

**VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073**

**Village Board Minutes  
Tuesday, November 07, 2023  
6:00 PM**

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING IN PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Trustee Babcock, Petty, Mallicoat, Sima, Wright and Plock (late)  
President Gustafson

**4. EXECUTIVE SESSION**

**4.1.** Closed Session of the Village Board pursuant to §2(c)(11) of the Illinois Open Meeting Act to discuss pending litigation.

President Gustafson entertained a **motion to enter into closed session**,  
Trustee Petty made a **motion to approve**,  
**Second** by Trustee Wright,  
Roll Call Vote: Trustee Wright, Sima, Mallicoat, Petty and Babcock - YES.  
Trustee Plock – Absent (Late)  
Motion Passed: 5-0-0

President Gustafson entertained a **motion return to open session**,  
Trustee Petty made a **motion to approve**,  
**Second** by Trustee Sima,  
Roll Call Vote: Trustee Babcock, Petty, Plock, Mallicoat, Sima and Wright - YES.  
Motion Passed: 6-0-0

**NO ACTION TAKEN**

**5. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Ms. Diane LaForge, President of 50 North presented information on the organization. Ms. LaForge stated that 50 North is a 501(c)3 organization that meets twice monthly in the Roscoe, Rockton and South Beloit Community. They have an average of 40-50 people per event and 30 percent are from Roscoe. 50 North provides monthly activities and information for local seniors from crafting, games to seminars such as Medicare/Medicaid. Ms. LaForge thanked the Village Boards support this year and hoping the Village will consider financial support this year as well as promoting the organization in the community. Along with Ms. LaForge were members of the 50 North Board, Ms. Jeannie Nicolas and Roxanne Smith.

## 6. PRESIDENT'S REPORT – Carol Gustafson

6.1. Presentation of the FY 2022 audited financial statements by Baker Tilly US, LLP President Gustafson provided a brief summary of the financial statement, and encouraged the board to review the report. President Gustafson saw no problems or deficiencies. Should the board have any questions to direct to the treasurer Mark Olson.

Treasurer Olson gave the credit to Steve Stromquist for a job well done with the reports and audits.

## 7. TREASURER'S REPORT – Mark Olson

### 7.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$170,194.89**

Payroll expenses: **\$93,364.42**

Cash on hand after payment of the bills **\$8,379,072.36**

Motor Fuel expenditures: **\$35,791.45**

Cash on hand in the Motor Fuel fund is: **\$1,466,268.37**

### 7.2. Approval of Bills

President Gustafson entertained a **motion**,  
Trustee Petty made a **motion to approve**,  
**Second** by Trustee Babcock,

Discussion: Trustee Petty inquired about the Rockford Structures, what is left? President Gustafson stated there is 2.5% withheld for finish work. Contractor was completing this and should be able to close project out by next meeting. Trustee Petty asked when will the fence go up? Brandon Boggs stated snow plow season is coming up and will need to get with Public Works. Trustee Wright inquired about the Tom Peck Ford, Chief Hawley stated all the vehicles are Fords and there is an agreement with Tom Peck Ford for service.

Roll Call Vote: Trustee Babcock, Wright, Plock, Petty, Mallicoat and Sima- YES.

Motion Passed: 6-0-0

**7.3.** Year to Date, Revenues and Expenditures  
To be given on next meeting

**8. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**8.1.** Approval of Minutes from the **October 17, 2023** Village Board Meeting

President Gustafson entertained a **motion**,  
Trustee Sima made a **motion to approve**,  
**Second** by Trustee Mallicoat,  
Roll Call Vote: Trustee Wright, Petty, Mallicoat, Plock, Sima and Babcock - YES.  
Motion Passed: 6-0-0

**9. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**9.1.** Approval of **Resolution 2023-R53**, approval of an agreement with Fehr-Graham & Associates for additional design services for an existing agreement with Fehr Graham for the reconstruction of Willowbrook Road [Supplemental Agreement/Change Order #2].

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Wright,  
Roll Call Vote: Trustee Mallicoat, Sima, Wright, Babcock, Petty and Plock- YES.  
Motion Passed: 6-0-0

**9.2.** Approval of **Resolution 2023-R54**, approval of an agreement with Fehr-Graham & Associates for additional design services for an existing agreement with Fehr Graham for the reconstruction of Love Road [Supplemental Agreement/Change Order #2].

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Petty,  
Roll Call Vote: Trustee Plock, Petty, Babcock, Wright, Mallicoat and Sima- YES.  
Motion Passed: 6-0-0

**10. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

**10.1.** Approval of conference and travel expenses for Trustee Mike Wright to attend the 2023 Illinois Main Street Conference in Pontiac, Illinois on Tuesday, November 14, 2023 & Wednesday, November 15, 2023.

Conference Registration: \$129.00  
Travel/Hotel/Per Diem Expenses: \$410.63  
Total: \$539.63

President Gustafson entertained a **motion to suspend rules**,  
Trustee Babcock made a **motion to approve**,  
**Second** by Trustee Sima,  
Roll Call Vote: Trustee Sima, Babcock, Mallicoat, Plock, Wright and Petty - YES.  
Motion Passed: 6-0-0

President Gustafson entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**,  
**Second** by Trustee Plock,  
Roll Call Vote: Trustee Petty, Wright, Mallicoat, Sima, Plock and Babcock- YES.  
Motion Passed: 6-0-0

- 10.2.** Approval of **Resolution 2023-R55**, authorizing an agreement with Fehr-Graham & Associates, to provide a Phase I Environmental Site Assessment for a potential acquisition of property by the Village (NTE: \$2300.00).

President Gustafson entertained a **motion to suspend rules**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Babcock,  
Roll Call Vote: Trustee Babcock, Sima, Petty, Wright, Plock and Mallicoat - YES.  
Motion Passed: 6-0-0

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Wright,  
Roll Call Vote: Trustee Babcock, Petty, Sima, Wright, Mallicoat and Plock - YES.  
Motion Passed: 6-0-0

- 10.3.** Approval of **Ordinance 2023-16**, approving a Variance to increase the maximum allowable height of a privacy fence in the front yard setback from 4'-0' to 6'-0' at 5568 Gray Eagle Road (PIN: 08-04-402-003)

President Gustafson entertained a **motion to suspend rules**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Mallicoat,  
Roll Call Vote: Trustee Babcock, Sima, Petty, Wright, Plock and Mallicoat - YES.  
Motion Passed: 6-0-0

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to approve**,

**Second** by Trustee Babcock

**Discussion: Administrator Sanders provided a quick recap of the variance request, providing the exhibits.**

Roll Call Vote: Trustee Mallicoat, Sima, Babcock, Petty, Plock - YES.

Trustee Wright and President Gustafson - NO

Motion Passed: 5-2-0

## **11. OLD BUSINESS**

President Gustafson provided an update on the Halloween Event stating it was so successful that it has overgrown Porter Park. It is considered to moving to Riverside Park, which then would need to move the Mud Volleyball further into the park. There were also concerns with the Mud Volleyball with the alcohol. Concerns were addressed with the tailgating and the alcohol consumption. Trustee Wright stated there needs to be a sit down with the event coordinators of KNIB, as he feels there was issues with security, and alcohol consumption. He is not a fan of tailgating, and feels there needs to be a discussion, as there should be a beer tent to control the consumption and keep event away from the parking lot. Trustee Wright threw out the idea of you can not leave once done. This would help control the consumption of alcohol. Trustee Petty stated she would like to investigate the position of sand volleyball. Trustee Mallicoat stated that he feels the Mud Volleyball could be moved further into the park, as it has grown. He feels the village needs to wrap their arms around it taking back some control with the alcohol consumption. Trustee Plock stated moving in further into the flood plain would be preferred having a bigger open area. Trustee Plock feels the alcohol needs to be controlled. Trustee Sima stated there are 20- and 30-year old's present all day drinking, as there was no vendor. There should be security, no one allowed in and out of the parking lot. Trustee Babcock asked if there was a liability if someone is hurt? Attorney Kurlinkas stated generally no. Trustee Babcock stated he is not a fan of mud volleyball and has really no opinion. If Porter Park is a bigger draw then we should focus on that.

Trustee Sima wanted to say thank you to 50 North, and he was pleased with the information provided.

## **12. PUBLIC COMMENT (limited to 3 minutes per speaker)**

## **13. EXECUTIVE SESSION (if necessary)**

## **14. ADJOURNMENT**

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to approve,**  
**Second** by Trustee Wright,  
All in favor AYE – no objections.