

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Village Board Minutes
Tuesday, February 07, 2023
6:30 PM**

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Trustee Gustafson, Mallicoat, Dunn, Plock

Virtual: Trustee Keene, Trustee Petty (audio issues during roll call)

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Mark Szula

President Szula acknowledged the appointment of Deputy Samuel Hawley as Interim Chief of Police for the Village of Roscoe, as Chief Jamie Evans transitions to retirement.

President Szula entertained a **motion**,

Trustee Dunn made a **motion to approve appointment of Deputy Hawley to Interim Chief of Police**,

Second by Trustee Keene

Discussion: None

Roll Call Vote: Trustee Gustafson, Dunn, Plock, Mallicoat, Keene and Petty- YES.

Motion Passed: 6-0-0

5.1. Appointment and Confirmation of Samuel Hawley as Interim Chief of Police for the Village of Roscoe, Illinois

Deputy Hawley was sworn in by President Szula.

6. TREASURER'S REPORT – Mark Olson

6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$161,397.00**

Payroll expenses: **\$86,084.00**

Cash on hand after payment of the bills **\$8,174,828.00**

Motor Fuel expenditures: **\$87,986.00**

Cash on hand in the Motor Fuel fund is: **\$1,113,772.00**

6.2. Approval of Bills

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**.

Second by Trustee Keene

Discussion: Trustee Gustafson inquired about Astute Web Group, if this would be the last month. Administrator Sanders stated February would be, and he will be sending out memos regarding the plan to site posting and redesign. Administrator Sanders anticipates February will be the last month for this expense.

Roll Call Vote: Trustee Keene, Petty, Gustafson, Mallicoat, Dunn and Plock- YES.

Motion Passed: 6-0-0

6.3. Final 2022 YTD Report Revenues and Expenses

President Szula called on Steve regarding the 2022 YTD, Steve stated that General Fund Revenues finished the year at \$8.2 million, which is \$2 million more than budgeted, Expenditures finished the year at \$7.5 million which is about \$200k under budget, original budget had deficit balance of \$1.5 million however ended year with surplus of over \$700,000. The General Fund Balance was \$6,374,000.00 up from \$5,674,000 previous year. The drivers of the surplus were \$435,000 from the Cares Grant from first stimulus, which was received in 2022. Revenues were strong and sales tax and use tax flattened out, income tax was higher. A Budget transfer is recommended for certain line items and this will be presented to board during first meeting in March.

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1. Approval of Minutes from the **January 17, 2023** Village Board Meeting.

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**.

Second by Trustee Petty

Discussion: None

Roll Call Vote: Trustee Petty, Dunn, Gustafson, Plock, Mallicoat and Keene- YES.

Motion Passed: 6-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1. Approval of **2023-R02**, authorizing of the purchase of a 70” LandPride RTR Tiller from Bobcat of Rockford for the quoted price of **\$8,900.00**

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Second by Trustee Keene,

Discussion: None

Roll Call Vote: Trustee Dunn, Gustafson, Keene, Mallicoat, Petty and Plock- YES.
Motion Passed: 6-0-0

8.2. Approval of **2023-R03**, authorizing the purchase and installation of new sprockets and tracks for the Village’s Bobcat T750 Compact Track Loader from Bobcat of Rockford for the quoted price of **\$6,469.81**

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Second by Trustee Keene,

Discussion: None

Roll Call Vote: Trustee Plock, Petty, Mallicoat, Keene, Gustafson, Dunn- YES.
Motion Passed: 6-0-0

8.3. Approval of **2023-R04**, authorizing the purchase of six 6’ rectangular picnic tables and three 46” round picnic tables from Uline for the quoted price of **\$10,200.17**

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Second by Trustee Dunn,

Discussion: None

Roll Call Vote: Trustee Mallicoat, Keene, Petty, Plock, Dunn and Gustafson - YES.
Motion Passed: 6-0-0

8.4. Approval of **2023-R05**, authorizing the purchase of two 3-Line Electronic Sign Boards from Sherwin Industries for the quoted price of **\$40,165.00**

President Szula entertained a **motion**,
Trustee Dunn made a **motion to approve**.
Second by Trustee Plock,

Discussion: None

Roll Call Vote: Trustee Mallicoat, Keene, Dunn, Gustafson, Petty, Plock, - YES.
Motion Passed: 6-0-0

8.5. Approval of Resolution **2023-R06**, authorizing entering into an Engineering Outsourcing Agreement with Fehr-Graham & Associates, LLC to provide 2023 Municipal Engineering Services jointly for the Village of Roscoe and the City of

South Beloit, for the Village's quoted portion of **\$67,250.00**.
President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Second by Trustee Keene,

Discussion: None

Roll Call Vote: Trustee Dunn, Petty, Gustafson, Keene, Plock and Mallicoat - YES.
Motion Passed: 6-0-0

8.6. Approval of Resolution **2023-R07**, authorizing entering into an Agreement with Fehr-Graham & Associates, LLC for design engineering and construction observation for the 2023 Residential Streets Program for the quoted amount of **\$55,000.00**

President Szula entertained a **motion**,
Trustee Gustafson made a **motion to approve**.
Second by Trustee Dunn,

Discussion: None

Roll Call Vote: Trustee Plock, Keene, Mallicoat, Dunn, Gustafson and Petty - YES.
Motion Passed: 6-0-0

8.7. Approval of Resolution **2023-R08**, authorizing entering into an Agreement with Fehr-Graham & Associates, LLC for engineering design services for the 2024 Residential Streets Program for the quoted amount of **\$26,900.00**

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Second by Trustee Mallicoat,

Discussion: None

Roll Call Vote: Trustee Keene, Gustafson, Dunn, Mallicoat, Petty and Plock - YES.
Motion Passed: 6-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

None

10. OLD BUSINESS

Administrator Sanders brought up the expenses of Hometown Holiday, bottom line total was \$4095.75, received contributions from Ele815 \$1250.00 Village total was \$2845.75, below budget.

Administrator Sanders mentioned the R1 Planning Council, after a 10-year effort the R1 MPO has received Federal designation as a member organization, which could mean more funding opportunities coming to the region. Administrator Sanders and President Szula meet with Senator Duckworth and hand delivered a wish list of the projects for the Village personally.

Trustee Gustafson thanked the staff members who helped the residents with the complaints of the 95-gallon recycling totes. Administrator Sanders stated that several residents complained about the size, and some were irate most respectful. Administrator Sanders stated he had several complaints about the color of the totes being Packer colors.

11. PUBLIC COMMENT (limited to 3 minutes per speaker)

None

12. EXECUTIVE SESSION (if necessary)

None

13. ADJOURNMENT

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Second by Trustee Keene,

Discussion: None

Roll Call Vote: Trustee Dunn, Plock, Mallicoat, Gustafson, Keene and Petty- YES.
Motion Passed: 6-0-0