

**VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073**

**Village Board Minutes  
Tuesday, February 21, 2023  
6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Trustee Dunn, Plock, Petty, Mallicoat, Gustafson  
Virtual: Trustee Keene

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. PRESIDENT'S REPORT – Mark Szula**

None

**6. TREASURER'S REPORT – Mark Olson**

**6.1. Cash Report and Bills**

The total bills to be submitted for approval are expenditures per list of **\$185,336.00**

Payroll expenses: **\$82,661.00**

Cash on hand after payment of the bills **\$8,537,379.00**

Motor Fuel expenditures: **\$19,913.00**

Cash on hand in the Motor Fuel fund is: **\$1,186,803.00**

**6.2. Approval of Bills**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Mallicoat

Discussion: None

Trustee Gustafson wanted it noted that she approves the bills, with exception to the amount to 50 North, this group has not provided any information about its program, numbers of residents it serves. Trustee Plock stated she already approved as she signed the bills, and she hasn't circle it in red as well. Trustee Gustafson stated she will go back and circle it.

Roll Call Vote: Trustee Keene, Mallicoat, Gustafson, Dunn, Petty and Plock- YES.

Motion Passed: 6-0-0

## **7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

President Szula summarized the three items listed, and asked for any objections of voting them as a whole.

**7.1.** Approval of Minutes from the **February 07, 2023** Village Board Meeting.

**7.2.** Approval of Resolution **2023-R09**, authorizing of the purchase of a 49" two-piece aluminum lift gate (Tommy Gate) from Monroe Truck Equipment for the quoted price of **\$5,831.00**

**7.3.** Approval of Resolution **2023-R10**, authorizing the purchase of new fixtures and water heaters for the Leland Park Restroom and Concession Building from First Supply LLC for the quoted amount of **\$20,082.20**

President Szula entertained a **motion**,  
Trustee Keene made a **motion to approve**.

**Second** by Trustee Plock

Roll Call Vote: Trustee Petty, Plock, Gustafson, Keene, Mallicoat and Dunn- YES.

Motion Passed: 6-0-0

## **8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**8.1.** Approval of the Winnebago County Clerk's continued use of the Porter Park Cabin as a Polling Place for County Elections

President Szula entertained a **motion**,  
Trustee Dunn made a **motion to approve**.

**Second** by Trustee Plock

Roll Call Vote: Trustee Gustafson, Dunn, Petty, Plock, Mallicoat and Keene- YES.

Motion Passed: 6-0-0

## **9. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

**9.1.** Approval of Resolution **2023-R11**, authorizing exterior building improvements at 10595 Main Street for the quoted price of **\$8,000.00**

President Szula entertained a **motion to suspend the rules**,  
Trustee Petty made a **motion to approve**.

**Second** by Trustee Plock

Roll Call Vote: Trustee Keene, Plock, Mallicoat, Dunn, Gustafson and Petty- YES.

Motion Passed: 6-0-0

President Szula entertained a **motion**,

Trustee Dunn made a **motion to approve**.

**Second** by Trustee Keene,

Roll Call Vote: Trustee Dunn, Petty, Gustafson, Mallicoat, Plock and Keene- YES.

Motion Passed: 6-0-0

## **10. OLD BUSINESS**

### **10.1. Capital Projects Report - Village Engineer**

President Szula called on Brandon Boggs for an update on the current projects;

Mr. Boggs provided overview as follows:

Three design projects: Main Street, Love Road and Willowbrook Road

The past few weeks the approvals from IDOT and the Toll Ways have been received for the 3 design projects which include the intersection design studies and traffic impact analysis reports. Final stages of the plans finalized and will take some time as they are large projects.

Box Culvert Design for Love Road and Pedestrian Bridge Design on Main Street, those have been submitted, the preliminary bridge design and hydraulics report to IDNR and IDOT, some comments have been received on the bridge design.

The only outstanding project is the Public Works Building, electrician need to come out to install motors for ventilation units and a final punch list is needed. The Public Works parking lot, is finished with exception of the double coat of stripping in the spring. There is a fence next to the police department garage. Working on the 2023 and 2024 residential streets project.

### **10.2. Chicory Ridge Park Lighting Update**

President Szula called on Administrator Sanders for this update; Administrator Sanders stated that he has been in contact with Comed, and they will be sending out a field agent, and he also wanted to look at the lighting for the shelter. Administrator Sanders stated they are sending the agent out to look at existing infrastructure and how far of a run it will take. This should happen in the next two weeks weather permitting, once assessed they will provide pricing along with options for poles and luminary.

Trustee Gustafson stated several weeks ago that President Szula read a testimonial for Trustee Keene, and in that testimonial, it was stated that Trustee Keene remained a resident of the Village even though he has not attended a number of board meetings. Trustee Gustafson stated there has been some conflicting new information has come to light, November 10, 2022 Trustee Keene sworn in front of a notary that his residence was on Chicory Ridge Way. Trustee Gustafson stated that on November 15, 2022,

Trustee Keene appeared before a Winnebago County Judge that Trustee Keene's address was given as Gatson Avenue in Lancaster California. On November 21, 2022, President Szula submitted Trustee Keene's election paperwork on his behalf with the Roscoe address. Trustee Gustafson requested that Attorney Kurlinkas to investigate for the board as to where Trustee Keene lives, and if Trustee Keene can live in California and represent Roscoe. Trustee Gustafson would like an update in two weeks as to where he lives. Trustee Gustafson handed out a copy of the court decree that identifies the address. President Szula stated he would get that to Trustee Gustafson sooner than two weeks.

**11. PUBLIC COMMENT (limited to 3 minutes per speaker)**

Mike Sima, 7482 Deer Crossing, Roscoe; Mr. Sima started by stating that he has been attending the board meetings over the last year, and has not seen Trustee Keene during this time. Mr. Sima stated that connecting from remote locations is convenient for Trustee Keene, the law still requires that the elected official live in the jurisdiction. It was recently made aware that Trustee Keene divorced and that his wife was awarded the marital home in Roscoe. Trustee Keene did not appear to file his election paperwork and this was done by President Szula. President Szula should not have been allowed to submit the election paperwork if he is not a legal resident. If Trustee Keene does not live here, he should not be allowed to vote. Mr. Sima asked that Trustee Keene resign immediately and do what is right for the Roscoe Community.

**12. EXECUTIVE SESSION (if necessary)**

**13. ADJOURNMENT**

President Szula entertained a **motion**,

Trustee Petty made a **motion to approve**.

**Second** by Trustee Plock,

Roll Call Vote: Trustee Petty, Dunn, Gustafson, Keene, Mallicoat and Plock- YES.

Motion Passed: 6-0-0