

**VILLAGE OF ROSCOE**  
**10631 Main Street**  
**Roscoe, Illinois 61073**  
**Board Meeting Minutes**  
**Tuesday, June 2, 2020**  
**6:30 PM**

**NOTE: PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT AND EXECUTIVE ORDER THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**1. CALL TO ORDER**

The Village Board meeting was called to order by President Szula on Tuesday June 2, 2020 at 6:30 pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: President Szula, Trustees Dunn, Mallicoat, Keene, Petty, Plock and Gustafson.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

**5. PRESIDENT'S REPORT – Mark Szula**

**6. TREASURER'S REPORT – Mark Olson**

**6.1.** Cash Report and Bills Treasurer Stromquist presented the Treasurer's report. The total bills to be submitted for approval are expenditures per list of **\$88,059.00** Payroll expenses: **\$72,294.00**. Cash on hand after payment of bills: **\$4,411,981.00**. There are no Motor Fuel expenditures. Cash on hand in the Motor Fuel fund is: **\$840,848.00**.

**6.2** Approval of Bills President Szula entertained a **motion**, Trustee Petty made a **motion to pay the bills**; seconded by Trustee Keene. Roll Call Vote: Trustee Mallicoat, Petty, Gustafson, Plock, Keene and Dunn - YES. **Motion Passed: 6-0-0**

**6.3** Treasurer Stromquist provided an update on the Year to Date revenue and expenses. He stated that the year to date is around the 25%, which is normal because property taxes have not been received yet. The state revenues are at the same as last year, seeing as the COVID impact has not hit yet. Trustee Gustafson asked for insight on the income tax revenue being down. He explained that the date for filing was extended so some residents and business have not filled yet. Also, last year the income taxes were almost double. He stated that they he sees them leveling out in the future. Stromquist also clarified that expenses are on track to be the same as last year at 28% of the budget.

## **7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**7.1.** Approval of Minutes from the **May 19, 2020** Village Board Meeting President Szula entertained a **motion**; Trustee Keene made a **motion to approve**; second by Trustee Plock. Roll Call Vote: Trustee Petty, Keene, Plock, Gustafson, Dunn and Mallicoat- YES. **Motion Passed: 6-0-0**

## **8. MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**8.1.** Approval of **Resolution 2020-32**, approval of IDOT Resolution for Improvement Under the Illinois Highway Code for the Main Street Survey and Feasibility Study. President Szula entertained a **motion**; Trustee Keene made a **motion to approve**; second by Trustee Plock. Roll Call Vote: Trustee Dunn, Plock, Mallicoat, Keene and Petty - YES. Trustee Gustafson - NO. **Motion Passed: 5-1-0**

**8.2.** Approval of **Resolution 2020-33**, approval of IDOT Resolution for Improvement Under the Illinois Highway Code for Willowbrook Road survey and design services. President Szula entertained a **motion**; Trustee Keene made a **motion to approve**; second by Trustee Plock. Roll Call Vote: Trustee Plock, Gustafson, Petty, Dunn, Mallicoat and Keene- YES. **Motion Passed: 6-0-0**

**8.3.** Approval of **Resolution 2020-34**, approval of IDOT Resolution for Improvement Under the Illinois Highway Code for Love Road survey and design. President Szula entertained a **motion**; Trustee Keene made a **motion to approve**; second by Trustee Plock. Roll Call Vote: Trustee Keene, Mallicoat, Dunn and Plock- YES. Trustee Gustafson and Petty - NO. **Motion Passed: 4-2-0**

## **9. NEW BUSINESS (FIRST READING or SUSPEND RULES)**

**9.1.** Discussion and Approval of Temporary Outdoor Dining Permit and Regulations. Administrator Scott Sanders explained that the local business already have this

included in their liquor license permit. This is a free temporary permit plan to give basic site information on how they are handling sanitation and outdoor procedures during the pandemic so the Village of Roscoe business owners can start to generate revenue. This was sent out to local business owners can along with some local and state guidance. Each business owner was contacted to provide this information. President Szula entertained a **motion**, Trustee Keene made a **motion to suspend the rules and make this a final motion**; seconded by Trustee Dunn. Roll Call Vote: Trustee Dunn, Gustafson, Petty, Keene, Plock and Mallicoat - YES. **Motion Passed: 6-0-0**

- 9.2. Authorization for Village to recognize and participate in the Regional Clean Hands, Open Doors' Pledge. Administrator Sanders explained that this is a pledge by local public entities and local business's to follow guidelines such as face coverings, hand washing, sanitation, social distancing, wellness checks, training and endurance to public health guidelines. This will be posted on the building and social media platforms. President Szula entertained a **motion**, Trustee Keene made a motion to participate in Regional Clean Hands, Open Doors' Pledge; seconded by Trustee Plock. Roll Call Vote: Trustee Dunn, Keene, Petty, Plock, Mallicoat and Gustafson - YES. **Motion Passed: 6-0-0**

## 10. OLD BUSINESS

Sanders explained that there was 59 response to the Secretary of State survey. He stated that the residents give it a average score of 8.2/10. The residents gave the cyber drive illinois website a 7.8/10. President Szula and worked with the Secretary of state to not have them close at lunch and to have a Secretary of State employee to monitor the lobby. The residents are asking for the Village of Roscoe to keep the office on the Village and to have them expand their services.

## 11. PUBLIC COMMENT (Limited to 3 minutes per speaker)

## 12. EXECUTIVE SESSION (if necessary)

President Szula entertained a **motion to go into executive session at 7:09 P.M.**, Trustee Petty made the **motion to go into executive session**; seconded by Trustee Keene. Roll Call Vote: Trustee Gustafson, Keene, Petty, Plock, Dunn and Mallicoat - YES. **Motion Passed: 6-0-0**

President Szula entertained a **motion return from executive session at 8:08 P.M.**, Trustee Plock made the **motion to return from executive session**; seconded by Trustee Keene. Roll Call Vote: Trustee Petty, Plock, Keene, Mallicoat, Gustafson and Dunn - YES. **Motion Passed: 6-0-0**

13. ADJOURNMENT

President Szula entertained a **motion to adjourn at 8:10P.M.**, Trustee Keene made the **motion to radjourn**; seconded by Trustee Plock. Roll Call Vote: Trustee Petty, Plock, Keene, Mallicoat, Gustafson and Dunn - YES. **Motion Passed: 6-0-0**

Prepared By: Christina LaBree, Village Clerk

Approved: Christina LaBree