

VILLAGE OF ROSCOE  
10631 Main Street  
Roscoe, Illinois 61073

Village Board Meeting Minutes  
Tuesday, February 01, 2022  
6:30 PM

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL  
Present: Trustee Plock, Gustafson, Mallicoat, Dunn, Keene  
Absent: Petty
4. PUBLIC COMMENT (Limited to 3 minutes per speaker)
5. PRESIDENT'S REPORT – Mark Szula
6. TREASURER'S REPORT – Mark Olson

**6.1. Cash Report and Bills**

The total bills to be submitted for a approval are expenditures per list of **\$101,620**

Payroll expenses: **\$88,014**

Cash on hand after payment of the bills **\$6,701,126**

Motor Fuel expenditures: **\$46,282**

Cash on hand in the Motor Fuel fund is: **\$1,169,302**

**6.2. Approval of Bills**

President Szula entertained a **motion**,

Trustee Keene made a **motion to approve**.

**Second** by Trustee Mallicoat

Discussion: NONE

Roll Call Vote: Trustee Keene, Mallicoat, Plock, Dunn, Gustafson - YES.

Absent: Trustee Petty

Motion Passed: 5-0-0

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

**7.1. Approval of Minutes** from the January 11, 2022 Village Board Meeting

President Szula entertained a **motion**,

Trustee Dunn made a **motion to approve**.

**Second** by Trustee Mallicoat

Discussion: NONE

Roll Call Vote: Trustee Dunn, Gustafson, Plock, Keene, Mallicoat - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

**8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**8.1.** Approval of revisions to the Village of Roscoe COVID-19 Pandemic Emergency Staffing Plan.  
President Szula entertained a **motion**,  
Trustee Keene made a **motion to approve**.  
**Second** by Trustee Dunn  
Discussion: NONE

Roll Call Vote: Trustee Mallicoat, Plock, Gustafson, Keene, Dunn - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

**8.2.** Approval of **Ordinance 2022-01**, a Zoning Map Amendment from CG (Commercial General) to RM (Multi-Family Residential) at a property known as 5091 Edgemere Terrace. *(Recommendation for approved from ZBA passed 5-0-2 on 12/15/2021)*  
President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Mallicoat  
Discussion: None

Roll Call Vote: Trustee Dunn, Keene, Mallicoat, Plock and Gustafson - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

**8.3.** Approval of a **Resolution 2022-R07**, authorizing entering into a five year lease agreement with Axon Enterprises Inc. to provide and maintain body cameras, tasers, redaction software, cloud storage and related miscellaneous equipment for use by the Roscoe Police Department for the quoted annual price of **\$30,742.00** (\$153,710.00 over 5 year term)  
President Szula entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**.  
**Second** by Trustee Keene  
Discussion: Trustee Keene inquired if a agreement includes updates as a part of package? Chief Evans stated that they have been reassured that the updates are part of the agreement. Administrator Sanders stated correct this is part of the agreement over the 5 year agreement.

Roll Call Vote: Trustee Dunn, Plock, Gustafson, Mallicoat and Keene - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

**8.4.** Approval of a **Resolution 2022-R08**, authorizing entering into an agreement with Fehr-Graham for professional engineering services (design, bidding, administration, and testing) for the reconstruction and paving of the Public Works parking lot for the quoted price of **\$32,800.00**  
President Szula entertained a **motion**,  
Trustee Dunn made a **motion to approve**.  
**Second** by Trustee Keene  
Discussion: NONE

Roll Call Vote: Trustee Plock, Mallicoat, Keene, Gustafson and Dunn - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

- 8.5.** Approval of a **Resolution 2022-R09**, authorizing entering into an agreement with Fehr-Graham for professional engineering services (design, bidding, and testing) for the construction of sidewalks and ADA ramps in Shepherd Hills at the intersection of Montadale and Karakul for the quoted price of **\$11,800.00**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: NONE

Roll Call Vote: Trustee Gustafson, Dunn, Keene, Mallicoat and Plock - YES.

Absent: Trustee Petty

Motion Passed: 5-0-0

**9. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

President Szula requested to suspend rules and vote for final action

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: Trustee Gustafson inquired if this is motion to suspend rules for final action but can still ask questions on each item, President Szula stated yes of course.

Roll Call Vote: Trustee Keene, Dunn, Mallicoat, Gustafson and Plock - YES.

Absent: Trustee Petty

Motion Passed: 5-0-0

- 9.1.** Review and Approval of leave of absence requested by William Weston

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: Trustee Gustafson inquired if this would reflect the new date of February 23? It was stated correct by President Szula and Administrator Sanders. Trustee Dunn inquired if this will be a final date, or would it be extended? Administrator Sanders stated this date would take him to the dr appointment but cannot answer question until dr appointment. Trustee Gustafson requested that the minutes reflect February 23, 2022.

Roll Call Vote: Trustee Keene, Dunn, Mallicoat, Gustafson and Plock - YES.

Absent: Trustee Petty

Motion Passed: 5-0-0

- 9.2.** Approval of **Resolution 2022-R10**, approval of entering into an alternate supply agreement for natural gas service to Village owned buildings and facilities.

President Szula entertained a **motion**,

Trustee Mallicoat made a **motion to approve allowing President Szula to sign agreement for natural gas bid once it comes in**.

**Second** by Trustee Keene

Discussion: Administrator Sanders took moment to explain this agreement, stating that the current natural gas supply contract is set to expire in April 2022, and the Village has been seeking bids for a natural gas supplier. Administrator Sanders stated that there is a month lead time needed for this, and currently bids are coming in. Administrator Sanders summarized the number of therms used and the amount used throughout the Municipality of Village of Roscoe. The action requested is for the board to allow President Szula to sign an agreement sometime within the next 3-4 weeks when Rock River Energy starts taking daily quotes and they will recommend signing a greement. Discussion was had about the length of the contracts/agreements, but it was determined it would be on the savings and benefits to the Village.

Roll Call Vote: Trustee Mallicoat, Plock, Gustafson, Keene, Dunn - YES.

Absent: Trustee Petty  
Motion Passed: 5-0-0

- 9.3.** Approval of **Resolution 2022-R11** authorizing entering into an Agreement with Fehr Graham Engineering and Environmental for 2022 Municipal Engineering Services, to be offered jointly with the City of South Beloit, for the quoted price to the Village of Roscoe of **\$76,800.00**.

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Mallicoat

Discussion: Trustee Gustafson inquired if this is using the same 60/40 split of last year? Administrator Sanders stated they allocated/appropriated for budget \$84,000

Roll Call Vote: Trustee Gustafson, Dunn, Plock, Keene and Mallicoat - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

- 9.4.** Approval of **Resolution 2022-R12**, Approval of the purchase of a Cat 2022 926M Wheel Loader for use by the Village of Roscoe Public Works Department and entering into a 60 month financing agreement for said purchase, for a total amount of **\$204,410.00**. (\$27,618.00 for FY 2022)

President Szula entertained a **motion**,  
Trustee Dunn made a **motion to approve**.  
**Second** by Trustee Plock

Discussion: Administrator Sanders summarized that this is a purchase agreement for loader for five-year agreement. Trustee Plock inquired if this included attachable equipment, Attorney Kurlinkas went over the additional features/equipment included.

Roll Call Vote: Trustee Plock, Dunn, Gustafson, Mallicoat and Keene - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

- 10. OLD BUSINESS**
- 11. PUBLIC COMMENT (limited to 3 minutes per speaker)**
- 12. EXECUTIVE SESSION (if necessary)**
- 13. ADJOURNMENT**

President Szula entertained a **motion**,  
Trustee Dunn made a **motion to approve**.  
**Second** by Trustee Keene  
Discussion: NONE

Roll Call Vote: Trustee Dunn, Mallicoat, Plock, Keene and Gustafson - YES.  
Absent: Trustee Petty  
Motion Passed: 5-0-0

Approved 2/15/2022  
*Stephanie Johnston / Clerk*