

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Village Board Minutes
Tuesday, November 21, 2023
6:30 PM

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Gustafson

Present: Trustee Babcock, Petty, Plock, Mallicoat, Sima and Wright

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT’S REPORT – Carol Gustafson

On Wednesday November 22, 2023, there will be a meeting regarding Hometown Holiday Event. President Gustafson requested that members be there for ½ hour to participate / assist with event, stating she is passing the sheet around to the board to sign up. The event is Saturday December 9, 2023.

Troy provided an update on Porter Park, stating that the upstairs loft still needs to be stained along with adding a throw rug. The bump out area still needs to be redone. There is a little bit of drywall that needs to be taken out. Currently looking at new roof and windows for next year. The kitchen area will be updated, and some touch up painting. The cabin is hoped to be ready by spring. Currently June 1st according to Administrator Sanders. Trustee Plock questioned the dates provided and he hopes the cabin will be ready as soon as possible. Trustee Plock inquired about hiring a private contractor to do the remainder updates so that the cabin can be rented out as soon as possible. Troy stated that the railing is finished and up.

6. TREASURER’S REPORT – Mark Olson

6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$469,139.09**.

Payroll expenses: **\$94,077.68**

Cash on hand after payment of the bills **\$8,203,736.49**

Motor Fuel expenditures: **\$0**

Cash on hand in the Motor Fuel fund is: **\$1,466,268.37**.

6.2. Approval of Bills

President Gustafson entertained a **motion**,

Trustee Petty made a **motion to approve**,
Second by Trustee Sima,
Discussion: Reference to invoice #100177 Ancel and Glink – No for Mallicoat and Plock
Roll Call Vote: Trustee Plock, Mallicoat, Sima, Wright, Petty, and Babcock- YES.
Motion Passed: 6-0-0

6.3. Year to Date, Revenues and Expenditures
No Discussion

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1. Approval of Minutes from the **November 07, 2023**, Village Board Meeting

President Gustafson entertained a **motion**,
Trustee Sima made a **motion to approve**,
Second by Trustee Plock,
Roll Call Vote: Trustee Wright, Sima, Mallicoat, Plock, Petty, and Babcock - YES.
Motion Passed: 6-0-0

7.2. Approval of a Special Event permit for the annual **Hometown Holiday Community Event on December 9, 2023**, including a partial closure of Main Street.

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Babcock,
Roll Call Vote: Trustee Mallicoat, Plock, Babcock, Petty, Sima, and Wright- YES.
Motion Passed: 6-0-0

7.3. Approval of the **2024 Meeting Schedule** for the Village Board and Committee of the Whole.

President Gustafson entertained a **motion**,
Trustee Wright made a **motion to approve**,
Second by Trustee Sima,
Discussion: Trustee Plock inquired about the meetings in January, as well as to include the extra planning meetings? Trustee Sima asked why there is only one meeting in January? Trustee Plock responded stating it is for a break as it comes right after the holiday. President Gustafson stated currently we have two meetings in January, Administrator Sanders stated in the past we have done 1 meeting in January in between the originally scheduled meetings as the 1st and 3rd Tuesday.
Roll Call Vote: Trustee Wright, Sima, Babcock, Petty, Plock and Mallicoat - YES.
Motion Passed: 6-0-0

7.4. Approval of the **2024 Village of Roscoe Holiday Schedule**.

President Gustafson entertained a **motion**,
Trustee Petty made a **motion to approve**,
Second by Trustee Wright,
Roll Call Vote: Trustee Mallicoat, Petty, Babcock, Sima, Plock, and Wright - YES.
Motion Passed: 6-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1. Approval of **Ordinance 2023-17**, approval of amendments to Chapter 110, Article IV, Sec. 11-93 of the Village of Roscoe Code of Ordinances eliminating Contractor Registration within the Village of Roscoe.

President Gustafson entertained a **motion**,
Trustee Babcock made a **motion to approve**,
Second by Trustee Sima,
Roll Call Vote: Trustee Petty, Plock, Wright, Sima, Mallicoat and Babcock - YES.
Motion Passed: 6-0-0

8.2. Approval of **Resolution 2023-R56**, authorizing a five-year agreement with Johnson Controls for inspection of backflow prevention devices and various equipment related to fire detection and suppression at various village owned properties.

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Babcock
Roll Call Vote: Trustee Wright, Sima, Petty, Mallicoat, Babcock and Plock - YES.
Motion Passed: 6-0-0

8.3. Approval of **Resolution 2023-R57**, adopting revised job descriptions, classification schedules, and updated wage scales for full-time employees of the Village of Roscoe public works department.

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Mallicoat,
Roll Call Vote: Trustee Mallicoat, Petty, Sima, Wright, Babcock, and Plock - YES.
Motion Passed: 6-0-0

- 8.4.** Approval of **Resolution 2023-R58**, approving an agreement for the purchase of real property located at 5466 Bridge Street, Roscoe, Illinois

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to approve**,

Second by Trustee Wright,

Discussion: Trustee Mallicoat requested a list of the properties purchased this year along with a map of where the properties are located and owned by Village.

Roll Call Vote: Trustee Petty Mallicoat, Babcock, Wright, Plock, and Sima - YES.

Motion Passed: 6-0-0

- 8.5.** Approval of **Resolution 2023-R59**, establishing the estimated tax levy for tax year 2023.

President Gustafson entertained a **motion**,

Trustee Sima made a **motion to approve**,

Second by Trustee Babcock,

Roll Call Vote: Trustee Babcock, Mallicoat, Plock, Petty, Wright, and Sima - YES.

Motion Passed: 6-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

Trustee Babcock inquired about discussions on the ceramic place as there been an action, Administrator Sanders stated no.

10. OLD BUSINESS

Trustee Mallicoat inquired if the Village got the lights in the back of park, and Administrator Sanders stated it has been added to budget.

11. PUBLIC COMMENT (limited to 3 minutes per speaker)

None

12. EXECUTIVE SESSION (if necessary)

President Gustafson entertained a **motion move into Executive Closed Session**,

Trustee Plock made a **motion to approve**,

Second by Trustee Wright,

Roll Call Vote: Trustee Babcock, Petty, Wright, Mallicoat, Sima and Plock - YES.

Motion Passed: 6-0-0

President Gustafson entertained a **motion move return into Open Session**,

Trustee Plock made a **motion to approve**,

Second by Trustee Wright,

Roll Call Vote: Trustee Babcock, Petty, Wright, Mallicoat, Sima and Plock - YES.

Motion Passed: 6-0-0

13. ADJOURNMENT

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Mallicoat,
Roll Call Vote: ALL IN FAVOR AYE - YES.
Motion Passed: 6-0-0