

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Village Board Meeting Minutes
Tuesday, September 1, 2020
6:30 PM

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO
PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND
TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

1. CALL TO ORDER

The Village Board meeting was called to order by President Szula on Tuesday September 1, 2020 at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Szula, Trustees Gustafson, Mallicoat, Dunn, Petty, Plock and Keene.

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

5. PRESIDENT'S REPORT – Mark Szula

5.1. Swearing in of corporal Sam Hawley as new Deputy Chief of the Roscoe Police Department. Chief Jamie Evans swore in corporal Sam Hawley as new Deputy Chief. She also stated that they are officially retiring the corporal badge.

6. TREASURER'S REPORT – Mark Olson

6.1. Cash Report and Bills Treasurer Stromquist presented the Treasurer's report. The total bills to be submitted for approval are expenditures per list of **\$134,379.97**
Payroll expenses: **\$72,866.81** Cash on hand after payment of bills: **\$5,018.899.00**
Motor Fuel expenditures: **\$4,360.00** Cash on hand in the Motor Fuel fund is:
\$1,042.434.71

6.2. Approval of Bills President Szula entertained a **motion**, Trustee Petty made a

motion to pay the bills; seconded by Trustee Plock. Roll Call Vote: Trustee Keene, Petty, Plock, Gustafson, Dunn and Mallicoat - YES. **Motion Passed: 6-0-0**

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

- 7.1. Approval of Minutes from the **August 18, 2020** Village Board Meeting President Szula entertained a **motion**, Trustee Keene made a **motion to approve**; seconded by Trustee Dunn. Roll Call Vote: Trustee Mallicoat, Gustafson, Plock, Petty, Keene and Dunn - YES. **Motion Passed: 6-0-0**

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

- 8.1 Approval of **Ordinance 2020-16**, approving a Variance increase the allowable size of an accessory structure in the R1 Zoning District from 672 SF to 840 SF, and to allow a second driveway at 9382 Rambouillet Ridge (PIN 08-09-226-004).

(Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 8/12/20)

(Recommendation for approval by COTW of Appeals, 6-0-0 on 8/18/20)

President Szula entertained a **motion**; Trustee Keene made a **motion to approve**; second by Trustee Plock. Roll Call Vote: Trustee Dunn, Keene, Gustafson, Mallicoat, Plock and Petty - YES. **Motion Passed: 6-0-0**

- 8.2 Approval of **Ordinance 2020-17**, approving a Variance to reduce the required front yard setback from 33'-0" to 15'-0" at a property commonly known as 916 Brandy Bend Road (PIN 08-06-156-001).

(Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 8/12/20)

(Recommendation for approval by COTW of Appeals, 6-0-0 on 8/18/20)

President Szula entertained a **motion**; Trustee Dunn made a **motion to approve**; second by Trustee Keene. Roll Call Vote: Trustee Petty, Plock, Dunn, Keene, Mallicoat and Gustafson - YES. **Motion Passed: 6-0-0**

- 8.3 Approval of **Resolution 2020-R41**, approving entering into an agreement with the Winnebago County Highway Department for striping ceratin streets in the Village of Roscoe for the estimated amount of **\$12,000.00** President Szula entertained a **motion**; Trustee Plcok made a **motion to**

approve; second by Trustee Keene. Roll Call Vote: Trustee Keene, Gustafson, Plock, Dunn, Mallicoat and Petty- YES. **Motion Passed: 6-0-0**

9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

9.1. Approval of **Resolution 2020-R42**, approving Side Letter of Understanding with the Fraternal Order of Police regarding temporary establishment of light-duty work assignment. Administrator Sanders explained that this is for one of the patrol officers that had a non work related medical procedure on his hand and he is restricted for light duty. With the administrative assistant for the Village Police Department in on maternity leave, the office will fulfill those duties while on restrictions. President Szula entertained a **motion**, Trustee Gustafson made a **motion to suspend the rules and make this a final motion;** seconded by Trustee Keene. Roll Call Vote: Trustee Dunn, Gustafson, Petty, Keene, Plock and Mallicoat - YES. **Motion Passed: 6-0-0**

President Szula entertained a **motion;** Trustee Plock made a **motion to approve;** second by Trustee Keene. Roll Call Vote: Trustee Keene, Mallicoat, Dunn, Plock, Petty and Gustafson- YES. **Motion Passed: 6-0-0**

10. OLD BUSINESS

Trustee Gustafson inquired about the Zoning Rewrite. Administrator Sanders explained that there is a timeline and kick off meeting coming in the coming week. It will be presented in November.

11. PUBLIC COMMENT (Limited to 3 minutes per speaker)

12. EXECUTIVE SESSION (if necessary)

13. ADJOURNMENT

President Szula entertained a **motion to adjourn at 6:55 P.M.**, Trustee Dunn made the **motion to adjourn;** seconded by Trustee Plock. Roll Call Vote: Trustee Petty, Plock, Keene, Mallicoat, Gustafson and Dunn - YES. **Motion Passed: 6-0-0**

Prepared By: Christina LaBree, Village Clerk

Approved By: 

