

**VILLAGE OF ROSCOE**  
**10631 Main Street**  
**Roscoe, Illinois 61073**  
**Village Board Meeting Minutes**  
**Tuesday, July 6, 2021**  
**6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT  
THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO  
PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND  
TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

President Szula called the meeting to order at 6:30 pm

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

President Szula called for roll call:

Present: Trustee Gustafson, Petty, Dunn, Plock, Keene and Mallicoat

Absent: None

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. PRESIDENT'S REPORT – Mark Szula**

President Szula acknowledged Avani Yoshi of Roscoe, Avani is a student of Roscoe Middle School and has advanced to the 2021 Scripps National Spelling Bee. She will compete on July 8, 2021 at Walt Disney Resort and will be televised on ESPN 2. President Szula congratulated Avani on her accomplishments and for representing Roscoe.

President Szula acknowledged Roscoe Police SGT Alex Turman for his recent 1st place finish in the 2020 Illinois Traffic Safety Challenge. Congratulations to Chief Evans and the entire Roscoe Police Department.

**6. TREASURER'S REPORT – Mark Olson**

**6.1. Cash Report and Bills**

The total bills to be submitted for approval are expenditures per list of **\$104,572**

Payroll expenses: **\$78,916**

Cash on hand after payment of bills: **\$5,742,481.**  
Motor Fuel expenditures: **\$0**  
Cash on hand in the Motor Fuel fund is: **\$968,084.00**

**6.2.** Approval of Bills  
President Szula entertained a **motion,**  
Trustee Keene made a **motion to approve;**  
**Second** by Trustee Plock;

Discussion: None  
Roll Call Vote: Trustee Mallicoat, Keene, Plock, Dunn, Petty and Gustafson - YES.  
**Motion Passed: 6-0-0**

President Szula requested Steve to summarize where the Village is at with respect to Revenues and Expenses. Steve summarized that revenue currently is \$2,290,714, adjustment to trustee wages as it was at \$60,000 should have been \$6000. Largest revenue source is from the State of Illinois. Steve stated that for the first five months it has been strong, and we budgeted conservatively last fall. We could possibly have a \$400k end of year surplus.. We have paid 42% of the year's payroll expense and on budget. The only adjustment may be due to code enforcement. Steve stated it is a positive outlook at this point. Trustee Gustafson asked for a revised copy of the report with adjustments.

**7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**7.1.** Approval of Minutes from the **June 15, 2021** Village Board Meeting  
President Szula entertained a **motion,**  
Trustee Keene made a **motion to approve;**  
Seconded by Trustee Plock  
Roll Call Vote: Trustee Gustafson, Petty, Keene, Dunn and Plock- YES.  
**Motion Passed: 6-0-0**

**8. ACTION FROM THE LIQUOR COMMISSION (FINAL ACTION)**

**8.1.** Approval of issuance of a **Class "BL"** (Boutique Gaming) liquor license to **Anna's Cafe LLC d/b/a Anna's Lucky 777.** [Licensed Premises: 5257 Swanson Rd. Unit 4, Roscoe, IL 61073]  
President Szula entertained a **motion,**  
Trustee Dunn made a **motion to approve;**  
Seconded by Trustee Plock  
Roll Call Vote: Trustee Mallicoat, Petty, Dunn, Plock Keene- YES.  
Trustee Gustafson - NO  
**Motion Passed: 5-1-0**

**9. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**9.1.** Approval of **Ordinance 2021-O18**, approving a Variance to the adopted parking lot design standards, waving the requirement for curb and gutter in the IL (LightIndustrial) District for property commonly known as 5350 Edith Lane (PIN: 04-28-327-002)

*(Motion to approve passed 6-0-0 at COTW 6-15-2021)*

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Dunn

Roll Call Vote: Trustee Keene, Dunn, Plock, Petty, Mallicoat and Gustafson- YES

**Motion Passed: 6-0-0**

**9.2.** Approval of **Ordinance 2021-O19**, approving a Variance to the adopted parking lot design standards, waving the requirement for curb and gutter in the IL (Light Industrial) District for property commonly known as 5397 Edith Lane (PIN: 04-28-326-013)

*(Motion to approve passed 6-0-0 at COTW 6-15-2021)*

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Keene

Roll Call Vote: Trustee Dunn, Petty, Keene, Gustafson, Mallicoat and Plock- YES

**Motion Passed: 6-0-0**

**9.3.** Approval of **Ordinance 2021-O20**, approving a Zoning Map Amendment for the property commonly known as 11345 2nd Street (PIN 04-33-226-006) from the CR District (Commercial Retail) to the R1 District (Single-Family Residential)

*(Motion to approve passed 6-0-0 at COTW 6-15-2021)*

President Szula entertained a **motion**,

Trustee Petty made a **motion to approve**;

Seconded by Trustee Plock

Roll Call Vote: Trustee Gustafson, Mallicoat, Plock, Keene, Dunn and Petty- YES

**Motion Passed: 6-0-0**

**9.4.** Approval of ~~**Ordinance 2021-O21**~~, approving a Special Event Permit for Keep Northern Illinois Beautiful (KNIB) Mud Volleyball at Riverside Park on Saturday August 7, 2021

*(Motion to approve passed 5-1-0 at COTW 6-15-2021)*

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Keene

Discussion: Trustee Gustafson wanted to know if they had an alternate date due to weather, Administrator Sanders stated no.

Roll Call Vote: Trustee Petty, Dunn, Plock, Keene, Mallicoat and Gustafson- YES

**Motion Passed: 6-0-0**

- 9.5. Approval of ~~Ordinance 2021-O22~~, approving a Special Event Permit for the Roscoe Lions Club for the 111th Annual Fall Festival on September 10-12, 2021 (includes use of Leland Park, Fireworks, and Street Closure for a Parade)  
(*Motion to approve passed 6-0-0 at COTW 6-15-2021*)

President Szula entertained a **motion**,

Trustee Keene made a **motion to approve**;

Seconded by Trustee Plock

Discussion: Trustee Gustafson inquired about the food trucks, it stated it was confirmed there would be food trucks along the parade route. Trustee Gustafson inquired about street closure, Chief Evans stated 10am and will open around 1pm.

Roll Call Vote: Trustee Keene, Mallicoat, Gustafson, Petty, Plock and Dunn- YES

**Motion Passed: 6-0-0**

- 9.6. Approval of **Resolution 2021-R27**, authorizing a 10-year intergovernmental agreement with the Illinois Department of Transportation for the Maintenance of Traffic Control Devices.  
(*Motion to approve passed 6-0-0 at COTW 6-15-2021*)

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Dunn

Roll Call Vote: Trustee Dunn, Petty, Plock, Keene, Gustafson and Mallicoat- YES

**Motion Passed: 6-0-0**

- 9.7. Approval of **Resolution 2021-R28**, awarding the contract for the Village's 2021 Residential Streets Program to Rock Road Companies, Inc. for the bid amount of **\$380,976.27**.

President Szula entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Keene

President Szula called on Brandon Boggs for an update on the bids, Brandon stated that the Village had received 3 bids. Administrator Sanders offered to read the numbers: Rock Road, Williams Charles and Entrack those were \$288,139 and second bid \$283,363 and \$322,661

Trustee Gustafson inquired about the extra money that the Village would be able to expand the Residential Streets Program. Brandon put it into perspective that it would not be in the Villages interest to use that money to add into the residential streets program as the costs are higher and suggested it be saved for larger projects.

Roll Call Vote: Trustee Plock, Dunn, Mallicoat, Gustafson, Keen and Petty- YES

**Motion Passed: 6-0-0**

- 9.8. Approval of **Resolution 2021-R29**, authorizing an agreement with Fehr-Graham & Associates, to provide a Phase I Environmental Site Assessment & Legal

Description for a potential acquisition of property by the Village.  
President Szula entertained a **motion**,  
Trustee Plock made a **motion to approve**;  
Seconded by Trustee Mallicoat  
Discussion: Administrator Sanders stated that the amount is for \$2700.00

Roll Call Vote: Trustee Mallicoat, Keene, Plock, Dunn, Petty and Gustafson- YES  
**Motion Passed: 6-0-0**

**10. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

**10.1.** Approval of **Resolution 2021-R30**, authorizing the hiring of an additional full time officer for the Village of Roscoe Police Department.

President Szula summarized that this is being brought forward under new business in response from the Committee of Whole Meeting to authorize the addition of a third new full time officer to the Roscoe Police Department. Administrator Sanders stated that during the last meeting it was approved for two officers then in COTW it was recommended that we add a third officer full time. The resolutions would be active for three full time officers.

President Szula entertained a **motion to suspend the rules**,  
Trustee Keene made a **motion to suspend rules**;  
Seconded by Trustee Plock  
Roll Call Vote: Trustee Dunn, Mallicoat, Petty, Keene, Plock and Gustafson- YES  
**Motion Passed: 6-0-0**

President Szula entertained a **motion**,  
Trustee Keene made a **motion to approve**;  
Seconded by Trustee Plock  
Discussion: Trustee Gustafson would like better wording and clarification for the ranking and adjust language to be accurate since there is no deputy chief. Administrator Sanders stated that Deputy Chief is a title not a rank. Attorney Kurlinkas stated to add additional language to reflect that it is a title. Trustee Dunn inquired if we have anyone at the academy, Chief Evans stated no.  
Roll Call Vote: Trustee Mallicoat, Petty, Keene, Plock, Gustafson and Dunn- YES  
**Motion Passed: 6-0-0**

**11. OLD BUSINESS**

None

**12. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**13. EXECUTIVE SESSION (if necessary)**

None

**14. ADJOURNMENT**

President Szula entertained a **motion to move to adjournment**,

Trustee Plock made a **motion to approve;**

Seconded by Trustee Keene

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Keene, Mallicoat and Plock -YES.

**Motion Passed: 6-0-0**

**Meeting adjourned at 7:00pm**

Prepared and Approved by:

A handwritten signature in black ink, appearing to read "Anthony M. Plock", written over a horizontal line.

Date: 7-10-2021