

**VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073**

**Village Board Minutes  
Tuesday, October 03, 2023  
6:30 PM**

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING  
IN PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: President Gustafson

Present: Trustee Wright, Petty, Mallicoat, Plock, Sima, and Babcock

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Terry Brock brought forth the issue of Hidden Creek and he has been out there twice. He stated there are no issues with property, business, sound at minimum, and traffic. This is a great business and reputable and well run. He feels that the Village made a mistake with turning Hidden Creek down and would appreciate if next time the Village takes more time in their decision. He also mentioned the mural and feels you cannot distinguish what it is.

Nick Sommer introduced himself, stating he purchased the building on the corner of Bridge Street and Mainstreet. This was the American Family insurance building owned by Melody Broege. He will be operating his business Country Financial from the top floor and there will be a small coffee shop on the lower level. Mr. Sommer stated he is excited for this opportunity and currently can not release the name of the coffee but excited for the opportunity.

**5. PRESIDENT'S REPORT – Carol Gustafson**

**6. TREASURER'S REPORT – Mark Olson**

**6.1. Cash Report and Bills**

The total bills to be submitted for approval are expenditures per list of **\$95,712.85**

Payroll expenses: **\$97,854.50**

Cash on hand after payment of the bills **\$8,226,942.88**

Motor Fuel expenditures: **\$0**

Cash on hand in the Motor Fuel fund is: **\$1,393,780.88**

**6.2. Approval of Bills**

President Gustafson entertained a **motion**,  
Trustee Petty made a **motion to approve**,  
**Second** by Trustee Plock,

Roll Call Vote: Trustee Wright, Petty, Mallicoat, Plock, Sima, and Babcock - YES.  
Motion Passed: 6-0-0

**6.3. Year to Date, Revenues and Expenditures**  
To be done at end of month

**7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**7.1. Approval of Minutes from the September 19, 2023, Village Board Meeting**

President Gustafson entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**,  
**Second** by Trustee Petty,

Roll Call Vote: Trustee Petty, Mallicoat, Plock, Sima, Babcock, and Wright - YES.  
Motion Passed: 6-0-0

**8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**8.1. Approval of Ordinance 2023-13, approving a Map Amendment from the R1: Single-Family Residential District to the CR: Commercial Retail District for a property commonly known as 10915 Main Street (PIN: 04-33-404-101)**

President Gustafson entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**,  
**Second** by Trustee Plock,

Discussion: President Gustafson provided a visual for the board, stating the plan is to renovate a single-story home as well as build out the remainder of the property within the next 5 years. Parking will be done in the back. Administrator Sanders stated that Mr. Nichols will be improvements to the building, with color and central air. He will modify front entrance and inside for ADA requirements.

Roll Call Vote: Trustee Babcock, Mallicoat, Petty, Plock, Sima, and Wright - YES.  
Motion Passed: 6-0-0

**8.2. Approval of Ordinance 2023-13, approving a Variance to increase the maximum allowable height of a privacy fence in the front yard setback from 4'-0' to 6'-0" at 5267 Frankie's Lane (PIN: 04-33-353-005)**

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Babcock,

Roll Call Vote: Trustee Wright, Sima, Plock, Petty, Mallicoat and Babcock - YES.  
Motion Passed: 6-0-0

- 8.3.** Approval of **Resolution 2023-R46**, approving revisions to the Village of Roscoe Personnel Policy #: 04-02 related to **Vacation** policy.

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Babcock,  
Roll Call Vote: Trustee Petty, Plock, Sima, Wright, Mallicoat and Babcock - YES.  
Motion Passed: 6-0-0

- 8.4.** Approval of **Resolution 2023-R47**, approving revisions to the Village of Roscoe Personnel Policy #: 04-03 related to the Village's Sick Leave policy.

President Gustafson entertained a **motion**,  
Trustee Wright made a **motion to approve**,  
**Second** by Trustee Plock,  
Roll Call Vote: Trustee Plock, Sima, Wright, Babcock, Mallicoat and Petty - YES.  
Motion Passed: 6-0-0

- 8.5.** Approval of **Resolution 2023-R48**, approving an agreement with Morton Salt for the purchase of salt for the 2023-2024 Ice and Snow Season.

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Wright,  
Roll Call Vote: Trustee Wright, Sima, Plock, Petty, Mallicoat and Babcock - YES.  
Motion Passed: 6-0-0

- 8.6.** Approval of a Special Event Permit for the Stateline Chamber of Commerce Pour in the Park (Leland Park – October 2023)

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Wright,  
Discussion: Wright inquired about the Logo and President Gustafson stated she has reached out and asked them to change it. President Gustafson inquired if the board wants to set the number of limit of tickets per person.

Trustee Plock make motion to amend the permit to include the number to 15 3oz pours.  
Trustee Wright second motion  
Roll Call Vote: Trustee Babcock, Mallicoat, Petty, Plock, Sima, and Wright -YES

Motion passed 6-0-0

Now to approve with amendment

Roll Call Vote: Trustee Mallicoat, Petty, Plock, Sima, Wright, and Babcock - YES.

Motion Passed: 6-0-0

- 8.7.** Approval of **Resolution 2023-R49**, approving a memorandum of understanding with the Kinnikinnick Community Consolidated Schools District No. 131 related to the Handle With Care notification initiative.

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to approve**,

**Second** by Trustee Babcock,

Roll Call Vote: Trustee Babcock, Mallicoat, Petty, Plock, Sima, and Wright - YES.

Motion Passed: 6-0-0

## **9. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

- 9.1.** Approval of **Resolution 2023-R50**, approving of the acquisition of two 2023 Ford Police Interceptor Utility Vehicles under the terms of the Village's Master Lease Agreement with Enterprise Fleet Management Inc., for use by the Roscoe Police Department.

President Gustafson entertained a **motion to suspend rules**,

Trustee Mallicoat made a **motion to approve**,

**Second** by Trustee Wright,

Roll Call Vote: Trustee Wright, Sima, Plock, Petty, Mallicoat and Babcock - YES.

Motion Passed: 6-0-0

President Gustafson entertained a **motion**,

Trustee Petty made a **motion to approve**,

**Second** by Trustee Mallicoat,

Roll Call Vote: Trustee Mallicoat, Petty, Plock, Sima, Wright, and Babcock - YES.

Motion Passed: 6-0-0

## **10. OLD BUSINESS**

Brandon Boggs- Village Engineer provided update regarding Main Street. Mr. Boggs spent some time with ComEd in reference to the electrical configuration. Mr. Boggs stated it's a large cost, major issue is figuring out the cost sharing with ComEd, and if relocated underground who is responsible. Currently there is an estimate from their engineer design team. Next steps are meeting with ComEd engineering design team, working out several issues as well as the construction timeline. This may take 4-6 months, and currently no funding although going after grant funding. Administrator Sanders stated there are several variables to work through on this.

Chief Hawley provided an update on the hiring process, stating there was a test on Saturday with 61 people of interests, and 31 completed applications. Chief Hawley stated that 15 showed up for written test, with only 7 passing. He is currently looking at November 1<sup>st</sup> finalist will be

listed, then conditional offers, with psychic tests and academy.

Troy, provided update on the Porter Park Cabin, stating the company went beyond and the Cabin looks beautiful. They fixed a lot of drafts, and the wooden ramp has been replaced. Ceiling fans and new vents have been installed; everything is looking really nice.

President Gustafson thanked Janel for all her assistance with coordination of schedule and events.

Trustee Plock inquired if anyone would be interested in keeping the October 24<sup>th</sup> meeting on Tuesday to discuss Parks and facilities since we are coming up onto budget times. Trustee Wright stated that would be a lot of Tuesdays for this month of October. Trustee Petty wanted to know what the goal is. Trustee Plock stated it was to get a discussion going and a plan for budget time there are more parks not just Porter Park and Leland. Trustee Sima stated it is a great idea, but for rules of order and consistency and determine dates. Trustee Sima suggested getting a schedule for topics and discussed in advance, however, make it consistent. Trustee Plock stated technically there was supposed to be a meeting on the 10<sup>th</sup> now being moved to the 24<sup>th</sup>. Trustee Mallicoat stated he would like to see it done on the 10<sup>th</sup>, that this time of year we will be busier due to budget. Trustee Gustafson inquired who would be available on the 10<sup>th</sup>? Trustee Mallicoat, Sima, Petty, Plock, Wright, Babcock are all available. This will now be discussed on the 10<sup>th</sup>. This will be posted to public.

**11. PUBLIC COMMENT (limited to 3 minutes per speaker)**

None

**12. EXECUTIVE SESSION (if necessary)**

None

**13. ADJOURNMENT**

President Gustafson entertained a **motion**,  
Trustee Petty made a **motion to approve**,  
**Second** by Trustee Wright,  
All in Favor Aye  
Motion Passed: 6-0-0