

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Village Board Minutes
Tuesday, September 20, 2022
6:30 PM**

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

Minutes

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Dunn	Here
Gustafson	Here
Keene	Here
Mallicoat	Here
Petty	Here
Plock	Here
Szula	Here

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

4.1. Terry Brock – Kelmore Drive

4.1.1. Item 1: Willowbrook Road and Elevator Road. In regards to the condos located on the left-hand side of road as you are heading north on Willowbrook Road, there is a lot of garbage blowing from them and the construction. There is a lot of garbage in the ditch, insulation and other materials. Terry is requesting that the Village either pick it up or contact the owners/landlords to have them pick it up.

4.1.2. Item 2: Terry addressed again the issue he brought up a year ago, this is with the Handicap parking in front of the Firehouse Pub. There are 2 signs in front of the Firehouse Pub for carry out parking. He would like someone to put a handicap parking sign in front of the building. Administrator

Sanders stated that there is handicap parking striped out in front. It was done over a month ago.

5. PRESIDENT’S REPORT – Mark Szula

5.1. Illinois Association Chiefs of Police Outstanding Citizen Award presented to Marshall Barkley on behalf of the Village of Roscoe

President Szula acknowledged the Barkley’s who took over the Roscoe pack and mail. The Barkley’s and employee Adrianna Lake have been able to identify and prevent no less than 10 instances of fraud preventing our neighbors from being scammed out a great sum of money in some instance up to \$20,000. The Barkley’s have drawn the attention from the Illinois Association Chief of Police. We are joined by Chief Evans and Chief Booche who is the Vice President of Chiefs of Police to present an award to the Barkley’s. Chief Booche stated that the commitment and caring nature in assisting law enforcement, and a model citizen we present the outstanding citizen award to you.

5.2. Swearing in of Caleb Brown to the Position of Sergeant

5.2.1. Szula introduced Officer Brown, and Chief Evans and Dep Chief Hawley swore Officer Brown in as Sargent.

6. TREASURER’S REPORT – Mark Olson

6.1. Cash Report and Bills

The total bills submitted for approval are expenditures per list of **\$144,710**

Payroll expenses: **\$111,914**

Cash on hand after payment of the bills **\$8,964,737**

Motor Fuel expenditures: **\$6,131**

Cash on hand in the Motor Fuel fund is: **\$1,354,580**

6.2. Approval of Bills

6.2 Approval of Bills		
Name	Motion	Vote
Dunn		Y
Gustafson		y
Keene		Y
Mallicoat	2	y
Petty		y
Plock	1	Y
Szula		

6.3. YTD Revenues and Expenditures

Steve gave the cash report and YTD (end of August) The Village is ahead on revenue primary by three revenue sources:

- Sales tax \$300,000 above budget
- Income tax \$400,000 above budget
- Personal Property tax \$200,000 above budget

Payroll is 3% under budget.

Trustee Gustafson inquired about receiving the audit, and if they would be hearing about this. Steve stated we have the audit, and this will be scheduled in the next few weeks.

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

Motion to Approve Consent Agenda.		
Name	Motion	Vote
Dunn		y
Gustafson		y
Keene	2	y
Mallicoat		y
Petty		y
Plock	1	y
Szula		

- 7.1. Approval of Minutes from the **August 16, 2022** Village Board Meeting.
- 7.2. Approval of Minutes from the **September 6, 2022** Village Board Meeting.
- 7.3. Approval of the suspension of the Village of Roscoe “Pandemic Emergency Staffing Plan”

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

- 8.1. Approval of **Resolution 2022-R60** Approval of Final Plat 7 of Prairie Business Center. *(first reading: 09/06/2022)*

Name	Motion	Vote
Dunn	2	y
Gustafson		y
Keene		y
Mallicoat		y
Petty	1	y
Plock		y
Szula		

Discussion: None

- 8.2.** Approval of **Ordinance 2022-10**, amending Chapter 95 of the Village of Roscoe Code of Ordinances Relating to the Permitting of Special Events within the Village of Roscoe as applies to Neighborhood Garage Sales. (*first reading: 09/06/2022*)

8.2 amending Chapter 95 of the Village of Roscoe Code of Ordinances Relating to the Permitting of Special Events within the Village of Roscoe as applies to Neighborhood Garage Sales. (<i>first reading: 09/06/2022</i>)		
Name	Motion	Vote
Dunn	2	y
Gustafson		n
Keene		y
Mallicoat		y
Petty		n
Plock	1	y
Szula		

Discussion: None

- 8.3.** Approval of **Resolution 2022-R62**, approval of awarding contract and entering into an agreement with Alliance Contractors, Inc. for construction of new sidewalks and ADA modifications to the existing intersection of Karakul Terrace and Montadale Drive (Shepherd Hills) for the bid amount of **\$161,230.00**

Administrator Sanders stated the bid tabulation were correct the number pulled from letter was estimate, the bid was over at \$161,230.00.

Motion to suspend the project until 2023 by Gustafson and stated no one's quality of life will be jeopardized. Gustafson would like to suspend project No second to motion.-dead		
Name	Motion	Vote
Dunn		
Gustafson		
Keene		
Mallicoat		
Petty		
Plock		
Szula		

Approval of **Resolution 2022-R62**, approval of awarding contract and entering into an agreement with Alliance Contractors, Inc. for construction of new sidewalks and ADA modifications to the existing intersection of Karakul Terrace and Montadale Drive (Shepherd Hills) for the bid amount of **161,230.00**

Name	Motion	Vote
Dunn		y
Gufstason		n
Keene		y
Mallicoat	2	y
Petty		y
Plock	1	y
Szula		

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

New Business: Mark Szula introduced Vick Wilder as the new code enforcement officer.

- 9.1.** Approval of **Resolution 2022-R61**, approval of entering into an agreement with **Lang Lighting and Decor, LLC** the purchase and installation of permanent led lighting around the roofline perimeter of Village Hall and the Roscoe Police Department for an amount **NTE \$22,000.00** (quoted price of **\$21,287.00**)
(moved forward from COTW with no recommendation, vote: 3-3-0)

Motion to Suspend rules for 9.1.		
Name	Motion	Vote
Dunn		y
Gufstason		y
Keene		y
Mallicoat	1	y
Petty		y
Plock	2	y
Szula		

Trustee Petty questioned the invoice, and Administrator Sanders stated it the sales tax and credit fees were removed.

Resolution 2022-R61. Lighting.		
Name	Motion	Vote
Dunn		y
Gufstason		n
Keene	2	y
Mallicoat	1	y
Petty		n
Plock		y
Szula		

- 9.2.** Discussion and Recommendation regarding solicitation of competitive bids for Collection of Residential Refuse, Recycling, Bulk Waste, Yard Waste, and for billing services associated with same.

President Szula stated that we have to be good stewards of the tax payer’s money and put this out to bid.

Discussion about garbage:

Trustee Gustafson would like that the Village Identify a cafeteria type program and homeowner pick and choose the types of services they want. For example, yard waste, recycling. Trustee Gustafson would like separate fee for yard waste items, bulk item as well as the billing. As well as the size, etc. Gustafson would like to give the residents a chance to opt out or control what they spend.

Administrator Sanders stated he agreed about the ala-cart but it would likely drive prices up. It’s not unusual to see yard-waste and bulk collection and done at additional cost. Recycle optional may just make people put things in the garbage.

Trustee Gustafson asked about the length of contract?

Administrator Sanders stated maybe three years with some sort of annual adjustment.

Administrator Sanders stated the Village can dictate the terms and requests, we do allow discretionary opt-out, but should caution this.

Trustee Dunn ask if the various options would cause issue and raise price since the Village doesn’t do the billing.

Trustee Gustafson inquired about time frame, President Szula said rather quickly, Administrator Sanders stated he would like someone to request special meeting for approval.

Attorney Kurlinkas stated we need recommendations from the board for what they want, Tote Size, Every other week recycling, yard waste?

Toter Size:

96 gallon a standard, but if resident request a 35 gallon then company be obligated to provide. Trustee Gustafson stated yard waste is not something needed. Make that as an additional cost. Administrator Sanders stated bulk items should be additional. Administrator Sanders stated that he knows the price is going up, the Village had an outstanding fantastic contract. Trustee Gustafson stated Christmas Tree Collection could be dropped. President Szula asked if everyone is good with 630pm meeting next Tuesday September 27, 2022.

10. OLD BUSINESS

Brandon gave capital project report:

- No major update on Mainstreet, except for design of pedestrian bridge.
- Willowbrook Road. IDOT was checking the traffic analysis. Waiting for IDOT review team. Need TIA before IES.
- Love Road: we received additional IDOT comments, we now have additional tollway comments.
- Shephard Hills: we are awarding and then meeting with contractor.
- Public Works parking lot project. Contractor has contracts
- MFT/Frontage: Received contracts back. We will have this back next week.
- Residential Streets: this was completed a few months ago. Waiting for contractor to review quantities and measurements. Pay application to contract.
- Porter Park. Paved and striped.
- Public works building addition. The building is up. There was a break in the schedule waiting for insulation. Hope to pour slab 4 in a week or two.
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Trustee Gustafson stated porter park parking lot looks good. The porter park cabin has lack of maintenance. We spent 22000 on lighting, but porter park cabin needs maintenance, mushrooms growing, ac is bad, the cabin is not being maintained. Carol would like to get an estimate to maintain the building, and keep what we have. We need to power wash, and stain the logs. We have ignored too long. President Szula stated that we can get someone out there and get it worked on.

Trustee Gustafson would like to have staff present at the board meetings as well as have staff here in person. Trustee Gustafson stated voluntary is fine.

President Szula stated that we have made it voluntary, but they can come back in person.

11. PUBLIC COMMENT (limited to 3 minutes per speaker)

NONE.

12. EXECUTIVE SESSION (if necessary)

NONE

13. ADJOURNMENT

7:17 PM

Name	Motion	Vote
Dunn	2	y
Gufstason		y
Keene		y
Mallicoat		y
Petty		y
Plock	1	y
Szula		