

**VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073**

**Village Board Minutes  
Tuesday, October 18, 2022  
6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Trustee Gustafson, Petty, Dunn, Mallicoat, Plock  
Absent: Trustee Keene

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

**None**

**5. PRESIDENT'S REPORT – Mark Szula**

**None**

President Szula mentioned why he is not in attendance in person as he is attending Vets Roll and currently in Washington DC.

**6. TREASURER'S REPORT – Mark Olson**

**6.1. Cash Report and Bills**

The total bills submitted for approval are expenditures per list of **\$422,610**

Payroll expenses: **\$90,037**

Cash on hand after payment of the bills **\$9,579,528**

Motor Fuel expenditures: **\$6,199**

Cash on hand in the Motor Fuel fund is: **\$1,508,617**

**6.2. Approval of Bills**

President Szula entertained a **motion,**

Trustee Plock made a **motion to approve**.

**Second** by Trustee Mallicoat.

Discussion: Trustee Gustafson wanted to amend motion with exclusion of the bill related to Winnebago County Animal Services. Trustee Gustafson feels the bill needs to be examined and evaluated since it is \$6,100 over what is currently budgeted and why it is such a leap from previous years.

Trustee Gustafson made motion to remove (WCAS) from bills to evaluate in two weeks why the costs have gone up.

President Szula entertained a **motion**,

Trustee Gustafson made a **motion to approve**.

**Second** by Trustee Petty.

Trustee Gustafson inquired to Administrator Sanders if he has spoken to Winnebago County Animal Service? Administrator Sanders stated that he has had lengthy conversation and stated that Trustee Gustafson can wait two weeks, but she will not be happy with the answer. Administrator Sanders stated that the cost for Winnebago County Animal Services has gone up, and is more expensive, stating that they are going back to a prorated data base percentage share of their cost. Administrator Sanders stated that WCAS (using this now) has revenue streams, which include animal registration fees, spay / neuter clinics and operating expenses which are larger; the gap is funded by all the municipalities from the surrounding areas ( some are Machesney Park, Rockford, Loves Park, South Beloit, Rockton, Roscoe) are paying members of WCAS. They have three different measuring metrics, population, number of cases, and intake. They take 3 percentages from these metrics and average them Roscoe's is 2.41% which came to 21,129. Administrator Sanders asked them for an agreement as only Rockford has an agreement. Administrator Sanders has approached Rockton, S Beloit to agree to push for an agreement with Winnebago County Animal Services. Trustee Gustafson thanked Administrator Sanders for going down the rabbit hole for this. Trustee Gustafson stated this is wrong that there is no contract. Trustee Gustafson stated what would happen if we only paid the amount budgeted, Administrator Sanders stated they would stop service. Administrator Sanders stated the amount doesn't shock him, since they haven't had any increases over the last several years. Trustee Gustafson requested to withdraw her original motion and replace it.

Trustee Gustafson motioned that the Village pay the \$15,000 budgeted and the 2% yearly increase going back to 2019, 2% every year from 2019? Trustee Dunn asked if they had agreed to the 2%, Administrator Sanders stated it was in an email. Administrator Sanders stated it would be \$15,918.12.

Amend the bill pay and pay animal services \$15,918.12. Trustee Mallicoat, stated when there is a change on the bills you must circle it in red, before it is signed. Trustee Gustafson asked Trustee Mallicoat to please circle in red.

President Szula entertained a **motion**,

Trustee Gustafson made a **motion to amend the bills with exception to pay Winnebago County Animal Services \$15,918.12.**

**Second** by Trustee Petty.

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Mallicoat, Plock - YES.

Absent: Trustee Keene

Motion Passed: 5-0-0

President Szula now called roll call for paying bills as it was already motioned previously:

President Szula entertained a **motion,**

Trustee Plock made a **motion to approve paying bills.**

**Second** by Trustee Mallicoat.

Discussion: No further discussion on topic

Roll Call Vote: Trustee Dunn, Petty, Gustafson, Mallicoat and Plock- YES.

Absent: Trustee Keene

Motion Passed: 5-0-0

**7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**7.1.** Approval of Minutes from the **October 04, 2022** Village Board Meeting.

President Szula entertained a **motion,**

Trustee Plock made a **motion to approve.**

**Second** by Trustee Mallicoat.

Discussion: Trustee Plock requested minutes be updated to show it was a man lift truck as well as add the extra zero for amount.

Roll Call Vote: Trustee Mallicoat, Petty, Plock, Dunn and Gustafson - YES.

Absent: Trustee Keene

Motion Passed: 5-0-0

**8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**8.1.** Approval of **Resolution 2022-R68**, approving the acquisition of a 2022 Nissan Rogue Sport under the terms of the Village's Master Lease Agreement with Enterprise Fleet Management Inc., for use by the Code Enforcement Department, for the quoted price of **\$28,929.32**

President Szula entertained a **motion,**

Trustee Plock made a **motion to approve.**

**Second** by Trustee Dunn.

Discussion: Trustee Mallicoat ask if the model is in stock, Trustee Plock when does the Village take delivery, Administrator Sanders stated Yes to in stock and a month for delivery. Currently he is sharing truck with Code Enforcement.

Roll Call Vote: Trustee Gustafson, Plock, Petty, Mallicoat and Dunn

Absent: Trustee Keene

Motion Passed: 5-0-0

Trustee Dunn inquired if the vehicle would have markings on it for Code Enforcement, Administrator Sanders stated yes. Trustee Petty asked if the Village was still getting a pick-up truck, Administrator Sanders stated no. Administrator Sanders stated there is limited ordering windows, and when it came up last year it was open but there was no 1500's available. Administrator Sanders stated it was not available.

**9. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

None

**10. OLD BUSINESS**

Trustee Gustafson inquired about the land across of Porter Park, Attorney Kurlinkas stated it closes tomorrow morning at 10. Administrator Sanders stated that the Village has the Title/Deed and needed this in order to move forward with the grants. Trustee Gustafson inquired to how much the Village had to pay, and Attorney Kurlinkas responded he will not know until closing tomorrow but approximately \$2500 but the Village is paying half, basically about \$1200.

Trustee Mallicoat asked about the burning of the house, and it was stated roughly December as Administrator Sanders stated that the Fire Department is still using it for training. Trustee Mallicoat mentioned that the residents are just complaining of the shape of the house. Trustee Mallicoat requested if a sign could be placed stating when it would be going down as the residents have complained and it would be great to let them know what is going on.

**11. PUBLIC COMMENT (limited to 3 minutes per speaker)**

None

**12. EXECUTIVE SESSION (if necessary)**

None

**13. ADJOURNMENT**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Mallicoat.

Roll Call Vote: Trustee Dunn, Mallicoat, Plock, Gustafson and Petty - YES.

Absent: Trustee Keene

Motion Passed: 5-0-0