

**VILLAGE OF ROSCOE**  
**10631 Main Street**  
**Roscoe, Illinois 61073**  
**Village Board Meeting Minutes**  
**Tuesday, October 19, 2021**  
**6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Trustee Gustafson, Keene, Mallicoat, Petty, Plock and Dunn

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

**Harry, 5703 Galmore, Roscoe; stated it's been 5 years about the lights Willowbrook and McCurry and stated thank you.**

**5. PRESIDENT'S REPORT – Mark Szula**

**5.1. Baker Tilly Presentation of the 2020 Audited Financials**

President Szula introduced Wendy Unger of Baker Tilly, who is here to present the report of the 2020 Audited Financial Report. Ms. Unger stated the objective of the audit, and that the audit was clean, which means an unmodified opinion and highest level of assurance you can received from auditor. All appropriate disclosures have been reflected in the financial statements. She provided an overview of the report and what the Village had to look forward to for 2022. The report was submitted and provided to the board and any questions could be directed to Wendy Unger at Baker Tilly.

**6. TREASURER'S REPORT – Mark Olson**

**6.1. Cash Report and Bills**

Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$586, 593**

Payroll expenses: **\$78,031**  
Cash on hand after payment of the bills **\$7,128,829**  
Motor Fuel expenditures: **\$0**  
Cash on hand in the Motor Fuel fund is: **\$1,128,019**

**6.2. Approval of Bills**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Keene.

Discussion: None

Roll Call Vote: Trustee Gustafson, Plock, Keene, Mallicoat, Dunn and Petty - YES.  
Motion Passed: 6-0-0

**7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**7.1. Approval of Minutes from the October 5, 2021, Village Board Meeting**

President Szula entertained a **motion to layover to November 2**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene.

Discussion: None

Roll Call Vote: Trustee Petty, Mallicoat, Gustafson, Dunn, Plock, Keene - YES  
Motion Passed: 6-0-0

**8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**8.1. Approval of a Special Event Permit for the use of Leland Park on Saturday October 23, 2021, for a Run benefitting Annie's Locke**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Mallicoat.

Discussion: None

Roll Call Vote: Trustee Dunn, Plock, Gustafson, Petty, Keene and Mallicoat - YES.  
Motion Passed: 6-0-0

**8.2. Approval of Resolution 2021-R42, authorizing the purchase of five Toughbook Computers and docking stations from CDS Office Technologies for use by the Roscoe Police Department for the quoted amount of \$16,830.00**

President Szula entertained a **motion**,  
Trustee Keene made a **motion to approve**.

**Second** by Trustee Plock.

Discussion: None

Roll Call Vote: Trustee Mallicoat, Keene, Petty, Dunn, Plock and Gustafson - YES.  
Motion Passed: 6-0-0

- 8.3. Approval of **Resolution 2021-R43**, authorizing the purchase of four Starcom Radios from Motorola Solutions for use by the Roscoe Police Department for the quoted amount of **\$21,287.00**

President Szula entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**.  
**Second** by Trustee Keene.

Discussion: None

Roll Call Vote: Trustee Plock, Gustafson, Keene, Mallicoat, Petty and Dunn - YES.

Motion Passed: 6-0-0

- 8.4. Approval of **Resolution 2021-R44**, of the purchase of a Kyocera 3554ci full color copier/printer from Integra Business Systems Inc. for the quoted price of **\$5,495.00**, and entering a Total Document Plan (TDP) Maintenance Agreement with Integra Business Systems Inc.

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Mallicoat

Discussion: None

Roll Call Vote: Trustee Keene, Petty, Gustafson, Plock, Dunn and Mallicoat - YES.

Motion Passed: 6-0-0

- 8.5. Approval of **Resolution 2021-R45**, authorizing the acquisition of a Chevy Silverado 5500 Dump Body Truck with snowplow and all related accessories under the terms of the Village's Master Lease Agreement with Enterprise Fleet Management Inc., for use by the Village's Public Works Department, for the quoted price of **\$95,00.00**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Mallicoat

Roll Call Vote: Trustee Mallicoat, Dunn, Gustafson, Keene, Plock - YES.

Trustee Petty- Abstain

Motion Passed: 5-0-1

9. **NEW BUSINESS (FIRST READING or SUSPEND RULES)**

None

10. **OLD BUSINESS**

President Szula called on Brandon to give project updates:

- Willowbrook Rd, no update still waiting on IDOT reviews and comments
- Main Street, IDOT reviews and comments were received on intersection design and working on revising the IDES

- Love Rd, waiting for IDOT review and approval on the IDES plan and production halted as waiting those reviews. They are back up on projects still waiting as submitted over 6 months ago.
- Public Works Building, plans are 95% complete and waiting on internal qa qc review and hopefully ready for bid soon.
- Class D Patching, Troy and him are working on the second set of patches weather permitting
- Residential Streets are completed, waiting to do final restoration and seeding on river street and on pace to be under budget.

Trustee Petty inquired about the Culvers traffic issue, Brandon stated that he personally has to do leg work on design before contacting IDOT, and its on his plate however it is being working on and there has been a lot of constructions going on and he is working on it. Trustee Petty stated she has been collecting signatures from residents regarding the issues. Trustee Gustafson asked what the options are, and Brandon stated it would be a bypass land or a turn lane but it's a small site and no room to add. President Szula called on Troy to go out and fill potholes on the frontage roads asap.

**11. PUBLIC COMMENT (limited to 3 minutes per speaker)**

**12. EXECUTIVE SESSION (if necessary)**

**13. ADJOURNMENT**

President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**.  
**Second** by Trustee Dunn

Discussion: None

Roll Call Vote: Trustee Mallicoat, Keene, Plock, Dunn, Petty and Gustafson - YES.

Motion Passed: 6-0-0

*Approved on November 2, 2021*  
*Stephen Plock*