

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
VILLAGE BOARD MEETING MINUTES
January 21, 2020**

1. CALL TO ORDER

The Village Board meeting was called to order by President Szula on Tuesday, January 21, 2020 at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: President Szula, Trustees Gustafson, Mallicoat, Petty, Keene, Plock and Dunn

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

5. PRESIDENTS REPORT – Mark Szula

6. TREASURE’S REPORT

6.1 Cash Report and Bills - Cash Report and Bills The total bills to be submitted for approval is expenditures per list of \$78,035.00 Payroll expenses: \$89,919.00. Cash on hand after payment of bills: \$4,182,142.00 Motor Fuel is \$10,114.00. Cash on hand in the Motor Fuel fund \$680,333.00

6.2 Approval of Bills - Approval of Bills President Szula entertained a **motion to approve**, Trustee Petty made the **motion to approve**; seconded by Trustee Keene. Roll Call Vote: Trustees Mallicoat, Plock, Keene, Dunn, Gustafson and Petty – YES
Motion Passed: 6-0-0

6.3 YTD Revenues and Expenses – Steve stated that revenues are over expenditures \$400,000. He stated that sales tax is not where they thought it would be. It ended up \$142,000 less than what they thought they would receive. Also, he stated that with state income tax they ended up \$147,000 over budget. He stated that public works was under budget due to open positions which helped them purchase the new trucks. The police department was \$64,000 under budget as well.

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1 Approval of January 7, 2020 Village Board Meeting Minutes – President Szula entertained a **motion**, Trustee Plock made the **motion to approve**; seconded by

Trustee Keene. Roll Call Vote: Trustees Keene, Dunn, Mallicoat, Petty, Plock and Gustafson – YES **Motion Passed: 6-0-0**

8. MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1 Approval of **Resolution 2020-R03**, a resolution approving and authorizing the Village to lease additional vehicles under a Master Lease Agreement and related documents thereto with Enterprise Fleet Management, Inc. (Public Works Vehicles). Administrator Scott Sanders explained that this is not a traditional private lease program. He stated that the Village is buying the vehicle and paying the balance down. Once the 5 year 'lease' term is over, they have the option to pay the balance off, enter into a new agreement at a substantially lower price, or have Enterprise sell the vehicle. President Szula entertained a **motion**, Trustee Dunn made the **motion to approve**; seconded by Trustee Keene. Roll Call Vote Trustees Petty, Dunn, Mallicoat, Plock and Keene – YES Trustee Gustafson – NO **Motion Passed: 5-1-0**

8.2 Approval of **Resolution 2020-R04**, a resolution approving entering into an annual agreement with Astute Web Group for professional services related to website and social media management for the quoted amount of **\$10,200.00** President Szula entertained a **motion**, Trustee Keene made the **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustees Plock, Petty, Keene, Mallicoat and Dunn – YES Trustee Gustafson – NO **Motion Passed 5-1-0**

9. NEW BUISNESS (FIRST READING OR SUSPENDING OF THE RULES)

10. OLD BUISNESS

Trustee Gustafson asked about if they had filled the position for the Public Works Department. Wade stated that they did fill the position and that he would invite the new employee to the next Board meeting.

President Szula asked for an update on the 911 situation. Sanders stated that the county is advancing and agreement to the Board. He stated that their key concerns are being addressed in the agreement.

11. PUBLIC COMMENT (Limited to 3 minutes per speaker)

12. EXECUTIVE SESSION (If necessary)

13. ADJOURNMENT

President Szula entertained a **motion** to adjourn at 6:57 pm. Trustee Keene made the **motion to adjourn**, seconded by Trustee Plock. All ayes heard no nays present. **Motion Passed: 6-0-0**

Prepared by: Christina LaBree, Village Clerk

APPROVED: Christina LaBree