

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Village Board Minutes
Tuesday, July 18, 2023
6:30 PM**

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING
IN PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Gustafson

Present: Trustee Babcock, Petty, Mallicoat, Sima and Wright

Absent: Plock

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Carol Gustafson

- 5.1. Informational Presentation: Enterprise Fleet Management & Leasing
[presented by: Daniel Grey – Representative from Enterprise Fleet Management]

President Gustafson called on Daniel Grey of Enterprise Fleet Management to provide an informational presentation to the board.

Overview:

- 40% increase in resale value
- Yearly savings of \$6500 in maintenance
- Yearly savings in fuel \$7550
- New tools and technology in cars
- Multi-channel vehicle resale network
- Expertise in industry and financial review
- Revenue generating program

6. TREASURER'S REPORT – Mark Olson

6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$359,774.13**

Payroll expenses: **\$88,792.41**

Cash on hand after payment of the bills **\$9,947,049.98**
Motor Fuel expenditures: **\$0**
Cash on hand in the Motor Fuel fund is: **\$1,299,846.11**

6.2. Approval of Bills

President Gustafson entertained a **motion**,
Trustee Sima made a **motion to approve**,
Second by Trustee Babcock,

Discussion: Trustee Wright inquired about the Astute Web Group bill, President Gustafson stated it's a transitional cost as we move away from them. Administrator Sanders stated that it is billed hourly now, and Janel is currently updating the sight and the Village has less reliance on Astute. Trustee Babcock asked why some months have fuel costs and some do not? Administrator Sanders referred to Anne, which Anne stated it is billed monthly. Trustee Petty inquire about the Motorola bill, and stated it has gone up in price since May. Chief Hawley stated he is not aware it went up and would look into it. Chief Hawley stated he had received an email that the prices were going up, but he was not sure when it was taking effect. Chief Hawley stated he would look into it and get back to the board.

Roll Call Vote: Trustee Mallicoat, Sima, Wright, Babcock, and Petty - YES.

Absent: Trustee Plock

Motion Passed: 5-0-0

6.3. YTD Report / Budgeted-to-Actual

Administrator Sanders provided a short overview, this information is thru May 31, 2023. A better overview will be provided next month. Administrator Sanders encouraged the board to look it over. Administrator Sanders pointed out that the IT budget is upside down, the new IT consultant identified many issues and made recommendations around servers and other issues. President Gustafson encouraged the board to look them over and if they have questions to either email them or save them for the presentation from Mark Olson. Administrator Sanders stated that there will be an adjustment as there have been property acquisitions recently.

7. **CONSENT AGENDA (NO DISCUSSION REQUIRED)**

7.1. Approval of Minutes from the **July 05, 2023** Village Board Meeting

President Gustafson entertained a **motion**,

Trustee Petty made a **motion to approve**,

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Sima, Wright, Babcock, Petty and Mallicoat- YES.

Absent: Trustee Plock

Motion Passed: 5-0-0

8. **MOTIONS AND RESOLUTIONS (FINAL ACTION)**

8.1. Approval of **Resolution 2023-R37**, approving an agreement with ClearGov, Inc. for municipal budgeting software, including operational, capital, and personnel budgeting, and transparency portal.

President Gustafson entertained a **motion**,

Trustee Petty made a **motion to approve**,

Second by Trustee Wright,
Discussion: President Gustafson gave overview of the amounts
Roll Call Vote: Trustee Wright, Babcock, Petty, Sima and Mallicoat - YES.
Absent: Trustee Plock
Motion Passed: 5-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

Trustee Mallicoat mentioned he received calls from individuals that live by the water tower. The residents were upset for not having received information on road construction earlier. The residents would have preferred to see a sign about the construction rather than “we are hiring”.

10. OLD BUSINESS

Trustee Wright mention that Riverside Park looks great after the tree cleanup.

11. PUBLIC COMMENT (limited to 3 minutes per speaker)

None

12. EXECUTIVE SESSION (if necessary)

President Gustafson entertained a **motion to enter into Executive Session**,
Trustee Petty made a **motion to approve**,
Second by Trustee Wright,
Roll Call Vote: Trustee Babcock, Sima, Mallicoat, Petty and Wright- YES.
Absent: Trustee Plock
Motion Passed: 5-0-0

NO ACTION TAKEN IN EXECUTIVE SESSION

President Gustafson entertained a **motion to return to Open Session**,
Trustee Wright made a **motion to approve**,
Second by Trustee Sima,
Roll Call Vote: Trustee Wright, Petty, Mallicoat, Sima and Babcock- YES.
Absent: Trustee Plock
Motion Passed: 5-0-0

13. ADJOURNMENT

President Gustafson entertained a **motion to return to Open Session**,
Trustee Wright made a **motion to approve**,
Second by Trustee Mallicoat,
Roll Call Vote: All in favor say AYE
Absent: Trustee Plock
Motion Passed: 5-0-0