

**VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073**

**Village Board Minutes  
Wednesday, August 15, 2023  
6:30 PM**

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING  
IN PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: President Gustafson

Present: Trustee Wright, Sima, Petty, Mallicoat and Plock

Absent: Trustee Babcock

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Janette Ronke, has concerns on road construction on road, Sprague Rd, turns into Liddle Road. Janette stated it is dangerous going west on Roscoe Road to turn on Sprague Rd. The road is narrow and deteriorating, and used as a “cut through” to get to the middle school and Old River Road. Brandon stated it is a road that has dual jurisdiction, from Rockton Township, Rockton Village, Roscoe Village and Winnebago County. Brandon stated that WinGis doesn’t reflect it, but he believes it is Roscoe’s Road as Roscoe is maintaining it.- Administrator Sanders presented the jurisdictions with the boundaries stated that they would look into where the jurisdiction lies and who is responsible for the roads.

**5. PRESIDENT’S REPORT – Carol Gustafson**

**5.1. Informational Presentation by Clarke Environmental Mosquito Management**

Administrator Sanders introduced Jack Thennisch of Clarke Environmental Mosquito Management. Mr. Thennisch gave an overview of the company stating Clarke is a third-generation family-owned company since 1946. Clarke develops and delivers the most environmentally responsible solutions for managing the public health impacts of disease carrying and nuisance insects.

**6. TREASURER’S REPORT – Mark Olson**

### 6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$96,984.26**

Payroll expenses: **\$95,381.83**

Cash on hand after payment of the bills **\$9,909,044.59**

Motor Fuel expenditures: **\$0**

Cash on hand in the Motor Fuel fund is: **\$1,382,631.49**

### 6.2. Approval of Bills

President Gustafson entertained a **motion**,

Trustee Wright made a **motion to approve**,

**Second** by Trustee Petty,

Discussion: Trustee Wright wanted to know what the \$26,000 for Porter Park, Administrator Sanders stated it is for payment for the logs. Trustee Petty asked if there were any references received on this company doing the work. Trustee Petty wanted to know why did the Village pay for two months computer service, Administrator Sanders asked if this was Premier Technology? Anne stated she believes it was Montel. Administrator Sanders stated that Montel comes in and fixes the S2 system (doors) access control issues. They had to replace something on the front door. Roll Call Vote: Trustee Petty, Plock, Mallicoat, Sima and Wright- YES.

Absent: Trustee Babcock

Motion Passed: 5-0-0

### 6.3. Year to Date, Revenues and Expenditures

Mark Olson summarized the year to date revenues and expenditures, stating that the general fund budget was at approximately 65% used while revenues received was approximately 63%. Mark stated everything was looking good so far for the Village this year.

## 7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

### 7.1. Approval of Minutes from the **August 2, 2023** Village Board Meeting

President Gustafson entertained a **motion**,

Trustee Petty made a **motion to approve**,

**Second** by Trustee Wright,

Roll Call Vote: Trustee Sima, Plock, Petty, Wright and Mallicoat- YES.

Absent: Trustee Babcock

Motion Passed: 5-0-0

## 8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

### 9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

#### 9.1. Approval of **Resolution 2023-R41**, approving the plans and bid specifications and

authorizing the solicitation of public bids for construction of a new parking lot at Porter Park.

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to suspend rule**,  
**Second** by Trustee Mallicoat,  
Roll Call Vote: Trustee Petty, Plock, Mallicoat, Sima and Wright- YES.  
Absent: Trustee Babcock  
Motion Passed: 5-0-0

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Mallicoat,  
Roll Call Vote: Trustee Mallicoat, Petty, Plock, Wright and Sima- YES.  
Absent: Trustee Babcock  
Motion Passed: 5-0-0

**9.2.** Approval of **Resolution 2023-R42**, approving an agreement for the purchase by the Village of Roscoe of certain real properties commonly known as 5459, 5473, 5487, 5501 Hodges Run, Roscoe IL. (PIN 04-33-180-003, 04-33-180-001, 04-33-180-002, 04-33-251-009).

President Gustafson entertained a **motion**,  
Trustee Sima made a **motion to suspend rule**,  
**Second** by Trustee Wright,  
Roll Call Vote: Trustee Sima, Wright, Plock, Petty and Mallicoat- YES.  
Absent: Trustee Babcock  
Motion Passed: 5-0-0

President Gustafson entertained a **motion**,  
Trustee Mallicoat made a **motion to approve contingent on the seller providing the environmental certification**,  
**Second** by Trustee Wright,  
Discussion: Trustee Plock inquired about the appropriation of the amount since this is above budget, Attorney Kurlinkas stated it would be an appropriation transfer. If the Village is spending more than appropriated, then the Village would do a supplemental appropriation.  
Roll Call Vote: Trustee Sima, Petty, Wright, Mallicoat and Plock- YES.  
Absent: Trustee Babcock  
Motion Passed: 5-0-0

**9.3.** Approval of **Resolution 2023-R43** Authorizing the submission of an OSLAD Grant Application through the Illinois Department of Natural Resources for the expansion of Porter Park and the Porter Park Disc Golf Course.

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to suspend rule**,

**Second** by Trustee Wright

Roll Call Vote: Trustee Sima, Petty, Mallicoat, Wright and Plock- YES.

Absent: Trustee Babcock

Motion Passed: 5-0-0

Administrator Sanders provided information on the request, and stated the application would cover Porter Park and the Disc Golf Course. The application would include a new pedestrian bridge, restroom and facilities along as an access point of the Perryville Path Network. Trustee Petty asked if the board has to match, and Administrator Sanders stated yes, it's a match 50/50. Administrator Sanders stated it would be up to but not to exceed \$600,000.00.

Omit Striking: Dog Park and Agility Course and parking lot

Adding: Restroom Facility, Pedestrian Bridge

Maybe Open-Air Pavilion, Gazebo

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to approve**,

**Second** by Trustee Sima,

Roll Call Vote: Trustee Sima, Petty, Mallicoat, Wright and Plock- YES.

Absent: Trustee Babcock

Motion Passed: 5-0-0

- 9.4.** Approval of **Resolution 2023-R44** Authorizing entering into an agreement with Quad Electrical Services LLC for electrical upgrades to Leland Park for the quoted amount of **\$6,200.00**

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to suspend rule**,

**Second** by Trustee Mallicoat,

Roll Call Vote: Trustee Wright, Sima, Mallicoat, Plock and Petty- YES.

Absent: Trustee Babcock

Motion Passed: 5-0-0

President Gustafson entertained a **motion**,

Trustee Mallicoat made a **motion to approve**,

**Second** by Trustee Plock,

Troy gave an overview of the request for the lighting electrical request, Trustee Plock asked if a light will be put at playground, and it was stated not at this time.

Roll Call Vote: Trustee Sima, Mallicoat, Wright, Petty and Plock- YES.

Absent: Trustee Babcock

Motion Passed: 5-0-0

## **10. OLD BUSINESS**

President Gustafson stated that Thayer Lighting was in this week. Thayer Lighting will be coming back to do an assessment of the recreational lighting and Village lighting.

Brandon Boggs, Village Engineer provided a status update on the two Village road projects:

Downtown and Sagewood. Currently the contractor is planning to pave Sagewood on Thursday and Friday of this week (August 14). Once done it will be completed. In the downtown area, there are some concrete work still to be completed. Paving for downtown should be sometime next week, but no date. Should installation and pavement stripping will occur after that. Both projects are going well.

Trustee Plock addressed Administrator Sanders in reference to the emails from several residents in Sagewood. Administrator Sanders referred to Brandon, the residents wanted to know why the construction stopped at Applegate, why it wasn't done through to Belvedere Road. Administrator Sanders presented the board with the visual of the roads, pointing out the jurisdiction of the road.

Trustee Plock would like to consider looking at getting the designs plans started for the roads for next year and bike path. Trustee Plock asked for a ball park figure for the bike path. Administrator Sanders stated he will share with everyone when he has it.

**11. PUBLIC COMMENT (limited to 3 minutes per speaker)**

**12. EXECUTIVE SESSION (if necessary)**

**13. ADJOURNMENT**

President Gustafson entertained a **motion**,  
Trustee Plock made a **motion to approve**,  
**Second** by Trustee Petty,  
All in favor Aye: Trustee Sima, Mallicoat, Wright, Petty and Plock  
Absent: Trustee Babcock  
Motion Passed: 5-0-0