

**VILLAGE OF ROSCOE**  
**10631 Main Street**  
**Roscoe, Illinois 61073**  
**Village Board Meeting Minutes**  
**Tuesday, August 18, 2020**  
**6:30 PM**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT  
THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO  
PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND  
TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**1. CALL TO ORDER**

President Szula called the Tuesday August 18, 2020 Village Board meeting to order at 6:30 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Present:** President Szula, Trustees Petty, Mallicoat, Plock, Keene, Gustafson and Dunn.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Resident Thomas Kohls explained that their is a group of residents who have signed a petition in regards to objecting item number 5.3 and 5.4 on the Committee of the Whole agenda amending §155.046 (F)(2)(a) and §155.046 (F)(2)(e).

**5. PRESIDENT'S REPORT – Mark Szula**

**5.1.** Proclamation declaring the month of September 2020 as National Suicide Prevention + Action Month in the Village of Roscoe.

**6. TREASURER'S REPORT – Mark Olson**

**6.1.** Cash Report and Bills Treasurer Stromquist presented the Treasurer's report. The total bills to be submitted for approval are expenditures per list of **\$119,754.50** Payroll expenses: **\$77,083.31**. Cash on hand after payment of bills: **\$5,012,050.52** The Motor Fuel Expenses are **\$3,072.00**. Cash on hand in the

Motor Fuel fund is: **\$1,046,794.71**

- 6.2. Approval of Bills President Szula entertained a **motion**, Trustee Plock made a **motion to pay the bills**; seconded by Trustee Keene. Roll Call Vote: Trustee Mallicoat, Keene, Petty, Plock, Gustafson and Dunn - YES. **Motion Passed: 6-0-**
- 6.3. YTD Report Revenue and Expenditures. Steve Storquist explained that the sales tax is down by \$15,000 and income tax revenue is inline with last year. The interests level is down 41% and video gaming is down by \$100,000

## 7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

- 7.1. Approval of Minutes from the **August 4, 2020** Village Board Meeting President Szula entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Keene. Roll Call Vote: Trustee Plock, Gustafson, Dunn, Mallicoat, Keene and Petty - YES. **Motion Passed: 6-0-0**

## 8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

## 9. NEW BUSINESS (FIRST READING or SUSPEND RULES)

- 9.1. Approval of **Resolution 2020-R40**, approving amendments to Village of Roscoe Personnel Policy: Vehicle Policy No 06-02 concerning take-home vehicles. Trustee Plock made a **motion to suspend the rules** and make a final reading; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Mallicoat, Plock and Keene - YES. Trustee Petty, Dunn and Gustafson - NO. President Szula voted YES. **Motion Passed: 4-3-0**

President Szula entertained a **motion**, Trustee Plock made a **motion to approve**, seconded by Trustee Mallicoat. This vehicle will be used for daily need by any Village of Roscoe Employee. It will be driven mainly by Administrator Scott Sanders. Trustee Gustafson asked if it would be beneficial to certified as a good driver to limit liability. Attorney Kulinkis explained that the policy does require that if someone was to go on vacation, the vehicle would need to be left at the Village Hall.

## 10. OLD BUSINESS

- 10.1. Presentation of the Main Street Reconstruction Feasibility Report (Draft Form) by the Village Engineer Brandon Boggs.

- Introduction
  - Feasibility was evaluated down according to roadway sections
    - Section 1 = McDonald Road to Bridge Street
    - Section 2 = Bridge Street to Williams Drive

- Section 3 = Williams Drive to Elevator Road
  - Roadway, stormwater, and traffic design and construction constraints were the main aspects analyzed
  - Feasibility was also analyzed using IDOT and Federal requirements due to the fact that State or Federal funding may be involved
- Roadway
  - Fehr Graham is proposing two 12' wide travel lanes in all three sections, which include 8" of hot-mix asphalt with both binder and surface courses
  - The proposed preliminary profile of the roadway is being dropped 6" to accommodate the installation of curb and gutter
  - No changes to the pedestrian path in Sections 1 and 3 besides installation of ADA compliant ramps. A pedestrian path can be integrated into Section 2 in multiple locations depending on the Village's desires. The path would need to be 10' wide to satisfy requirements
  - There were no major utility conflicts in Section 1 or 3. Per the request of the Village, the overhead utilities in Section 2 were given an estimated cost to relocate underground. Per the franchise agreement with ComEd, if burying was chosen instead of relocating, the Village would have to pay the difference between the two. ComEd would cover the cost of strictly relocated utility poles.
- Stormwater
  - Per ordinance and IDOT requirements, a 10-year storm event was used in the sizing of the storm pipes.
  - The proposed system includes over 9,000 feet of concrete storm pipe ranging from 12" to 30". The pipes were sized around 70% of their overall capacity and the ground cover over the top of the pipes ranged from 3.25 feet to 7.20 feet.
- Traffic
  - Data was evaluated using IDOT provided traffic data estimated for the year 2040 at a 0.5% growth rate to plan for future development/population growth.
  - McDonald Road intersection evaluation showed that traffic signals and turn lanes were warranted to meet desirable level of service ratings. These signals will need to be synchronized with IL-251 signals and will be modeled off of the Rockford intersection of IL-251 and Samuelson Road.
  - Bridge Street intersection did not warrant signals, but turn lanes were needed to reach a desirable level of service rating.
  - Elevator Road intersection did not need any changes to signals or turn lanes to meet desirable level of service ratings.
- Conclusion
  - It is reasonable to assume the Village can move forward with reconstruction and converting Main Street into an urban cross-section with curb & gutter and storm sewer.
  - The reconstruction of the road and safe options for pedestrian traffic are available with no major conflicts to utilities or major design constraints.

## 11. PUBLIC COMMENT (Limited to 3 minutes per speaker)

12. EXECUTIVE SESSION (if necessary)

13. ADJOURNMENT

President Szula entertained a **motion at 7:21 P.M.**, Trustee Plock made a **motion to adjourn**; seconded by Trustee Keene. Roll Call Vote: Trustee Keene, Dunn, Petty, Gustafson, Mallicoat and Plock - YES. **Motion passed: 6-0-0**

Prepared By: Christina LaBree, Village Clerk

Approved By: 