

Village of Roscoe
BOARD OF FIRE & POLICE COMMISSIONERS

10631 Main Street, Roscoe, Illinois 61073

Commissioners

LeAnn Jones, Chair
Mark Nytko
David Jacobson

Secretary to the Board

Victoria Eggers

Attorney

Charles P. Kostantacos

MINUTES of REGULAR MEETING of AUGUST 16, 2023

The August 16, 2023 Regular Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 5:30 p.m. Chairman LeAnn Jones, Commissioner David Jacobson, Attorney Chuck Kostantacos, Deputy Chief Thomas Farone and Secretary Victoria Eggers were present. Commissioner Mark Nytko was not in attendance.

Chairman LeAnn Jones called the meeting to order at 5:30 p.m. The roll was called for the record: Chairman LeAnn Jones and Commissioner David Jacobson were present. Commissioner Mark Nytko was not able to attend. There was a quorum.

MINUTES

The Minutes from the Regular Meeting of July 19, 2023 were reviewed and discussed. Being as there were no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Jacobson. The motion was seconded by Chairman LeAnn Jones, followed by a unanimous vote to approve the Minutes.

CORRESPONDENCE

None.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

There was a discussion regarding when and where to place ads for initial hire Patrol Officers. Chairman Jones said the ad must be placed in the newspaper, and there will be a Blue Line notification with the ad. The ad will be the same as in the past, but the applicants will be directed to the Village of Roscoe website rather than a vendor. Deputy Chief Farone asked if he could post the ad on Indeed. Attorney Kostantacos said he could post the ad on Indeed.

Chairman Jones asked Attorney Kostantacos to make the initial contact with Blue Line, so he can place the ad and get any needed information, such as the cost. Deputy Chief Farone will take care of subsequent contact.

Deputy Chief Farone asked about the timeline for posting the application on the Village website. Chairman Jones said it can be posted as soon as possible, but it must stay open the entire time that it's posted in the ads. Once Attorney Kostantacos places the ads, they will direct applicants to the website.

Attorney Kostantacos reported that the statute says the newspaper ad must be published no less than two weeks before the test. The newspaper ad will direct applicants to the website. Blue Line will run for about 5

weeks. Chairman Jones suggested closing the ad September 22 at 3:00 p.m., so the Commissioners will have time to review and vet the candidates before the test date. Candidates who will move to the next phase will be notified around September 25. The ad should reflect this timeline: closing date, notification date, test date and interview timeframe.

Chairman Jones is considering September 30 for a test date. Since Stanard and Associates will be used for the testing, Commissioners can score the exams and candidates can be notified the same day on whether they pass the exam or not. If September 30 is the test date and candidates are notified that day, interviews can be held the first week of October. Deputy Chief Farone will check and see if Fire Station #3 is available for the written exam location. If the Fire Station is available, the exam will be scheduled for September 30 and the doors will open at 7:45 a.m. with an orientation at 8:00 a.m. and the exam will start at 8:15 a.m. Secretary to the Board Eggers will email the candidates with their results and their interview times.

There was a brief discussion of Lateral Candidates. Chairman Jones received information regarding Alex Wolinski. Commissioner Jacobson made a motion to strike Alex from the Eligibility List on the basis that he fails to meet statutory requirements to be hired as a Lateral Police Officer. Chairman Jones seconded the motion, followed by unanimous vote to strike Alex Wolinski from the Eligibility List.

Commissioner Jacobson made a motion to exhaust the existing Lateral Hire Eligibility List. Chairman Jones seconded the motion, followed by unanimous vote to exhaust the existing Lateral Hire Eligibility List.

Attorney Kostantacos will check on a study guide for Promotional testing with Stanard and Associates. Once he gets this information, Promotional testing will be put on hold for now.

NEW BUSINESS

None.

BILLS

Rock Valley Publishing submitted an invoice for \$27.00 for the meeting schedule update. Commissioner Jacobson made a motion to pay the \$27.00 invoice. Chairman Jones seconded the motion, followed by unanimous vote to approve paying the \$27.00.

Attorney Kostantacos submitted an invoice for services in July in the amount of \$268.75. Commissioner Jacobson made a motion to pay the \$268.75 invoice. Chairman Jones seconded the motion, followed by unanimous vote to approve paying the \$268.75.

ATTORNEY REPORT

None.

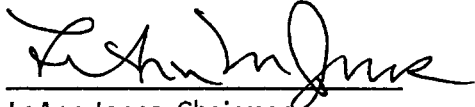
CLOSED SESSION

None.

ADJOURNMENT

There being no further business coming before the Commission, Commissioner Jacobson made a motion to adjourn the meeting at 6:15 p.m. Chairman Jones seconded the motion, followed by a unanimous vote to adjourn.

Date: September 6, 2023

Approved: 
LeAnn Jones, Chairman