

Village of Roscoe  
**BOARD OF FIRE & POLICE COMMISSIONERS**

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10631 Main Street, Roscoe, Illinois 61073

**Commissioners**

LeAnn Jones, Chairman  
Mark Nytko  
David Jacobson

**Secretary**

Victoria Eggers

**Attorney**

Charles P. Kostantacos

**MINUTES of NOVEMBER 03, 2021 SEMI-MONTHLY MEETING of THE  
VILLAGE OF ROSCOE BOARD of FIRE AND POLICE COMMISSIONERS**

The November 03, 2021 Semi-Monthly Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 6:30 p.m. at the Roscoe Village Hall. Chairman LeAnn Jones, Commissioner Mark Nytko and Commissioner David Jacobson were present. Deputy Chief Sam Hawley, Attorney Charles Kostantacos and Secretary Victoria Eggers were also present.

The Meeting was called to order at 6:30 p.m. by Chairman LeAnn Jones. The roll was called for the record: Chairman LeAnn Jones, Commissioner Mark Nytko and Commissioner David Jacobson were present. There was a quorum.

**MINUTES**

The Minutes from the Regular Meeting of October 06, 2021 were reviewed and discussed. Being as there were no suggested corrections, the Minutes were approved as drafted and distributed on motion by Chairman Jones, seconded by Commissioner Nytko and followed by a unanimous vote with Commissioner Jacobson abstaining as he was not present at the meeting.

The Minutes from the Special Meeting of October 27, 2021 were reviewed and discussed. Being as there were no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Jacobson, seconded by Commissioner Nytko and followed by a unanimous vote.

**CORRESPONDENCE**

NONE.

**PUBLIC COMMENTS**

None.

**UNFINISHED BUSINESS**

Deputy Chief Hawley reported that a job had been offered to Nelson Lopez and he accepted. He will start working with the Village on November 15, 2021.

Deputy Chief Hawley also reported that Phil Harris and Travis Coburn went to their psych exams, medical physicals and they were fingerprinted. There will be more discussion when the results of the exams come back.

Chairman Jones mentioned that Deputy Chief Hawley has been working on background checks. She asked about the academy and when they require confirmation from departments, so any possible openings can be realized.

There was a brief discussion about preference points for the lateral hire list. There will be more discussion at the next meeting, which will be after the ten day period to claim points expires.

Chairman Jones started a discussion regarding the promotional oral interview process. She left a message for Chief Evans and brought up having an outside panel come in to help. Chairman Jones would like to have more discussion at the next meeting after she hears back from the Chief.

#### **NEW BUSINESS**

Chairman Jones reported that Attorney Kostantacos advised that each new hire that will be attending an academy, must be fully vaccinated before going. There was a brief discussion on how to confirm the vaccination status. It may become part of any conditional offer of employment.

#### **BILLS**

Attorney Kostantacos submitted an invoice for August charges in the amount of \$368.75. Commissioner Jacobson made a motion to pay the invoice, seconded by Commissioner Nytko and followed by unanimous vote to approve.

There was an invoice from Blue Line for an advertisement for a posting in the amount of \$298.00. Commissioner Nytko made a motion to pay \$298.00, seconded by Commissioner Jacobson and followed by unanimous vote to approve.

Chairman Jones signed both invoices and Secretary Eggers left them for Anne.

#### **ATTORNEY REPORT**

None.

#### **CLOSED SESSION**

None.

#### **ADJOURNMENT**

Chairman Jones made a motion to adjourn the meeting at 6:54 p.m. and Commissioner Jacobson seconded the motion, followed by unanimous vote to adjourn.

Date: 1-5, 2022

Approved:



LeAnn Jones, Chairman