneys from the area to consider. Trustee Mallicoat inquired if this is a decision to select or lowest price. Attorney Kurlinkas stated the board would review and approve.
Roll Call Vote: Trustee Babcock, Petty, Plock, Mallicoat and Wright - YES.
Absent: Trustee Sima
Motion Passed: 5-0-0

9.4.Approval of Resolution 2023-R63, authorizing an agreement for removal of demolition debris at 10561 Pearl Street

President Gustafson entertained a motion,
Trustee Mallicoat made a motion to approve,
Second by Trustee Plock,
Roll Call Vote: Trustee Petty, Babcock, Wright, Plock and Mallicoat - YES.
Absent: Trustee Sima
Motion Passed: 5-0-0

President Gustafson entertained a motion,
Trustee Mallicoat made a motion to approve,
Second by Trustee Plock,
Discussion: Trustee Mallicoat stated he did reach out to Troy to see if other quotes were received, and it was stated no other company wanted to provide one. Troy is satisfied with the company and they do specialize in demolishing. Trustee Mallicoat stated he did request public works to keep an eye on the fence to ensure kids weren't going in there. He thanked public works for the assistance in this.
Roll Call Vote: Trustee Plock, Petty, Wright, Babcock and Mallicoat - YES.
Absent: Trustee Sima
Motion Passed: 5-0-0

10. ACTION FROM LIQUOR COMMISSION

President Gustafson summarized and requested this to be done as consent,

10.1. 2024 Liquor License Renewals

- 10.1.1. Approval of Four (4) Class "A" renewal applications
[Full Liquor - On & Off Premises Consumption]
- 10.1.2. Approval of Eleven (12) Class "BL" renewal applications
[Full Liquor - On Premises Consumption, Boutique Gaming]
- 10.1.3. Approval of One (1) Class "BP" renewal applications
[Full Liquor - On Premises Consumption, Brew Pub]
- 10.1.4. Approval of Eight (8) Class "C" renewal applications
[Full Liquor - Off Premises Consumption]
- 10.1.5. Approval of One (1) Class "D" renewal applications
[Beer & Wine - On Premises Consumption]
- 10.1.6. Approval of Six (6) Class "F" renewal applications
[Full Liquor - On Premises Consumption]
- 10.1.7. Approval of Two (2) Class "G" renewal applications

[Beer & Wine - Off Premises Consumption]

10.1.8. Approval of One (1) Class “CT” renewal applications
[Full Liquor Off Premises Consumption, Catering Retailer]

President Gustafson entertained a motion,
Trustee Plock made a motion to approve 10.1.1 to 10.1.8,
Second by Trustee Wright,
Roll Call Vote: Trustee Plock, Petty, Wright, Babcock and Mallicoat - YES.
Absent: Trustee Sima
Motion Passed: 5-0-0

11. OLD BUSINESS

Trustee Mallicoat inquired about the demolishing of the house on Main Street, and asked if this was in the budget? It was stated yes, and Trustee Plock suggested that they include tree removal for this as well, as it may be cheaper.

12. PUBLIC COMMENT (limited to 3 minutes per speaker)

13. EXECUTIVE SESSION (if necessary)

14. ADJOURNMENT

President Gustafson entertained a motion,
Trustee Plock made a motion to approve,
Second by Trustee Wright,
Roll Call Vote: Trustee Plock, Petty, Wright, Babcock and Mallicoat - AYE
Absent: Trustee Sima
Motion Passed: 5-0-0