

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073
Board Meeting Minutes
Tuesday, May 5, 2020

1. CALL TO ORDER

The Village Board meeting was called to order by President Szula on Tuesday May 5, 2020 at 6:45 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Szula, Trustees Gustafson, Mallicoat, Dunn, Keene, Petty and Plock.

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Mark Szula

5.1. Approval of Ordinance 2020-07 amending §114 of the Village of Roscoe Code of Ordinances increasing the maximum number of authorized Class “BP” (Brew Pub) Liquor Licenses. President Szula entertained a **motion**, Trustee Petty made a **motion to approve**; seconded by Trustee Keene.
Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat, Petty and Gustafson - YES. **Motion Passed: 6-0-0**

5.2. Approval of the issuance of a Class “BP” (Brew Pub) liquor license to Crazy Llama Brewing Company, LLC. President Szula entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Petty.
Roll Call Vote: Trustee Dunn, Plock, Mallicoat, Petty, Gustafson and Keene - YES. **Motion Passed: 6-0-0**

6. TREASURER'S REPORT – Mark Olson

6.1. Cash Report and Bills Treasurer Stromquist presented the Treasurer's report. The total bills to be submitted for approval are expenditures per list of **\$53,389.00** Payroll expenses: **\$109,715.00**. Cash on hand after payment of bills: **\$4,295,458.00**. There are no Motor Fuel expenditures. Cash on hand in the Motor Fuel fund is: **\$690,399.00**.

- 6.2. Approval of Bills, President Szula entertained a **motion**, Trustee Petty made the **motion to pay the bills**; seconded by Trustee Plock.
Roll Call Vote: Trustee Plock, Mallicoat, Petty, Gustafson, Keene and Dunn - YES. **Motion Passed: 6-0-0**

7. **CONSENT AGENDA (NO DISCUSSION REQUIRED)**

- 7.1. Approval of Minutes from the **April 21, 2020** Village Board Meeting. President Szula entertained a **motion**, Trustee Keene made a **motion to approve**; seconded by Trustee Petty.
Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat, Petty and Gustafson - YES. **Motion Passed: 6-0-0**

8. **MOTIONS AND RESOLUTIONS (FINAL ACTION)**

- 8.1. Approval of **Resolution 2020-R23** renewing agreement with Tree Care Enterprises for emergency tree removal services (revised budget estimate: \$15,000.00) President Szula entertained a **motion**, Trustee Dunn made a **motion to approve**; seconded by Trustee Petty.
Roll Call Vote: Trustee Mallicoat, Petty, Gustafson, Keene, Dunn and Plock - YES. **Motion Passed: 6-0-0**
- 8.2. Approval of **Resolution 2020-R24** approving bid specifications for the 2020 Class "D" Pavement Patching Program for an estimated cost of \$50,000. President Szula entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Keene.
Roll Call Vote: Trustee Petty, Gustafson, Keene, Dunn, Plock and Mallicoat - YES. **Motion Passed: 6-0-0**

9. **NEW BUSINESS (FIRST READING or SUSPEND RULES)**

- 9.1. Approval of **Resolution 2020-R25** authorizing entering into an agreement with Clarke Environmental Mosquito Management, Inc. for 2020 Environmental Mosquito Management (EMM) program for the quoted amount of **\$22,022.00** Trustee Gustafson asked if the residents could be notified prior to the beginning of this program. President Szula entertained a **motion**, Trustee Keene made a **motion to suspend the rules and make a final vote**; seconded by Trustee Plock. Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat and Petty - YES. trustee Gustafson - NO. **Motion Passed: 5-1-0**

President Szula then entertained a **motion** for final action, trustee Plock made a **motion to approve**; seconded by Trustee Dunn. Trustee Gustafson suggested that a notice be placed online for the residents ahead of the spraying.
Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat and Petty - YES.

Trustee Gustafson - NO. **Motion Passed: 5-1-0.**

- 9.2. Approval of Resolution 2020-R26**, approving entering into an agreement with Fehr Graham Engineering & Environmental for professional Topographic Survey and Civil Engineering services associated with a Main Street Reconstruction Feasibility Study from Bridge Street to Elevator Road for the quoted amount of **\$36,900.00** Administrator Scott Sanders explained that they have solicited fee proposals for several large projects on short notice. Staff has been working with Fehr Graham throughout the week to refine the projects' scopes, and is comfortable that proposed fees are inline with or below industry standards when evaluated against a percentage of construction estimates (6.5% - 7.2%). There was extended discussion regarding the need to have infrastructure projects ready for construction to capitalize on expected federal funding. President Szula entertained a **motion**, Trustee Plock made a **motion to suspend the rules and make a final vote**; seconded by Trustee Keene.
Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat and Petty - YES. trustee Gustafson - NO. **Motion Passed: 5-1-0**

President Szula then entertained a **motion** for final action, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat.
Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat and Petty - YES. Trustee Gustafson - NO. **Motion Passed: 5-1-0**

- 9.3. Approval of Resolution 2020-R27**, approving entering into an agreement with Fehr Graham Engineering & Environmental for professional Topographic Survey and Civil Engineering services associated with the reconstruction of Willowbrook Road from McCurry Road to the northern Village Boundary (approximately ½ mile north of Rockton Road) for the quoted amount of **\$384,760.00**. Administrator Sanders stated that the intersection design study (IDS) currently being paid for jointly by the Village and Winnebago was the first step in the process of redesigning this stretch of road, and that we would be requesting (though not guaranteed) that the County assist in paying a portion of these design fees commensurate with the intersection scope. County President Szula entertained a **motion**, Trustee Keene made a **motion to suspend the rules and make a final vote**; seconded by Trustee Dunn.
Roll Call Vote: Trustee Keene, Gustafson, Dunn, Plock, Mallicoat and Petty - YES. . **Motion Passed: 6-0-0**

President Szula then entertained a **motion** for final action, Trustee Plock made a **motion to approve**; seconded by Trustee Keene.
Roll Call Vote: Trustee Keene, Dunn, Gustafson, Plock, Mallicoat and Petty - YES. . **Motion Passed: 6-0-0**

10. OLD BUSINESS

Administrator Sanders explained that they have begun to set up a poll for the resident's in regards to the Secretary of State location inside of the Village Hall. Staff is working on formulating a slate of questions in an effort to obtain usable data that might be used

to request additional or improved services at the facility. It was suggested that we reach out to Rockton and South Beloit to provide them with the poll as well, as the facility serves residents from all three communities. Trustee Dunn stated that he is concerned that the residents are not aware that the Secretary of State is not paying anything to maintain the facility in the Village Hall. He would like this explained to the residents.

11. **PUBLIC COMMENT (Limited to 3 minutes per speaker)**
12. **EXECUTIVE SESSION (if necessary)**
13. **ADJOURNMENT**

President Szula entertained a **motion to adjourn at 7:51 pm**, Trustee Keen made a **motion to adjourn**; second by Trustee Petty. Roll Call Vote: Trustee Plock, Mallicoat, Petty, Gustafson, Keene and Dunn - YES. **Motion Passed: 6-0-0**

Prepared By: Christina Labree, Village Clerk
Approved By: Christina Labree