

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Village Board Meeting Minutes
Tuesday, September 21, 2021
6:30 PM

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Trustee Keene, Mallicoat, Petty, Plock, Dunn and Gustafson

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Mark Szula

5.1. Swearing in of new Roscoe Police Department Officer Edgar Altamirano
President Szula introduced Officer Edgar Altamirano who was sworn in by Chief Evans as the newest member of the Roscoe Police Department.

6. TREASURER'S REPORT – Mark Olson

Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$78,011.28**

Payroll expenses: **\$81,192.10**

Cash on hand after payment of the bills **\$6,977,968.70**

Motor Fuel expenditures: **\$2,559.00**

Cash on hand in the Motor Fuel fund is: **\$1,058,616.29**

6.1. Approval of Bills

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**.

Second by Trustee Keene.

Roll Call Vote: Dunn, Mallicoat, Petty, Gustafson, Keene and Plock - YES.

Motion Passed: 6-0-0

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1. Approval of Minutes from the **September 7, 2021**, Village Board Meeting
President Szula entertained a **motion**,
Trustee Keene made a **motion to approve**.
Seconded by Trustee Mallicoat
Roll Call Vote: Trustee Gustafson, Dunn, Mallicoat, Keene, Plock and Petty- YES.
Motion Passed: 6-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1. Approval of **Resolution 2021-R37**, approving additional roadway maintenance and repairs within Village's Residential Streets Program (2021) for the quoted amount of **\$236,560.34**
President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Seconded by Trustee Dunn

Discussion: Trustee Gustafson wanted it noted in the minutes that Rock Road is providing the service and has the contract for this maintenance and repair.

Roll Call Vote: Trustee Petty, Mallicoat, Gustafson, Dunn, Plock and Keene- YES.
Motion Passed: 6-0-0

8.2. Approval of **Ordinance 2021-22**, amending Sections § 113.02 & § 113.03 related to the sale to, or use of, tobacco products by a person under the age of 21.
President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**.
Seconded by Trustee Dunn

Discussion: None

Roll Call Vote: Trustee Keene, Dunn, Petty, Gustafson, Plock and Mallicoat- YES.
Motion Passed: 6-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

9.1. Approval of a Memorandum of Understanding authorizing participation in the Hononegah Vocational Internship Program.
President Szula introduced Mr. Nathan Loft who is a special education teacher at Hononegah High School. Mr. Loft summarized the Life Skills Vocational Program, which will provide a variety of learning experience to the recipient. This is a 2-part program with classroom experience as well as on the job experience. Students are on the job for 2 classes per day and supervised by Hononegah. This is considered a school sponsored event therefore the students are required to follow school conduct. This program is sponsored by

over 50 local businesses for this program. Chief Evans, stated they have met the intern and will be riding along in the squad cars, the recipient is very excited to be a part of the program and eager to learn.

President Szula entertained a motion to suspend rules,

Trustee Petty made a **motion to approve**.

Seconded by Trustee Plock

Discussion: Trustee Keene asked that the participant be invited to meeting so the board could meet him and thank him. Trustee Gustafson asked that the board consider giving a few dollars towards a shirt that has the Village of Roscoe on it for him to wear while he is interning and maybe a "badge". Trustee Gustafson inquired about the transportation to the program, and it was stated by Mr. Loft the school provides the transportation.

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Keene, Mallicoat and Plock- YES.

Motion Passed: 6-0-0

President Szula entertained a **motion to approve**,

Trustee Dunn made a motion to approve.

Seconded by Trustee Plock

Roll Call Vote: Plock, Dunn, Keene, Gustafson, Petty and Mallicoat

Motion Passed: 6-0

10. **OLD BUSINESS**

Brandon provided an update on the projects;

- Willowbrook- Not a high priority still pushing IDOT for approval to take plans productions back up.
- Love Road- Have been following up consistently with the culvert box design review with IDOT, still working through intersection design and traffic impact analysis just waiting for response from IDOT. Plans are still advancing just slow.
- Main Street- Moving along quickly and working with IDOT on intersection design and traffic impact analysis.
- PWB Project- received geo technical report which allows the completion of the foundation design, this should be completed in next couple weeks should come to close.
- Class D patching – second submittal done and sent Stenstrum should be out completing next 10 days. Total program approximately \$65,000 and approved at \$100,000 for class d patching so lookout for a third submittal in next few weeks.
- Residential Streets Program starting tomorrow, letters have been sent out to those effect and should take about 3 weeks for completion.

Trustee Keens inquired about the residential signs program, and Administrator Sanders stated that over the next 2 weeks and will salvage and reconstruct new and improved signs. There are three signs that will be completed first, Crystal Hills, Clearwing and Prairie Ridge.

11. **PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

12. **EXECUTIVE SESSION (if necessary)**

None

13. **ADJOURNMENT**

President Szula entertained a **motion to adjourn**,

Trustee Plock made a motion to approve.

Seconded by Trustee Keene

Roll Call Vote: Gustafson, Plock, Petty, Dunn, Mallicoat and Keene

Motion Passed: 6-0

Approved 10/05/2021

Stephanie Johnson
Village Clerk