

**VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073**

**Village Board Minutes  
Tuesday, March 15, 2022  
6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Trustee Plock, Gustafson, Mallicoat, Dunn, Keene (Virtual), Petty

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

- **Resident Rob Baxter-** presented information from 2008, where an intersection study by the county was completed for Hawks Point North. Rob stating this was not approved in 2008 so why should it be approved now. Rob stated Mr. Mallicoat you were on the board at this time when they were doing the study. He asks that the board please look at this from the residence point of view and consider single family. He stated that if there is a traffic study going on he can not find anyone at the county that is doing a traffic study.
- **Resident William Babcock-** Mr. Babcock wants clarification on question what was stated at beginning of meeting about continuance stating that he was confused. President Szula addressed Mr. Babcock that he will address during his president's report as public comment is public comment, and it is not a debate he has 3 minutes to state what he wants to state. President Szula stated that the board is going to lay the vote over at the petitioner's request. President Szula stated there is a procedure that they must follow, but the petitioner requested to lay it over. Mr. Babcock stated that he feels strongly about what the vote should be for the zoning vote. Mr. Babcock stated they are not public speakers and that the board was chosen and elected to represent the citizens. The residents of Hawks Point represent 170 homes with almost \$850k of tax dollars per year. The residents have spoken sharing concerns, and he asks that the trustees please listen to their

requests.

- **Resident Susan Trustee-** She had a procedural question about the layover, does the board vote for that request or is it already done. She stated its confusing to understand because it feels like the vote has already happened. President Szula stated its in the agenda, and at that point it will be requested / motioned to lay it over. President Szula apologized for the confusion, but there will be a vote to lay the request over to the next meeting.
- **Resident Nicole Stiplosek-Nicole** had a question regarding if the Roscoe School Board would have a meeting with the Superintendent of Rockton as well? What would happen if the developer would withdraw his request, what would the time frame be? Nicole was wondering if this board would be speaking to Mr. Terry. President Szula stated he has spoken to Terry (Superintendent of Rockton Schools) and there will be continued talks. President Szula stated that there is a process, and the process has slowed down, as the petitioner has requested the board to lay it over so he can go speak to the superintendent of schools to explain the construction timeline so everyone is on the same page. President Szula stated it will be up to the petition to bring back to board on whether to move forward with the zoning request. Administrator Sanders pointed out Mike Dugan, the superintendent of Hononegah Schools is here tonight in the back.
- **Resident Mike Wright-Mike** addressed the board with procedural question, stating he drove here, and spoke to WREX and it was already announced on WREX was reporting the meeting it was postponed cancelled. He wanted to know if that was normal to report it was postponed when it was not. As people stayed home because of the announcement from the news. President Szula stated you address him, and stated he never speaks to the news media and did not speak to the news media. President Szula stated sometime this afternoon the petitioner requested that the board lay this over. Administrator Sanders stated he spoke to the news outlet this afternoon and he communicated that the village had received a request to lay it over.

**5. PRESIDENT'S REPORT – Mark Szula**

President Szula acknowledge a special event coming up on March 19, 2022, at 11am for the formal dedication to Brandon Rowe Memorial Highway. Brandon Rowe grew up in Roscoe and was a 2000 graduate of Hononegah Community High School. Following his graduation, Brandon enlisted in the United States Army and held the rank of Specialist (SPC). He was part of C Company, 1st Battalion, 502nd Infantry Regiment, in the 101st Airborne Division. Brandon was killed in action in Iraq on March 31, 2003.

**6. TREASURER'S REPORT – Mark Olson**

**6.1. Cash Report and Bills**

The total bills to be submitted for approval are expenditures per list of **\$81,222**

Payroll expenses: **\$87,008**

Cash on hand after payment of the bills **\$7,000,055.96**

Motor Fuel expenditures: **\$25,322**

Cash on hand in the Motor Fuel fund is: **\$1,187,559**

**6.2. Approval of Bills**

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: NONE

Roll Call Vote: Trustee Keene, Plock, Mallicoat, Dunn, Petty and Gustafson - YES.

Motion Passed: 6-0-0

**7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**President Szula read the Consent Agenda items,**

**Trustee Petty requested to remove 7.1 to vote on separately as she had not read minutes.**

President Szula entertained a **motion**,

Trustee Mallicoat made a **motion to approve 7.2-7.5**

**Second** by Trustee Plock

Discussion: NONE

Roll Call Vote: Trustee Gustafson, Dunn, Petty, Keene, Mallicoat, Plock - YES.

Motion Passed: 6-0-0

**7.1. Approval of Minutes from the March 01, 2022, Village Board Meeting**

President Szula entertained a **motion**,

Trustee Mallicoat made a **motion to approve 7.1**

**Second** by Trustee Plock

Discussion: NONE

Roll Call Vote: Trustee Gustafson, Dunn, Keene, Mallicoat, Plock - YES.

Trustee Petty-No

Motion Passed: 5-1-0

**7.2. Approval of Resolution 2022-R19, authorizing entering into an agreement with Clarke Environmental Mosquito Management Inc. for the 2022 Environmental Mosquito Management (EMM) Program for the quoted amount of \$22,978.00.**

- 7.3. Approval of **Resolution 2022-R20**, approval of an agreement with Miller Engineering for labor and materials for the replacement of the existing HVAC system in the Public Works office building for the quoted amount of **\$5,791.00**
- 7.4. Approval of **Resolution 2022-R21**, approval of an extension to the Park Usage Agreement with **Stateline Fastpitch** through December 31, 2024, for the continued use of **Swanson Park**.
- 7.5. Approval of travel expenses for attendance at the 2022 IML Lobby Days in Springfield IL by the Village Administrator on Wednesday March 23, 2022, in the amount of **\$244.96**

**8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

- 8.1. Approval of **Resolution 2022-R22**, awarding contract and approval of an agreement with Rockford Structures Construction Co. for construction of a building addition at the Public Works facility for the bid amount of **\$480,000.00**  
President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**  
**Second** by Trustee Keene

Discussion: NONE

Roll Call Vote: Trustee Mallicoat, Dunn, Petty, Gustafson, Keene, Plock - YES.  
Motion Passed: 6-0-0

- 8.2. Approval of **Resolution 2022-R23**, designating certain Village officials to approve change orders for the Public Works facility building addition.  
President Szula entertained a **motion**,  
Trustee Gustafson made a **motion to amend Resolution 2022-R23**,

Trustee Gustafson stated there are some changes and corrections that need to be made in section 2, there is an inconsistency, and she would like to amend motion to reflect that the change order would be limited in dollar amount to \$5000 with the aggregated amount not exceed to \$48,000 which is 10 percent of the project cost.

Administrator Sanders stated that is acceptable, and stated the resolution is needed as there were 19 different change orders during the Police Station Project and this resolution is needed to keep the project expediate progress on the construction.

Trustee Gustafson made a **motion to amend Resolution 2022-R23 in section 2 to limit the dollar amount to \$5000 for change order and aggregated amount not to exceed \$48,000**  
**Second** by Trustee Plock

Roll Call Vote: Trustee Petty, Plock, Keene, Mallicoat, Gustafson and Dunn - YES.

Motion Passed: 6-0-0

**9. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

**9.1.** Approval of **Ordinance 2022-03**, Approval of a Map Amendments from the CG: General Commercial District to the RM: Multi-Family Residential District for two contiguous properties commonly known as 8XXX Roscoe Road, PIN: 08-06-101-008 and 08-06-126-003.

President Szula stated the applicant had requested to lay this over so the applicant can have time to meet with the Rockton School Board. President Szula stated that this is a very good idea and requested a motion for layover.

President Szula entertained a **motion**,  
Trustee Mallicoat made a **motion to approve layover**  
**Second** by Trustee Plock

Discussion: Trustee Gustafson stated that it is laudable that there be conversation regarding the impact on the new development on schools. One would have expected that the developer would have had this in mind when he was thinking of his total project. Trustee Gustafson supports the idea of conversation; however, it has no bearing of the question that was put before the board which was a zoning question. Do you support the concept of Commercial General or you want to see it Multi Family. To delay by three weeks only pushes the can down the road. Nothing changes, either you support it, or you don't, so why delay it. Trustee Gustafson stated secondly, it was reported at the beginning of this meeting that it was a done deal, the board is split, split votes always happen, and we know what the outcome is. Trustee Gustafson stated it was appalling that President Szula tries to intimidate and try to stifel public comment stating it was unacceptable. Trustee Dunn inquired what the benefit is to postpone the vote, when the constituents asked if it could be postponed, and the board said no. President Szula stated they are not the petitioner.

Roll Call Vote: Trustee Gustafson, Dunn, Petty - No.  
Trustee Plock, Mallicoat, Keene - Yes  
Tie Breaker President Szula-Yes  
Motion Passed: 4-3-0

*(Recommendation for approval by ZBA on February 23, 2022 / 4-2-1)*  
*(Proceeds without recommendation by COTW on March 1, 2022 / 3-3-0)*

**10. OLD BUSINESS**

**10.1.** Engineering update on various capital improvement projects

**Brandon provided updates:**

- **Main Street – received approval on the TIA and intersection IDS during last meeting, few minor comments to address. IDOT approved, this is moving forward as we have an approved IDS.**

- Love Road- received preliminary approval and received an approved TIA. This is now advancing the plans for box culverts and will be submitted to district 1 office.
- Willowbrook Road-no major updates, waiting on full approval from Love Road IDS and will then continue.

Trustee Keene inquired if any of these projects will be breaking ground during year, Brandon stated funding has not been secured and he would have to say no. The designs are dependent on IDOT approval, he is confident there will be progress over the next several months. Administrator Sanders stated that the projects are listed for the Transportation Improvement Program. They need to be listed on the "TIP" for federal funding.

11. PUBLIC COMMENT (limited to 3 minutes per speaker)

Resident Rob Baxter – Stated the beginning meeting it was stated “we will be laying over” Rob stated this is what brought the confusion because there was a vote, 4-3 and looks like a done deal. Rob pointed out that there was assumption by tv stations and reporting by Rockford Register Star that this was going to be lay overed as well as meeting postponed and cancelled.

Resident Jarred Logan- Jarred stated he hoped the board would vote no to keep it as commercial general as it has been for 30 years. He would like the board to consider keeping the area as is, as most of the homeowners moved her for the quiet community. He stated why vote when the community plan hasn’t been done, or a traffic study. He asked that the board consider what the community of Hawks Pointe and wait for the Community Planner.

12. EXECUTIVE SESSION (if necessary)

13. ADJOURNMENT

President Szula entertained a motion,  
Trustee Keene made a motion to approve 7.1  
Second by Trustee Plock

Discussion: NONE

Roll Call Vote: Mallicoat, Dunn, Plock, Keene, Gustafson, Petty - YES.

Trustee Petty-No

Motion Passed: 6-0

Approved April 5, 2022 