

Village of Roscoe
BOARD OF FIRE & POLICE COMMISSIONERS

10631 Main Street, Roscoe, Illinois 61073

Commissioners

LeAnn Jones, Chair

Mark Nytko

David Jacobson

Secretary to the Board

Victoria Eggers

Attorney

Charles P. Kostantacos

MINUTES of REGULAR MEETING of SEPTEMBER 6, 2023

The September 6, 2023 Regular Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 5:30 p.m. Chairman LeAnn Jones, Commissioner Mark Nytko, Commissioner David Jacobson, Attorney Chuck Kostantacos, Deputy Chief Thomas Farone and Secretary to the Board Victoria Eggers were present.

Chairman LeAnn Jones called the meeting to order at 5:31 p.m. The roll was called for the record: Chairman LeAnn Jones, Commissioner Mark Nytko and Commissioner David Jacobson were present. There was a quorum.

MINUTES

The Minutes from the Regular Meeting of August 16, 2023 were reviewed and discussed. Being as there were no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Jacobson. The motion was seconded by Commissioner Mark Nytko, followed by a unanimous vote to approve the Minutes.

CORRESPONDENCE

None.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

There was a brief discussion regarding the eligibility requirements for new hire applicants according to State Statutes, especially the age requirement.

Deputy Chief Farone reported that there had been approximately 18 applicants as of the day of the meeting. He posted the job ad on Indeed and had a great response. Chairman Jones and Deputy Chief Farone met before the meeting and reviewed the applications that had been submitted. After the deadline for applying, Attorney Kostantacos will order test packets for each of the applicants. Deputy Chief Farone will notify Attorney Kostantacos before the next meeting, so he knows how many exams to order.

The written exam for the entry level testing will be on September 30, 2023 at Fire Station 3 on Willowbrook Road. The doors will open at 7:45 a.m., the orientation will be at 8:00 a.m. and the test will begin at 8:15 a.m. The interviews will be held on Saturday, October 7. If two or more Commissioners will be at the testing site, there will be a Special Meeting called. There will also be a Special Meeting for the oral interviews.

Chairman Jones brought up starting the lateral hire application process. She asked Attorney Kostantacos to place a job ad in the newspaper as soon as possible, which should be the September 14 edition. Deputy Chief Farone will be sure the ad is on the Village website, and he will post it on Indeed. The application deadline will be September 28, 2023 by 3:00 p.m. The interviews will be scheduled during the week of October 2, 2023.

NEW BUSINESS

None.

BILLS

Rock Valley Publishing submitted an invoice for the amount of \$63.00 for a police officer ad. Commissioner Nytko made a motion to pay the \$63.00 invoice. Commissioner Jacobson seconded the motion, followed by unanimous vote to approve paying the \$63.00.

Attorney Kostantacos submitted an invoice for services in August for the amount of \$543.75. Commissioner Jacobson made a motion to pay the \$543.75 invoice. Commissioner Nytko seconded the motion, followed by unanimous vote to approve paying the \$543.75.

ATTORNEY REPORT

Attorney Kostantacos will follow up on the age limitation exemption.

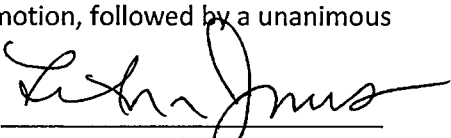
CLOSED SESSION

None.

ADJOURNMENT

There being no further business coming before the Commission, Commissioner Nytko made a motion to adjourn the meeting at 6:07 p.m. Commissioner Jacobson seconded the motion, followed by a unanimous vote to adjourn.

Date: September 20, 2023

Approved: 
LeAnn Jones, Chairman