

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Village Board Meeting Minutes
Tuesday August 17, 2021
6:30 PM

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO
PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND
TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Trustee Dunn, Keene, Petty, Gustafson, Plock

Virtual: Trustee Mallicoat

Absent: None

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Mark Szula

5.1. Issuance of Proclamation: National Suicide Prevention & Awareness Month

President Szula summarized the Proclamation declaring September 2021 as National Suicide Prevention & Awareness Month

5.2. Issuance of Proclamation: International Overdose Awareness Day

President Szula summarized the Proclamation declaring August 31, 2021 National Overdose Awareness Day

6. TREASURER'S REPORT – Mark Olson

6.1. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of **\$133,893.14**

Payroll expenses: **\$79,046.70**

Cash on hand after payment of bills: **\$6,003,043.50**

Motor Fuel expenditures: **\$10,812.50**

Cash on hand in the Motor Fuel fund is: **\$1,022,245.98**

6.2. Approval of Bills
President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**;
Second by Trustee Dunn;

Discussion:

1. Trustee Gustafson inquired about the price of the bark mulch, and she questioned whether the \$28 to \$30 a square yard is a fair price. Administrator Sanders and Trustee Keene both stated that it was below retail as the going rate is around \$34 to \$36 dollars a square yard. Trustee Gustafson then further inquired if the Village had it delivered or if Public Works picked it up. It was stated that Public Works had picked it up, but it was not delivered.
2. Trustee Petty inquired about the web cloud storage on the bills, if this item had been resolved. Administrator Sanders confirmed that Anne had cancelled the amazon service resolving any payments to her card. Administrator Sanders stated that the Village had a web storage component on Amazon which no one had realized. With the new cloud storage for the Village, the Village no longer needed the service. Administrator Sanders stated it was not easy to cancel, but it has been completed. Trustee Petty inquired as to the air condition for Public Works. Troy with the public works department stated that they had to repair the ac summarizing the issues. He recommended that the Village purchase new units for next year, as the building has expanded.

Roll Call Vote: Petty, Gustafson, Dunn, Keene, Mallicoat and Plock - YES.
Motion Passed: 6-0-0

7. **CONSENT AGENDA (NO DISCUSSION REQUIRED)**

7.1. Approval of Minutes from the **August 4, 2021** Village Board Meeting
President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**;

Seconded by Trustee Keene

Roll Call Vote: Trustee Gustafson, Keene, Petty, Dunn, Mallicoat and Plock- YES.

Motion Passed: 6-0-0

8. **MOTIONS AND RESOLUTIONS (FINAL ACTION)**

8.1. Approval of a **Resolution 2021-R33** of a Memorandum of Understanding between the Winnebago County Health Department and the Roscoe Police Department relating to the implementation of a drug overdose prevention program.

President Szula entertained a **motion**,

Trustee Keene made a **motion to approve**;

Seconded by Trustee Plock

Roll Call Vote: Trustee Keene, Plock, Gustafson, Petty, Dunn - YES.
Mallicoat lost connection with meeting
Motion Passed: 5-0-0

8.2. Approval of a Special Event Permit for a Block Party in the Deerwood Subdivision on Saturday, August 28 including the closure of the Cartwright Court cul-de-sac from 6:00 pm to 9:00 pm.

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**;
Seconded by Trustee Keene

Roll Call Vote: Trustee Dunn, Petty, Keene, Plock, Gustafson, Mallicoat- YES.
Record show Stacy Mallicoat rejoined

Motion Passed: 6-0-0

8.3. Approval of **Ordinance 2021-22**, authorizing the transfer of property previously deeded to the Village as part of an extraterritorial parkland dedication, to Glenwood Roscoe LLC for continued use as subdivision open space.

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**;
Seconded by Trustee Keene

Discussion: Trustee Gustafson, wanted to know where the copies of the ordinances and resolution were to view, as they no longer have access to drive. Administrator Sanders stated that if you don't have access then probably not. Administrator Sanders stated he would go print and copy them since they do not have access to drive. Trustee Gustafson stated that it was her understanding that they were to have training regarding the new system as well as be able to view the ordinances and resolutions. Trustee Gustafson inquired to Attorney Kurlinkas regarding the agreement and transfer if the park has to remain as a park. Trustee Gustafson inquired back to Administrator Sanders if he was providing a copy of the Ordinance. Administrator stated he is printing the ordinances and resolutions, he stated he had printed everything else.

Roll Call Vote: Trustee Gustafson, Keene, Petty, Dunn, Mallicoat and Plock- YES.
Motion Passed: 6-0-0

8.4. Approval of **Resolution 2021-R34**, approving a Settlement Agreement with Petry Home Builders, LLC and Jeffrey G. Petry, Trustee of the Petry Family Trust No. 1989, concerning the development of the Denali Heights Subdivision, and related litigation.

President Szula requested for Administrator Sanders to give the high points of the agreement between the Village and Petry Home Builders. Administrator

Administrator Sanders summarized the high points:

The Petrys will make payments to the Village of Roscoe totalling \$300k for the eventual upgrades of the streets of Plat I. The Village of Roscoe pledges \$300k that will be assigned specifically to the improvements to roads of Plat I when the time comes to address them with the Residential Streets Program. The Village will widen the streets of Plat I with 26ft of asphalt and overlay them to have atleast 3” of pavement. The Petrys will construct streets of Plat 2 to Plat 5 to the modified rural standard, which is; 30ft total width / 26 ft asphalt and 2 ft on each side of shoulder, 10 inch of aggravated base and 3 inch of asphalt. Petry will donate lots 183, 184 and 185 of Plat III as a park to the Village.. The Village will be responsible for any development of the Parkland Lots after conveyance. Petrys will post bonds or letters of credit will be posted by Developer at the time the first zoning permit is drawn for each plat.

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Keene

Roll Call Vote: Trustee Gustafson, Dunn, Petty, Mallicoat, Keene and Plock- YES.

Motion Passed: 6-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

9.1. Approval of travel expenses for elected officials and staff attendance at the 2021 Illinois Municipal League Annual Conference, estimated expenses of \$1,400.00 per attendee.

President Szula entertained a **motion to suspend rules**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Keene

Roll Call Vote: Trustee Dunn, Petty, Gustafson, Plock, Mallicoat and Keene- YES.

Motion Passed: 6-0-0

President Szula entertained a **motion to suspend rules**,

Trustee Gustafson requested to amend the motion to only send **2 vaccinated attendees** and the third attendee not be allowed to attend due to status of vaccination

Seconded by Trustee Petty

Roll Call Vote: Trustee Keene, Gustafson, Petty and Dunn- YES.

Trustee Plock and Mallicoat - NO

Motion Passed: 4-2-0

President Szula stated that the state is going to full mask mandate again, and that the conference may be cancelled.

Trustee Keene wanted to state that he could not allow anyone who is unvaccinated to go into a situation where they may catch Covid.

Trustee Petty wanted to know if we can collect on fines that were distributed out at Denali Heights prior to the agreement. Trustee Petty asked that it be looked into and presented at the next Committee of the Whole Meeting.

Trustee Keene wanted to know if there was virtual training at the IML that would be available, Administrator Sanders stated currently no but they will uphold all county and state guidelines.

10. OLD BUSINESS

President Szula stated that he wanted to address that when the board discusses anything with elected officials and staff on whether or not they have been vaccinated. President Szula stated that there are laws in place and that some people are unable to get vaccinated due to medical reasons.

President Szula called on Brandon for an update on the projects:

Brandon stated that there are no major updates, but on the residential streets program construction is scheduled to start the first week of September. The Public Works project is coming along and almost complete.

11. PUBLIC COMMENT (Limited to 3 minutes per speaker)

A few people left chat messages:

What is the modified rural standard? The rural standard is 26 ft and 4 ft (2 ft on each side)

Kate Gaddy, audio cut out ... She stated she is frustrated regarding the mailbox situation. Mail is delivered to wrong address or wrong box, they feel abandoned by the Village. AUDIO is messed up to hear.

The issue I understand is the mailbox situation has been ongoing for 3 years and the Village hasn't helped.

Trustee Gustafson had a rhetorical question if they could have the state or local legislators go to the postmaster with this issue.

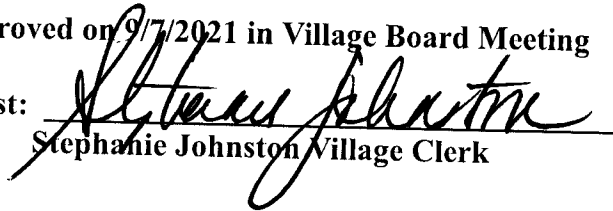
12. EXECUTIVE SESSION (if necessary)

13. ADJOURNMENT

President Szula entertained a **motion**,
Trustee Plock made a **motion to approve**;
Seconded by Trustee Keene
Roll Call Vote: Trustee Gustafson, Keene, Petty, Dunn, Mallicoat and Plock- YES.
Motion Passed: 6-0-0

Approved on 9/7/2021 in Village Board Meeting

Attest:


Stephanie Johnston Village Clerk