

Village of Roscoe  
**BOARD OF FIRE & POLICE COMMISSIONERS**

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10631 Main Street, Roscoe, Illinois 61073

**Commissioners**

LeAnn Jones, Chairman  
Mark Nytko  
David Jacobson

**Secretary**

Victoria Eggers

**Attorney**

Charles P. Kostantacos

**MINUTES of REGULAR MEETING of OCTOBER 19, 2022**

The October 19, 2022 Regular Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 6:30 p.m. Chairman LeAnn Jones, Commissioner Mark Nytko, Commissioner David Jacobson, Attorney Chuck Kostantacos and Secretary Victoria Eggers were present. Deputy Chief Sam Hawley joined via telephone.

Chairman LeAnn Jones called the meeting to order at 6:34 p.m. The roll was called for the record: Chairman LeAnn Jones, Commissioner Mark Nytko and Commissioner David Jacobson were present. There was a quorum.

**MINUTES**

The Minutes from the Regular Meeting of September 07, 2022 were reviewed and discussed. Being as there were no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Jacobson, seconded by Chairman Jones and followed by a unanimous vote to approve with Commissioner Nytko abstaining, since he was not present at the meeting.

The Minutes from the Regular Meeting of October 05, 2022 were reviewed and discussed. Being as there were no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Nytko, seconded by Chairman Jones and followed by a unanimous vote to approve with Commissioner Jacobson abstaining, since he was not present at the meeting.

**CORRESPONDENCE**

None.

**PUBLIC COMMENTS**

None.

**UNFINISHED BUSINESS**

There was discussion regarding the new hire hiring eligibility lists and the testing process. Chairman Jones recapped the expenses/charges for testing of initial hire applicants. Attorney Kostantacos reported that I/O Solutions likes to have the ads run for 4-8 weeks before the test date. Chairman Jones talked about the timeline for the testing process. There is an opening in an academy in January, so the Commission will be working to have someone who is qualified and able to attend then. There are a couple other reserved spots and Deputy Chief Hawley will

check to find out the dates of those spots. Chairman Jones mentioned running the ad for four weeks and possibly having the written exam in November. Hopefully, the tests could be scored and the process completed to have someone ready to attend the academy in January. Chairman Jones also suggested running an ad for lateral hires. Deputy Chief Hawley is working on updating a flyer for recruitment. Chairman Jones asked Deputy Chief Hawley about the timeline for background checks. She would like to have I/O start the application process for us. Attorney Kostantacos reported that I/O can get things moving quickly, once the Commission approves a motion to engage them. A potential timeline was discussed.

Commissioner Nytko made a motion to engage I/O Solutions as our vendor for the new hire process. Commissioner Jacobson seconded the motion, followed by unanimous vote to approve engaging I/O Solutions as our vendor.

Attorney Kostantacos will find out how quickly I/O can start running an ad and how long it will run. He will coordinate with Deputy Chief Hawley on academy dates. The Commission is trying to schedule a timeline that will coincide with the academy opening. He will also find out what dates I/O has available to proctor the exams and their fees.

Commissioner Jacobson made a motion that would authorize Chairman Jones to sign any contracts for I/O Solutions to start the initial hiring process without further Commission action. Commissioner Nytko seconded the motion, followed by unanimous vote to approve.

Chairman Jones would like to table discussion regarding lateral hires.

Chairman Jones proposed tabling discussion regarding the Rules and Regulations until everyone is physically present at the meeting.

#### NEW BUSINESS

Chairman Jones started a discussion on the Illinois Fire and Police Commission Association training on November 4 and 5. No one is available to attend. Secretary Eggers was asked to confirm the IFPCA has the Commissioners' new email addresses.

#### BILLS

Commissioner Nytko made a motion to approve payment of the membership fee for the IFPCA, if it is due, and to request a hard copy of the invoice. Commissioner Jacobson seconded the motion, followed by unanimous vote to approve paying the membership fee, if it is due.

#### ATTORNEY REPORT

None.

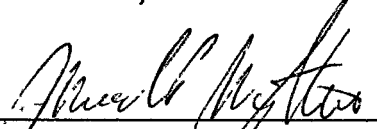
#### CLOSED SESSION

None.

#### ADJOURNMENT

There being no further business coming before the Commission, Commissioner Jacobson made a motion to adjourn the meeting at 7:06 p.m. Commissioner Nytko seconded the motion, followed by a unanimous vote to adjourn.

Date: 10-02 - \_\_\_\_\_, 2022

Approved:   
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LeAnn Jones, Chairman  
Mark Nytko, Acting Chairman