

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Village Board Meeting Minutes
Tuesday, February 16, 2021
6:30 PM

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO
PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND
TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
Present: President Szula, Trustee Plock, Keene, Dunn, Gustafson and Mallicoat
Absent: none
- 4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**
- 5. PRESIDENT'S REPORT – Mark Szula**
President Szula, acknowledged the passing of John Vanguard.
- 6. TREASURER'S REPORT – Mark Olson**
 - 6.1. Cash Report and Bills:** Treasurer Stromquist presented the Treasurer's report.
The total bills to be submitted for approval are expenditures per list of **\$77,185.52**
Payroll expenses: **\$82,939.61**
Cash on hand after payment of bills: **\$4,870,848.00**
Motor Fuel expenditures: **\$91,467.94**
Cash on hand in the Motor Fuel fund is: **\$799,405.27**
 - 6.2 Approval of Bills** President Szula entertained a **motion**,
Trustee Keene made a **motion to approve**;
Seconded by Trustee Plock

- Discussion: Trustee Gustafson inquired about the running boards that were purchased by Public Works, she wanted to know if these were new or a replacement. Wade stated the new trucks purchased did not have the running boards therefore it was a new purchase.

Roll Call Vote: Trustee Gustafson, Petty, Plock, Keene, Dunn and Mallicoat YES.
Motion Passed: 6-0-0

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1 Approval of Minutes from the **February 2, 2021** Village Board Meeting

PresidentSzula entertained a **motion**,

Trustee Mallicoat made a **motion to approve**;

Seconded by Trustee Keene

Roll Call Vote: Trustee Dunn, Keene, Mallicoat, Plock Gustafson and Petty - YES.

Motion Passed: 6-0-0

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1 Approval of a **Resolution 2021-R06** authorizing entering into an Agreement with Clarke Environmental Mosquito Management Inc. for the 2021 Environmental Mosquito Management (EMM) Program for the quoted price of **\$23,308.00**

PresidentSzula entertained a **motion**,

Trustee Petty made a **motion to approve**;

Seconded by Trustee Plock,

Roll Call Vote: Trustee Mallicoat, Dunn, Gustafson, Plock, Keene and Petty- YES.

Motion Passed: 6-0-0

8.2 Approval of a **Resolution 2021-R07** authorizing entering into an Agreement with Fehr Graham Engineering and Environmental for 2021 Municipal Engineering Services, to be offered jointly with the City of South Beloit, for the quoted price to the Village of Roscoe of **\$73,800.00**

PresidentSzula entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Kenne.,,

Roll Call Vote: Trustee Gustafson, Petty, Keene, Dunn, Plock and Mallicoat- YES.

Motion Passed: 6-0-0

8.3 Approval of a **Resolution 2021-R08** authorizing entering into an Agreement with Fehr Graham Engineering and Environmental for engineering and construction administration services related to the Village of Roscoe 2021 Residential Streets repair and maintenance program for the quoted price of **\$16, 200.00**

PresidentSzula entertained a **motion**,
Trustee Plock made a **motion to approve**;
Seconded by Trustee Kenne,

- Discussion: Trustee Gustafson wanted the minutes to reflect the quoted amount of \$16,200

Roll Call Vote: Trustee Dunn, Keene, Plock, Gustafson, Mallicoat and Petty - YES.
Motion Passed: 6-0-0

8.4 Approval of a **Resolution 2021-R09** authorizing entering into an Agreement with Stateline Technologies IT for information technology consulting and support services for the quoted price of **\$1,520 per month (\$18,240.00 annual)**

PresidentSzula entertained a **motion**,
Trustee Keene made a **motion to approve**;
Seconded by Trustee Plock,

Roll Call Vote: Trustee Petty, Mallicoat, Plock, Dunn, Keene and Gustafson- YES.
Motion Passed: 6-0-0

8.5 Approval of a **Resolution 2021-R10** authorizing entering into an Agreement with Stateline Technologies IT for cloud based backup disaster and recovery service for the quoted price of \$900.00 per month and a one time setup fee of \$750.00 for a total 2021 cost of **\$11,550.00**

PresidentSzula entertained a **motion**,
Trustee Plock made a **motion to approve**;
Seconded by Trustee Keene,

Roll Call Vote: Trustee Keene, Plock, Mallicoat, Gustafson, Petty and Dunn- YES.
Motion Passed: 6-0-0

8.6 Approval of **Resolution 2021-R11** for issuing bid documents for the public solicitation of competitive bids for 2021 tree trimming and removal services budgeted at **\$15,000.00**

PresidentSzula entertained a **motion**,
Trustee Mallicoat made a **motion to approve**;
Seconded by Trustee Keene,

- Discussion: Trustee Gustafson inquired when will the bids be due, it was reflected by Administrator Sanders and Attorney Kurlinkas March 4, 2021.

Roll Call Vote: Trustee Gustafson, Plock, Keene, Dunn, Petty and Mallicoat- YES.
Motion Passed: 6-0-0

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

10. OLD BUSINESS

Brandon provided an update on the current projects:

1-Willowbrook Intersection Design- resubmitted for second time to IDOT pending approval,

90% complete.

2- Love Road 90% complete re-submitting design

3- Main Street reconstruction - Main and McDonald will need to be a signalized intersection. IDOT is requesting this but Administrator Sanders is not sure this would be a good option.

4- Public Works addition - site has been surveyed and submitted for design

- Trustee Keene, asking that Wade update once a month with Brandon to update on the roads and patching
- Trustee Gustafson inquired about the CARES reimbursement, has this been submitted is it complete. Administrator stated yes it has been submitted to the portal.

11. PUBLIC COMMENT (Limited to 3 minutes per speaker)

12. EXECUTIVE SESSION (if necessary)

13. ADJOURNMENT

President Szula entertained a **motion to adjourn at 6:56 pm,**

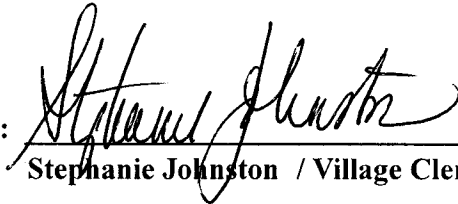
Trustee Petty made a **motion to adjourn;**

Seconded by Trustee Keene

Roll Call Vote: Trustee Gustafson, Dunn, Mallicoat, Keene, Petty and Plock- YES.

Motion Passed: 6-0-0

Prepared and Approved by :


Stephanie Johnston / Village Clerk

Date:

3/2/2021