

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Village Board Meeting Minutes
Tuesday, November 16, 2021
6:30 PM

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present: Trustee Gustafson, Keene, Mallicoat, Petty, Dunn and Plock

- 4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**
- 5. PRESIDENT'S REPORT – Mark Szula**
- 6. TREASURER'S REPORT – Mark Olson**

6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$122,708**

Payroll expenses: **\$79,635**

Cash on hand after payment of the bills **\$7,037,220**

Motor Fuel expenditures: **\$25,942**

Cash on hand in the Motor Fuel fund is: **\$1,136,442**

Discussion: Trustee Gustafson requested to amend the motion to pull the reimbursement amount for the travel expenses of Ms. Jones. She stated that the expenses need to be on an agenda and approved, she stated as the amount may not be accurate to approve at this time. Attorney Kurlinkas went over the State Mandate regarding travel expenses, stating they need to be pulled out separately and voted on by roll call vote.

6.2. Approval of Bills

President Szula entertained a **motion**,
Trustee Gustafson made a **motion to amend to remove reimbursement for Ms. Jones expenses**
Second by Trustee Mallicoat.

Roll Call Vote: Trustee Mallicoat, Keene, Plock, Petty, Dunn, Gustafson - YES.
Trustee - YES.
Motion Passed: 6-0-0

President Szula entertained a **motion to approve bills**,
Trustee Mallicoat made a **motion**
Second by Trustee Keene.
Roll Call Vote: Trustee Plock, Petty, Dunn, Keene, Gustafson, Mallicoat - YES.
Motion Passed: 6-0-0

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1. Approval of Minutes from the November 2, 2021 Village Board Meeting

President Szula entertained a **motion**,
Trustee Mallicoat made a **motion to amend**
Second by Trustee Keene.
Roll Call Vote: Trustee Petty, Dunn, Keene, Plock, Gustafson and Mallicoat - YES.
Motion Passed: 6-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1. Approval of Resolution 2021-R47, authorizing the acquisition of a 2022 Chevy Silverado 1500 LT under the terms of the Village's Master Lease Agreement with Enterprise Fleet Management Inc., for use by the Village Administrator, for the quoted price of \$35,246.00

President Szula entertained a **motion**,
Trustee Keene made a **motion to amend**
Second by Trustee Mallicoat.
Roll Call Vote: Trustee Plock, Dunn, Mallicoat, Petty and Keene - YES.
Trustee Gustafson - NO
Motion Passed: 5-0-1

8.2. Approval of Resolution 2021-R48, authorizing the filing of requests to intervene in the 2021 property tax assessment complaints before the Winnebago County Board of Review for properties requesting reductions exceeding \$100,000.

President Szula called on Attorney Kurlinkas to summarize, Attorney Kurlinkas stated that this if they are asking for a reduction of over \$100,000 then the Village is allowed to intervene and work with the Winnebago County assessor's office, stating that this needs to be

filed within 3 days so as soon as the notice is received it will be put on the agenda right away. Once he speaks with accessors office then he will bring to the board. So basically, the Village is filing a notice to intervene. Trustee Gustafson inquired what the success rate is, with Attorney Kurlinkas responding that generally the accessors office agrees, but there are times that they will state that the rate is valid. Trustee Gustafson inquired to the time-line when this would be decided, Attorney Kurlinkas stated generally February.

President Szula entertained a **motion**,
Trustee Gustafson made a **motion to amend**
Second by Trustee Dunn.

Roll Call Vote: Trustee Keene, Plock, Mallicoat, Dunn, Petty and Gustafson - YES.
Motion Passed: 6-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

9.1. Approval of **Resolution 2021-R49**, authorizing a temporary 50% reduction in liquor license renewal fees for the year 2022 for existing license holders in the following categories: Class A, Class BL, Class BP, Class D, and Class F.

Discussion: Trustee Dunn inquired to the figures/ data and what the numbers where that were requested in last meeting, just how far behind these business are. President Szula stated that the businesses did not go into full operation until June. Trustee Dunn stated that there should still be some data/numbers to back up this request. Trustee Dunn stated he is thinking of the boards responsibility that to just vote to reduce fees by 50% is not doing our duties as elected officials. President Szula stated he has spoken to an awfully a lot of people and their numbers are down by 30 to 40%, which Trustee Dunn stated but we are reducing by 50%, therefore there should be some kind of data to back up this request.

President Szula entertained a **motion to suspend rules**,
Trustee Plock made a **motion to amend**
Second by Trustee Keene.

Roll Call Vote: Trustee Gustafson (N) Mallicoat (Y) Keene (Y) Plock (Y) Petty (N) Dunn (N)

Tie – President Szula -YES

Motion Passed: 4-0-3

President Szula entertained a **motion**,
Trustee Dunn made a **motion to move back to COTW**
Trustee Dunn requested to move this back to COTW, as there are no numbers to suggest the reduction.

Second by Trustee Gustafson

Roll Call Vote: Trustee Plock (N) Petty (Y) Mallicoat (N) Keene (N) Gustafson (Y) Dunn (Y) - YES.

Tie President Szula - Yes
Motion Passed: 4-0-3

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**
Second by Trustee Mallicoat.

Trustee Gustafson inquired how many of these establishments called you individually, President Szula stated 4-5. Trustee Mallicoat inquired if anyone is selected out, referencing Binny's, and it was stated Binny's is part of the reduction.

Roll Call Vote: Trustee Keene (Y) Gustafson (N), Dunn (N), Mallicoat (Y) Petty (N) Plock (Y)

Tie President Szula - Yes
Motion Passed: 4-0-3

10. OLD BUSINESS

President Szula reminded everyone to wear their mask and strongly appreciates everyone help.

President Szula called on to Administrator Sanders to discuss the upcoming events, Administrator Sanders that Elavate815 is responsible for the light displays on the corner. Stating the last time event was held was 2019, Administrator Sanders summarized the activities planned and inquired to the willingness of the use of the Village Hall, and it was agreed by all board members to support. Trustee Dunn inquired about the food if there were any food trucks, and it was stated there was. Trustee Gustafson inquired if we could have an event without liquor sales, Administrator Sanders stated there will be no offsite liquor sales, only in the establishments.

Brandon Boggs provided update on the road projects:

- Willowbrook- no updates
- Love Road- no updates for IDOTs approval waiting on review
- Main Street- resubmitted for IDOTs approval waiting on review
- PWB – design on plant set is completed, internal discussions nothing decided on bidding
- Class D patching – last set of patching was completed today 11/16
- Residential Streets- all completed -minor restorations for minor rutting.

11. PUBLIC COMMENT (limited to 3 minutes per speaker)

Virtual Public Comment, Kim Martindale stating they are extremely grateful for the reduction in liquor fees and appreciate that it is being considered.

12. EXECUTIVE SESSION (if necessary)

13. ADJOURNMENT

President Szula entertained a **motion**,
Trustee Dunn made a **motion to approve**.

Second by Trustee Mallicoat

Discussion: None

Roll Call Vote: Trustee Dunn, Mallicoat, Plock, Keene, Gustafson and Petty - YES.

Motion Passed: 6-0-0