

**VILLAGE OF ROSCOE**  
**10631 Main Street**  
**Roscoe, Illinois 61073**  
**Village Board Meeting Minutes**  
**Tuesday, September 15, 2020**  
**6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT  
THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO  
PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND  
TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**1. CALL TO ORDER**

The Village Board meeting was called to order by President Szula on Tuesday September 15, 2020 at 6:30 pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Present:** President Szula, Trustees Gustafson, Mallicoat, Dunn, Petty and Plock. **Absent:** Trustee Keene.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

**5. PRESIDENT'S REPORT – Mark Szula**

**5.1.** Proclamation declaring Sept 17-23, 2020 as Constitution Week in the Village of Roscoe Illinois

**6. TREASURER'S REPORT – Mark Olson**

**6.1.** Cash Report and Bills Treasurer Stromquist presented the Treasurer's report. The total bills to be submitted for approval are expenditures per list of **\$552,394.39** Payroll expenses: **\$69,866.48** Cash on hand after payment of bills: **\$5,029,565.06.00** Motor Fuel expenditures: **\$11,666.00** Cash on hand in the Motor Fuel fund is: **\$1,068,171.90**

**6.2.** Approval of Bills President Szula entertained a **motion**, Trustee Mallicoat made a

**motion to pay the bills;** seconded by Trustee Petty. Roll Call Vote: Trustee Petty, Plock, Gustafson, Dunn and Mallicoat - YES. **Motion Passed: 5-0-1**

- 6.3. YTD Report, 2020 Revenues and Expenditures Treasurer Stormwuiet explained the general funds revenue is down 2% from budget. He stated that sales tax revenue is up \$15,000 and Income tax is running at the same of the previous year. Interest revenue is down \$33,000 and video game revenue is down \$123,000 - Expenditures is under budget by approximately 5%.

## 7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

- 7.1. Approval of Minutes from the **September 1, 2020** Village Board Meeting President Szula entertained a **motion**, Trustee Plock made a **motion to approve;** seconded by Trustee Petty. Roll Call Vote: Trustee Mallicoat, Gustafson, Plock, Petty, and Dunn - YES. **Motion Passed: 5-0-1**

## 8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

- 8.1. Approval of **Resolution 2020-R43**, approving a Sergeants Handbook establishing guidelines and procedures in relation to employment and benefits.  
(Recommendation for approval by COTW of Appeals, 6-0-0 on 9/1/20)  
President Szula entertained a **motion**, Trustee Plock made a **motion to approve;** seconded by Trustee Mallicoat. Roll Call Vote: Trustee Petty, Plock, Gustafson, Mallicoat and Dunn- YES. **Motion Passed: 5-0-1**

- 8.2. Approval of **Resolution 2020-R44**, authorizing entering into an agreement with Verizon Wireless for eight (8) 'MyFi' mobile hotspots to be used in police vehicles for the quoted monthly price of **\$290.00**  
(Recommendation for approval by COTW of Appeals, 6-0-0 on 9/1/20)  
Administer Sanders pointed out that originally it was 6 units. They have increased that to 8 for the chiefs and deputy chiefs vehicles. President Szula entertained a **motion**, Trustee Plock made a **motion to approve;** seconded by Trustee Petty. Trustee Gustafson inquired if the contract terms were completed. Chief Evans stated that it is a 3 year contract. .  
Roll Call Vote: Trustee Dunn, Gustafson, Mallicoat, Petty and Plock- YES. **Motion Passed: 5-0-1**

## 9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

- 9.1. Approval of **Resolution 2020-R45**, relating to the Local Coronavirus Urgent Remediation Emergency Support Program (CURE) and Approving the Local CURE Program Financial Support Conditions and Certification. Sanders

explained that this is the beginning process to submit for reimbursement for any COVID-19 expenses. President Szula entertained a **motion**, Trustee Plock made a **motion to suspend the rules and make this a final motion**; seconded by Trustee Gustafson. Roll Call Vote: Trustee Plock, Petty, Dunn, Mallicoat and Gustafson- YES. **Motion Passed: 5-0-1**

President Szula entertained a **motion**; Trustee Dunn made a **motion to approve**; second by Trustee Plock. Roll Call Vote: Trustee Gustafson, Mallicoat, Dunn, Petty and Plock- YES. **Motion Passed: 5-0-1**

## 10. OLD BUSINESS

- 10.1. Status update on various Village or Roscoe roadway design projects. Village Engineer Brandon Boggs present the information below as an update.

### Love Road

The first task of the design process was getting approval on the preliminary horizontal alignment of the northern section of the roadway which is being realigned. This step has been completed. The second task is completing the box culvert design and getting approval from the Illinois Division of Natural Resources (IDNR) due to the long lead time which has been taking roughly 6 months recently. The hydraulic survey needed to complete this design is estimated to be done by the end of this week (09/18/20). Intersection design studies are also being advanced simultaneously and are almost complete, however they have not been submitted to the County or IDOT for review just yet. Plan production will be moving forward simultaneously through these tasks with an expected completion date of goal of May 2021.

### Main Street

The first task of the design process was collecting survey data needed to complete the intersection design studies and begin plan production of the mainline roadway of Main Street, which has been substantially completed. Portions of that survey is being used to complete IDS's and submit to the County for review and approval prior to submitting to IDOT. The next goal was establishing streetscape elements through the downtown area to become safer and more pedestrian friendly. Several meetings have taken place with Village staff to view and provide comments on conceptual plans. Mainline plan production is also being advanced simultaneously. Currently, the expected completion date goal has been set as December 2020.

### Willowbrook Road

The first task of the design process was collecting survey data needed to complete the intersection design studies and begin plan production of the mainline roadway of Willowbrook Road. This task has been completed. The next goal was completing the intersection design studies (IDS) of Willowbrook Road at Rockton

Road and McCurry Road, as well as the intersections of Rockton Road and the Northbound and Southbound I-90 ramps. These were submitted to the County on September 2nd and will be submitted to IDOT following any edits needed for County approval. While the IDS's are being reviewed, plan production is being advanced by several team members across multiple Fehr Graham offices. The expected completion date for plan production is October 31, 2020.

11. **PUBLIC COMMENT (Limited to 3 minutes per speaker)**
12. **EXECUTIVE SESSION (if necessary)**
13. **ADJOURNMENT**

President Szula entertained a **motion to adjourn at 7:00 P.M.**, Trustee Plock made the **motion to adjourn**; seconded by Trustee Dunn. Roll Call Vote: Trustee Gustafson, Petty, Mallicoat, Dunn and Plock - YES. **Motion Passed: 5-0-1**

Prepared By: Christina LaBree, Village Clerk

Approved By: 