

**VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073**

**Village Board Minutes  
Tuesday, March 7, 2023  
6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Trustee Gustafson, Mallicoat, Plock and Dunn

Virtual: Trustee Keene

Absent: Trustee Petty (Trustee Petty's birthday today)

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Harry Howard III, 5802 Sweetgrass Drive; Requested that the Village of Roscoe participate in the NO MOW IN MAY, stating this is a movement that is increasing in communities and it helps the bee population.

**5. PRESIDENT'S REPORT – Mark Szula**

As requested by the board, Attorney Kurlinkas was requested to look into Trustee Keene's residence, after investigating, Attorney Kurlinkas has stated there is no need to further explore Trustee Keene's residency and status as an elected official.

**6. TREASURER'S REPORT – Mark Olson**

**6.1. Cash Report and Bills**

The total bills to be submitted for approval are expenditures per list of **\$74,962.00**

Payroll expenses: **\$90,560.00**

Cash on hand after payment of the bills **\$8,381,946**

Motor Fuel expenditures: **\$36,720.00**

Cash on hand in the Motor Fuel fund is: **\$1,094,649**

**6.2. Approval of Bills**

President Szula entertained a **motion**,  
Trustee Keene made a **motion to approve**.  
**Second** by Trustee Plock

Discussion: Trustee Gustafson inquired if it was the last payment for Hometown Holiday, Administrator Sanders stated that there is one bill outstanding, which was reimbursement of expenses and waiting on receipts. It is approximately \$192.00, and will be paying that.

Roll Call Vote: Trustee Mallicoat, Plock, Dunn, Gustafson and Keene- YES.  
Absent- Trustee Petty  
Motion Passed: 5-0-0

**7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

President Szula summarized the resolutions asking for any objections for voting on everything as a whole: None.

**7.1. Approval of Minutes from the February 21, 2023 Village Board Meeting.**

**7.2. Approval approving payment of the 2023 Axon Bundle as part of a 5-year agreement authorized via Resolution 2022-R07 for the annual contract amount of \$30,742.00**

**7.3. Approval of Resolution 2023-R12 authorizing the purchase of five (5) DDM4V7S Patrol Rifles from Daniel Defense with sights by Aimpoint for use by the Village of Roscoe Police Department for the combined quoted amount of \$10,529.90**

**7.4. Approval of Resolution 2023-R13 authorizing entering into an agreement with Comcate Software and Services to provide a Code Enforcement, Permitting, and Business License Management platform, including software licensing, onboarding, and training for an annual cost of \$17,500.00 with a one-time setup cost of \$7,500.00**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Dunn,

Discussion: Trustee Gustafson requested that an overview of 2022-R07 be given to the audience for 7.2 in reference to the Axon Bundle what the payment is for; Chief Hawley stated this is the cost for the body armor cameras, tasers, software and cloud storage for all of it. The cloud storage is separate from what will be discussed later.

Roll Call Vote: Trustee Keene, Dunn, Gustafson Mallicoat and Plock- YES.  
Absent Trustee Petty  
Motion Passed: 5-0-0

**8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

- 8.1.** Approval of **Ordinance 2023-02** approving a Variance request to increase the allowable size of an Accessory Building in the R1 District from 700 SF to 912 SF at 6498 Sutter Drive.

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Keene,

Discussion: None

Roll Call Vote: Trustee Plock, Keene, Dunn, Mallicoat and Gustafson - YES.  
Absent Trustee Petty  
Motion Passed: 5-0-0

- 8.2.** Approval of **Ordinance 2023-03** approving a Variance request to increase allowable height of a fence in a side yard setback from 6'-0" to 7'-0" at 11920, 11926, 11944, 11950, 11968, and 11974 Baneberry Drive.

President Szula entertained a **motion**,  
Trustee Dunn made a **motion to approve**.  
**Second** by Trustee Plock,

Discussion: None

Roll Call Vote: Trustee Mallicoat, Dunn, Keene, Gustafson, Plock - YES.  
Absent Trustee Petty  
Motion Passed: 5-0-0

## **9. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

- 9.1.** Approval of Resolution **2023-R15** authorizing entering into an agreement with Premier Technologies Inc. for offsite cloud data backup for a recurring monthly fee of **\$300.00**, including a one-time set up cost of **\$250.00**

President Szula entertained a **motion to suspend rules**,  
Trustee Gustafson made a **motion to approve**.  
**Second** by Trustee Mallicoat,

Discussion: Administrator Sanders stated that this is the back up data storage for the entire system for disaster recovery, which runs a couple times a day. This quote was given after the complete audit, and is much less than what is being paid currently, this would be a \$600.00 a month savings. Trustee Dunn asked if this should be tabled for COTW meeting, and Administrator Sanders stated this is different, this is the disaster recovery back up. This was brought to board to start saving money right away. Trustee Gustafson motioned, and wanted to know if this would go into effect immediately, and it was stated yes.

Roll Call Vote: Trustee Keene, Mallicoat, Gustafson, Plock and Dunn - YES.  
Absent Trustee Petty  
Motion Passed: 5-0-0

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Dunn,

Discussion: None

Roll Call Vote: Trustee Gustafson, Mallicoat, Keene, Plock and Dunn - YES.  
Absent Trustee Petty  
Motion Passed: 5-0-0

**10. OLD BUSINESS**

President Szula stated he has been talking with Com Ed regarding the outage that took place in Roscoe. President Szula stated he would keep everyone updated.

**11. PUBLIC COMMENT (limited to 3 minutes per speaker)**

None

**12. EXECUTIVE SESSION (if necessary)**

None

**13. ADJOURNMENT**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Keene,

Roll Call Vote: Trustee Gustafson, Dunn, Plock, Mallicoat and Keene - YES.  
Absent Trustee Petty  
Motion Passed: 5-0-0

**End time 6:44pm**