

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073

Village Board Minutes
Wednesday, August 02, 2023
6:30 PM

MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING IN
PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT: VILLAGEOFROSCOE.COM

Minutes

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Gustafson

Present: Trustee Sima, Mallicoat, Babcock, Petty and Plock

Absent: Trustee Wright

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

Nancy White of Roscoe, wanted clarification of the date and hours for Halloween, which was advised by President Gustafson as October 31, 2023 between 5:30pm and 7:30pm which will be voted on this evening.

5. PRESIDENT'S REPORT – Carol Gustafson

- 5.1. Appointment and Confirmation of **Alan Harbut** to for full 2-year term on the **Police Pension Board** for the Village of Roscoe, Illinois
(Full Term: May 2023 – May 2025)

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion to approve**,
Second by Trustee Petty,

President Gustafson asked Mr. Harbut to introduce himself, Mr. Harbut stated he has been on the Police Pension Board for about 12 years.

Roll Call Vote: Trustee Babcock, Petty, Plock, Sima and Mallicoat- YES.

Absent: Trustee Wright

Motion Passed: 5-0-0

- 5.2. Appointment and Confirmation of **Roger Needham** to fill vacant unexpired 2-year term on the **Police Pension Board** for the Village of Roscoe, Illinois
(Unexpired Term: May 2022 – May 2024)

President Gustafson stated Mr. Needham is a 22-year resident, and has 36 years in the insurance industry and excited to be a member of the board.

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion to approve**,
Second by Trustee Plock,
Roll Call Vote: Trustee Sima, Plock, Babcock, Mallicoat and Petty- YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

6. TREASURER’S REPORT – Mark Olson

6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$344,678.19**
Payroll expenses: **\$97,346.37**
Cash on hand after payment of the bills **\$9,420,414.26**
Motor Fuel expenditures: **\$50,133.00**
Cash on hand in the Motor Fuel fund is: **\$1,343,435.00**

6.2. Approval of Bills

President Gustafson entertained a **motion**,
Trustee Petty made a **motion to approve**,
Second by Trustee Babcock,
Discussion: Trustee Plock wanted clarification of the bill from Ancel Glink, Administrator Sanders stated it is for the Filing and Response , Trustee Plock stated he wanted it noted that he is a NO on the paying invoice 97813 for Ancel Glink
Roll Call Vote: Trustee Babcock, Plock, Sima, Petty- YES.
Trustee Mallicoat- NO
Absent: Trustee Wright
Motion Passed: 4-1-0

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1. Approval of Minutes from the July 18, 2023 Village Board Meeting

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion to approve**,
Second by Trustee Plock,
Roll Call Vote: Trustee Babcock, Mallicoat, Plock, Sima and Petty - YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

7.2. Approval of a Special Event Permit for the Lions Club Fall Festival (Leland Park - September 8, 9, 10)

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve**,
Second by Trustee Mallicoat,

Roll Call Vote: Trustee Sima, Babcock, Petty, Plock and Mallicoat - YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1. Approval of **Resolution 2023-R38**, designating the day and hours for **Halloween Trick-or-Treating** in the Village of Roscoe.

President Gustafson entertained a **motion**,
Trustee Petty made a **motion to approve**,
Second by Trustee Babcock,

Discussion: Trustee Plock wants to amend the hours to 5:00pm to 7:00pm giving 1 hour of daylight and 1 hour of dark.

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to amend the hours for 2023-R38 Halloween Trick-or-Treating on October 31st, from 5:30pm to 7:30pm to 5:00pm to 7:00pm**

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Sima, Plock, Petty, Babcock and Mallicoat - YES.

Absent: Trustee Wright

Motion Passed: 5-0-0

President Gustafson entertained a **motion**,

Trustee Plock made a **motion to approve**,

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Sima, Babcock, Petty, Plock and Mallicoat - YES.

Absent: Trustee Wright

Motion Passed: 5-0-0

8.2. Approval of **Resolution 2023-R39**, authorizing entering into an agreement for a **website redesign and annual subscription for a content management platform**.

President Gustafson entertained a **motion**,

Trustee Petty made a **motion to approve**,

Second by Trustee Plock,

Roll Call Vote: Trustee Plock, Petty, Sima, Mallicoat and Babcock- YES.

Absent: Trustee Wright

Motion Passed: 5-0-0

9. ACTION FROM LIQUOR COMMISSION

9.1. Approval of a Class "T" (Temporary) liquor license to **RYBO Ventures, Inc. dba Poison Ivy Pub** for one day in conjunction with the **Lions Club Fall Festival** at the Village's Leland Park on September 8-10, 2023.

[Licensed Premises: 5727 Broad St, Roscoe, IL, Roscoe, IL 61073

President Gustafson entertained a **motion**,

Trustee Mallicoat made a **motion to approve**,
Second by Trustee Plock,
Roll Call Vote: Trustee Plock, Mallicoat, Babcock, Petty and Sima- YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

- 9.2. Approval of a Class “T”** (Temporary) liquor license to **RJR Gaming LLC dba Benny’s Slots Wine Spirits** for one day in conjunction with a Special Event to be held at Main Street Square on August 25, 2023
[Licensed Premises: 5328 Williams Drive, Roscoe, IL 61073]

President Gustafson entertained a **motion**,
Trustee Babcock made a **motion to approve**,
Second by Trustee Mallicoat,
Roll Call Vote: Trustee Mallicoat, Babcock, Petty, Sima and Plock - YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

- 9.3. Approval of a Class “T”** (Temporary) liquor license to **RJR Gaming LLC dba Benny’s Slots Wine Spirits** for one day in conjunction with a Special Event to be held at Main Street Square on September 9, 2023
[Licensed Premises: 5328 Williams Drive, Roscoe, IL 61073]

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion to approve**,
Second by Trustee Plock,
Roll Call Vote: Trustee Mallicoat, Babcock, Sima, Petty and Plock- YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

10. NEW BUSINESS (FIRST READING or SUSPEND RULES)

- 10.1. Approval of Resolution 2023-R40**, authorizing a change order with Rock Road Companies, Inc for additional work related to the 2023 Residential Streets Project (Change Order Amount: \$35,083.64)

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion to suspend rule**,
Second by Trustee Plock,
Roll Call Vote: Trustee Petty, Mallicoat, Plock, Babcock and Sima- YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

President Gustafson stated this is time sensitive and the change order amount is going to increase. Attorney Kurlinkas stated there needs to be an amendment for the amount. Administrator Sanders gave a summary for the request, stating that any large projects are all based on pay items. The beginning of the course of this project, there have been some areas identified around some man holes and water valves etc. Administrator Sanders stated that a resident watered their lawn heavily and it went into the road way of the pavement that had

just been grinded up which is like fine top soil. Because of this now they are retesting and waiting for it to dry out. Trustee Petty asked how much more and Administrator Sanders stated \$40,634, not to exceed \$45,000.

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to amend resolution 2023-R40 not to exceed \$45,000 for the change order**,
Second by Trustee Mallicoat,
Roll Call Vote: Trustee Sima, Babcock, Petty, Plock and Mallicoat- YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

President Gustafson entertained a **motion**,
Trustee Plock made a **motion to approve amendment**,
Second by Trustee Mallicoat
Roll Call Vote: Trustee Plock, Mallicoat, Sima, Babcock and Petty- YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

11. OLD BUSINESS

Trustee Plock asked about the street lights in Chicory Ridge, have we heard from ComEd, and Administrator Sanders stated no.

Trustee Plock inquired about the house on Pearl, what is the update for burning. Administrator Sanders stated waiting on the EPA permit.

Trustee Mallicoat asked about the fence at Public Works, Administrator Sanders stated it is almost installed. Trustee Mallicoat asked about the punch list is it finished? Brandon stated that the contractor did not agree on the punch list, and currently the Village is holding a portion of the retainer for the punch items that they are not willing to fix. To this date they have not provided a response. Currently the contractor is not responding.

President Gustafson asked about the Porter Park additional parking lot. Administrator Sanders stated that it will be unlikely for it to be paved, but hopeful for the curb poured and the gravel compacted.

Trustee Mallicoat inquired about the baskets for the disc golf, and Troy stated they are installed. Trustee Mallicoat inquired about the subdivision signs? Troy stated they received the cedar for the neighborhood signs. Trustee Mallicoat asked if Public Works was back to full strength, Troy stated no, they completed their interviews and have several applicants that they are giving an offer too, and they have a CDL. Trustee Petty asked about the CDL training what is the status, Troy stated most of applicants had CDL. Troy would like to still pass the request for the CDL training, but its on the back burner.

12. PUBLIC COMMENT (limited to 3 minutes per speaker) None

13. EXECUTIVE SESSION (if necessary)

14. ADJOURNMENT

President Gustafson entertained a **motion**,
Trustee Mallicoat made a **motion adjourn**,
Second by Trustee Plock,
Roll Call Vote: Trustee Babcock, Plock, Mallicoat, Sima and Petty- YES.
Absent: Trustee Wright
Motion Passed: 5-0-0

