

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Village Board Minutes
Tuesday, September 5, 2023
6:30 PM**

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING
IN PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Gustafson

Present: Trustee Babcock, Petty, Plock, Mallicoat, Wright

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Carol Gustafson

President Gustafson thanked the members of the Village Staff for getting the Fall Festival come about. President Gustafson thanked everyone for all their efforts in getting residential roads in place, getting electrical in place, organizing the parade, as well as answering questions. President Gustafson invited everyone to participate in the Festival as well as parade.

6. TREASURER'S REPORT – Mark Olson

6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$1,334,590.57**

Payroll expenses: **\$91,879.35**

Cash on hand after payment of the bills **\$8,495,202.73**

Motor Fuel expenditures: **\$41,682.75**

Cash on hand in the Motor Fuel fund is: **\$1,468,152.67**

6.2. Approval of Bills

President Gustafson entertained a **motion**,

Trustee Petty made a **motion to approve**,

Second by Trustee Wright,

Discussion: Trustee Mallicoat, inquired how many more bills for Ancel Glink, current bill is \$4200 when will we receive update? Attorney Kurlinkas stated it would be sometime in the next couple weeks, Administrator Sanders stated they will present October. Attorney Kurlinkas stated motion

to dismiss was file, and waiting for response. Trustee Mallicoat stated the Village has paid now over \$6200 and no discussion yet, when will we receive information? Administrator Sanders stated we should get one monthly, his understanding is the Village file a motion to dismiss, they have time to respond to motion and then the Village has time to respond to their response, then a hearing. Attorney Kurlinkas stated the charges are for preparing motions, and a hearing is scheduled for October 26, most likely an executive session will be held in October. Trustee Mallicoat wanted it noted he is a no on this bill. Trustee Mallicoat, inquired about the breakfast for \$156.30, President Gustafson stated it was for Senator Chesney, a member of his staff, Tricia Diduch of Rockton, Scott Sanders and self. President Gustafson this is when Senator Chesney did his tour of the Village.

Trustee Petty inquired about the Rock Road Companies, how much was withheld, Brandon stated 5% and a good portion completed at point of request. Still waiting on other documentation, so they can be paid the difference. Brandon stated that the signs are down, a few touch ups on Sagewood need work should be completed by end of week. Brandon stated final payment will be done after punch list and final inspection, hoping to close out by next board meeting.

Roll Call Vote: Trustee Sima, Wright, Babcock, Petty and Mallicoat - YES. Trustee Mallicoat with exception to Ancel Glink
Trustee Plock - NO
Motion Passed: 5-1-0

6.3. Year to Date, Revenues and Expenditures
No action or discussion, will be provided on next meeting

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1. Approval of Minutes from the **August 15, 2023** Village Board Meeting

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion to approve**,
Second by Trustee Sima,
Roll Call Vote: Trustee Plock, Babcock, Petty, Mallicoat, Sima and Wright- YES.
Motion Passed: 6-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1. Approval of **Resolution 2023-R45**, authorizing the entering into an agreement for a mosquito management program with Clarke Environmental Mosquito Management, Inc.

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion to approve**,
Second by Trustee Plock,
Roll Call Vote: Trustee Mallicoat, Sima, Babcock, Petty, Wright and Plock - YES.
Motion Passed: 6-0-0

8.2. Approval of **Resolution 2023-R46**, approval of an agreement with Fehr-Graham &

Associates for additional design services for an existing agreement with Fehr Graham for the reconstruction of Willowbrook Road.

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Mallicoat,
Roll Call Vote: Trustee Sima, Wright, Plock, Mallicoat, Petty and Babcock - YES.
Motion Passed: 6-0-0

8.3. Approval of **Resolution 2023-R47**, approval of an agreement with Fehr-Graham & Associates for additional design services for an existing agreement with Fehr Graham for the reconstruction of Love Road.

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Petty,
Roll Call Vote: Trustee Mallicoat, Plock, Babcock, Petty, Sima and Wright- YES.
Motion Passed: 6-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

9.1. Approval of **Resolution 2023-R48**, authorizing the entering into an agreement with Thayer Lighting to furnish and install new lighting in Porter Park Cabin for a quoted amount NTE \$15,000.00

President Gustafson entertained a **motion to suspend rules**,
Trustee Plock made a **motion to approve suspend**,
Second by Trustee Wright,
Roll Call Vote: Trustee Babcock, Wright, Sima, Petty, Plock and Mallicoat - YES.
Motion Passed: 6-0-0

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Sima,
Roll Call Vote: Trustee Sima, Plock, Babcock, Petty, Wright and Mallicoat- YES.
Motion Passed: 6-0-0

9.2. Approval of travel expenses for elected officials and staff attendance at the 2023 Illinois Municipal League Annual Conference, September 21-23, estimated expenses of \$1,200.00 per attendee.

President Gustafson entertained a **motion to suspend rules**,
Trustee Plock made a **motion to approve suspend**,
Second by Trustee Sima,
Roll Call Vote: Trustee Sima, Wright, Babcock, Petty, Mallicoat and Plock - YES.

Motion Passed: 6-0-0

President Gustafson entertained a **motion for attendee Scott Sanders,**
Trustee Plock made a **motion to approve Scott Sanders to attend IML with estimated expenses of \$1200,**

Second by Trustee Wright,

Roll Call Vote: Trustee Wright, Sima, Petty, Mallicoat, Plock and Babcock - YES.

Motion Passed: 6-0-0

10. OLD BUSINESS

Trustee Plock would like to restart planning sessions once a month, bringing in Village Staff as well, to sit down have conversations based off individual topics. With the idea of focusing on one item during this time. Administrator Sanders asked for it to be quarterly? Trustee Mallicoat stated this was done in the past, it was a separate meeting held at North Pointe. This was still a meeting and posted to public, but an idea to share thoughts, ideas and direction for the Village. Trustee Sima asked if this would be an extended meeting or separate meeting. Trustee Petty, stated this goes back to 2014-2017 strategic planning. Trustee Babcock inquired if this was a monthly meeting, and Trustee Mallicoat and Plock stated yes it was a dinner and meeting, but still open to public. Trustee Babcock likes idea but too frequent, Trustee Sima stated difficult as he travels during week. Trustee Petty asked about Saturday mornings, and this was not idea for board. Trustee Babcock stated he would prefer every other month, and Tuesdays work. Trustee Babcock stated he likes the idea, then added will Stacy allow us to have dinner? President Gustafson, polled the board, Babcock, Wright, Plock, Mallicoat yes. Trustee Sima stated he will attend if he is able. Trustee Petty would like the idea, but would like to see it facilitated by a professional. President Gustafson responded that she respectfully disagrees. Trustee Babcock stated we should chair our own meetings, does not agree with adding in a professional to facilitate. Trustee Babcock suggested a rotating chair. Trustee Wright likes bi-monthly, and the rotating chair. Trustee Petty asked who would take notes, Trustee Babcock stated all meetings should be recorded, so you can pay attention in the meeting, suggesting sending recording over and "Steph" can type it up. Trustee Mallicoat stated we should come up with topics adding the first topic should be Main Street. Times suggested was 5:30pm dinner, meeting start at 6:00pm, President Gustafson stated October 10th as first meeting. It was agreed to have meeting at Village Hall, and the first topic will be Main Street, and Trustee Babcock volunteered to chair the first meeting. Trustee Plock stated he doesn't feel staff needs to attend everyone, only if the meeting pertains to them, with exception to Scott.

Trustee Mallicoat wanted to know who was walking in parade this Sunday, Administrator Sanders stated a stage will be in front of the Village Hall. The Village Staff will walk in front of parade, it was stated the following would be participating; Babcock, Wright, Gustafson, Plock, Mallicoat, Sanders. Trustee Babcock stated he will drive and have the candy in the back. It was noted that there may not be enough candy, as we typically run out by the end. President Gustafson stated we have enough, and that you can't throw out handful of candy or it will not last. Anne stated the Village did not spend a lot on candy, and the total spent was \$300, Trustee Mallicoat stated that is not enough, years back we spent at least \$600 for candy. Trustee Plock stated we have run out at the end every year. Trustee Mallicoat stated we need more candy, Anne stated she has candy for the Halloween Event. The candy is in the back and can be used, she will buy more for the Halloween Event. President Gustafson stated parade line up will be at Bridge Street at 1030am, Chief Hawley stated the road closes around 1015am, so be to Village

Hall by 1000am. Trustee Petty went back to the planning meeting and requested that the Village purchase the dinners from a Roscoe facility.

11. PUBLIC COMMENT (limited to 3 minutes per speaker)

Dane Mead, wanted clarification on the Planning meeting, if it is open to public? And what about dinner? Then stated he was kidding...

12. EXECUTIVE SESSION (if necessary)

None

13. ADJOURNMENT

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Mallicoat,
Roll Call Vote: All in favor say AYE
Motion Passed: 6-0-0