

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
VILLAGE BOARD MEETING MINUTES  
Tuesday, December 3, 2019**

**1. CALL TO ORDER**

President Szula called the Village Board meeting to order at 6:30PM on Tuesday, December 3, 2019.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Roll Call Vote: Present: Trustees Petty, Gustafson, Mallicoat, Dunn, Plock, and Keene.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

**5. PRESIDENT'S REPORT**

**5.1** Approval of new Village Trustee seating assignments. Trustee Plock made the **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Gustafson, Mallicoat, Dunn, Petty, Keene and Plock. **Motion Passed: 6-0-0**

**6. TREASURER'S REPORT**

**6.1 Cash Report and Bills** Treasurer Stromquist gave the Treasurer's report.

**6.2 Cash Report and Bills** Treasurer Stromquist presented the Treasurer's report. The total bills to be submitted for approval are expenditures per list of \$432,178.00 Payroll expenses: \$72,795.00. Cash on hand after payment of bills: \$4,174,171.00. There is no Motor Fuel. Cash on hand in the Motor Fuel fund is: \$596,347.00.00. Trustee Keene made the **motion to pay the bills**; seconded by Trustee Gustafson. Roll Call Vote: Trustee Plock, Dunn, Keene, Gustafson, Mallicoat and Petty. **Motion Passed: 6-0-0**

**7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

**7.1** President Szula entertained a motion to approve the **December 3, 2019** Village Board Meeting minutes. Trustee Keene made the **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustees Mallicoat, Petty, Dunn, Plock, Keene and Gustafson. **Motion Passed 6-0-0**

## 8.0 MOTIONS AND RESOLUTIONS (FINAL ACTION)

**8.1** Review and **Approval** of the Village of Roscoe Appropriation Ordinance (FY2020) in Tentative Form. The Village Trustees were all given a Fourth Draft of the Budget. Administrator Scott Sanders first identified the changes from the third draft, including the elimination of some land improvement projects, the transfer of additional money into the Motor Fuel fund, and the increased contribution to the Police Pension fund. Mr. Sanders wanted to address the Public Works Equipment (Trucks) line item. He stated that the Village has very recently received revised quotes that may make entering into a Fleet Management agreement for large dump trucks a more attractive alternative to buying them outright. Various procurement options were presented, and a decision was made to keep the appropriated amount intact as it is sufficient to cover all options. Mr. Sanders and Mr. Kretsinger will present revised Fleet Management options at an upcoming meeting. Trustee Keene made the **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustees Keene, Dunn, Plock, Mallicoat and Petty – Yes Trustee Gustafson – No **Motion Passed:** 5-1-0

## 9 NEW BUSINESS (FIRST READING OR SUSPEND RULES)

- 9.1** Approval of **Resolution 2019-R48**, declaring surplus certain equipment and property of the Village Public Works Department, and authorizing its sale at auction or trade-in toward the purchase of new equipment (2008 Toolcat 5600T valued at \$17,000.00) Trustee Dunn made the **motion to approve**; seconded by Trustee Plock Roll Call Vote: Trustee Keene, Plock, Petty, Mallicoat, Gustafson and Dunn. **Motion Passed:** 6-0-0
- 9.2** Approval of **Resolution 2019-R49**, authorizing the purchase of a **2019 Bobcat S595 T4 Skid-Steer** equipped with snow pusher attachment for the Village of Roscoe Public Works Department for the quoted amount of **\$42,870.00 (\$25,870.00** net expenditure with Toolcat Trade-In) Trustee Dunn made the **motion to approve**; seconded by Trustee Keene Roll Call Vote: Trustees Gustafson, Keene, Plock, Petty, Dunn and Mallicoat. **Motion Passed:** 6-0-0
- 9.3** Approval of **Resolution 2019-R50**, declaring surplus certain equipment and property of the Village of Roscoe Public Works Department, and authorizing its sale at auction or trade-in toward the purchase of new equipment (2014 Ford F550 valued at **\$38,000.00**) Trustee Plock made the **motion to approve**; seconded by Trustee Keene Roll Call Vote: Petty, Mallicoat, Dunn, Gustafson, Keene and Plock **Motion Passed:** 6-0-0

**9.4** Approval of **Resolution 2019-R51**, authorizing the purchase of a **2020 Ford F250** fully equipped for snow clearing operations, for the Village of Roscoe Public Works Department for the quoted amount of **\$39,729.00** Trustee Keene made the **motion to approve**; seconded by Trustee Dunn Roll Call Vote: Mallicoat, Petty, Plock, Keene, Gustafson and Dunn **Motion Passed: 6-0-0**

**9.5** Approval of **Resolution 2019-R52**, authorizing the purchase of a **2020 Ford F250 Extended Cap with Service Body** fully equipped for snow clearing operations for the Village of Roscoe Public Works Department for the quoted amount of **\$48,736.00** Trustee Dunn made the **motion to approve**; seconded by Trustee Keene Roll Call Vote: Keene, Plock, Mallicoat, Petty, Dunn and Gustafson **Motion Passed: 6-0-0**

**9.6** Approval of Travel Expenses, including Hotel and Per Diam, for Detective Sam Hawley for attending ALERRT Training at the Springfield Police Academy, December 14, 2019 in the amount of **\$628.05** Trustee Keene made the motion to suspend the rules to make final action; seconded by Trustee Plock. Roll Call Vote: Trustee Gustafson, Keene, Plock, Dunn, Mallicoat and Petty **Motion Passed: 6-0-0** Trustee Plock made the **motion to approve**; seconded by Trustee Keene. Roll Call Vote: Petty, Mallicoat, Dunn, Plock, Keene and Gustafson. **Motion Passed: 6-0-0**

**9.7 Approval** of a **Special Event Permit** for Roscoe Hometown Holiday on December 14, 2019 Trustee Plock made the motion to suspend the rules to make final action; seconded by Trustee Keene. Roll Call Vote: Trustee Plock, Keene, Petty, Mallicoat, Dunn and Gustafson. **Motion Passed: 6-0-0** Trustee Petty asked Administer Sanders for an update on this. He updated that The Village of Roscoe purchased the signs for this event and will lend the use of the Village Hall. Also, explained that there will be food trucks, a youth choir, and events throughout the night. He asked for permission to let a food truck set up in the parking lot. He was advised that the choir would only be an hour long and would like to do it the first hour of the event. He asked the Trustees to approve the Jazz group to come back at no cost of the Village of Roscoe. Trustee Gustafson stated that on the permit its states there is no use of a lot, but the event will be using the lot. Sanders stated he will get the permit updated. Trustee Keene made the **motion to approve**; seconded by Trustee Petty. Roll Call Vote: Mallicoat, Keene, Petty, Gustafson, Dunn and Plock **Motion Passed: 6-0-0**

## **10. OLD BUSINESS**

President Szula wanted to remind the Trustees that the Holiday Employee Luncheon will be Friday December 6, 2019 at 12:30

Trustee Dunn asked for an update on the Denali Heights snow plow agreement. Attorney Kurlinkus stated that the agreement was almost complete and should be finalized the upcoming week.

**11. PUBLIC COMMENT**

None

**12. EXECUTIVE SESSION**

None

**13. Adjournment**

Village Clerk: Christina LaBree

APPROVED: Christina LaBree