

Village of Roscoe
BOARD OF FIRE & POLICE COMMISSIONERS

10631 Main Street, Roscoe, Illinois 61073

Commissioners

LeAnn Jones, Chairman

Mark Nytko

David Jacobson

Secretary

Vicki Eggers

Attorney

Charles P. Kostantacos

**MINUTES of JUNE 02, 2021 SEMI-MONTHLY MEETING of THE
VILLAGE OF ROSCOE BOARD of FIRE AND POLICE COMMISSIONERS**

The June 02, 2021 Semi-Monthly Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 6:30 p.m. Chairman LeAnn Jones, Commissioner Mark Nytko, Commissioner David Jacobson, Attorney Charles Kostantacos, Deputy Chief Sam Hawley and Secretary Vicki Eggers attended the meeting in person from the Village Hall.

The meeting was called to order at 6:32 p.m. The roll was called for the record and a quorum was present.

MINUTES

The Minutes from the Special Meetings on May 15 and May 17, 2021 and the Regular Meeting on May 19, 2021 were reviewed and discussed. Being as there were no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Nytko, seconded by Commissioner Jacobson, and followed by a unanimous vote.

CORRESPONDENCE

NONE.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

There was discussion in reference to possible preference points for Candidates for the Preliminary Eligibility List. Secretary Eggers will gather the documents submitted by the Candidates and forward them to the Commissioners along with a Potential Final Eligibility List for review. It will be discussed at the next meeting scheduled for June 16, 2021.

Chairman Jones attended the Village Board meeting the previous night and informed the Commission that a new hire had been approved. She also informed the Commission that an

Officer had turned in a resignation, so there are two positions to fill. There was a brief discussion on new hires and lateral hires. It could take a year for a new hire to get on the street alone after going through the hiring and training process.

Discussion moved to the lateral hire process. There may possibly be an ongoing Lateral List. As people apply, they will be addressed as they come. There will be discussion as to how and/or when they will be added to the list. Deputy Chief Hawley will make sure the application for lateral hires is available on the Village website and Facebook. Attorney Kostantacos will get an ad for experienced Police Officers ready for the newspaper, so it can run two weeks before the interviews take place. Attorney Kostantacos discussed the ad and what it should say. Applications will be due by June 30, 2021, so we will have the information by the next Commission Meeting scheduled for July 7, 2021. There will also be an ad placed with the Blue Line. Discussion moved to lateral hire interview dates and who will be part of the interview panel. The panelists will be the Commissioners and possible panelists would be the Police Chief, Deputy Chief, a Sergeant and an FTO. Tentative interview dates are July 8 and July 14, 2021 beginning at 5:00 p.m.

There was discussion regarding Promotional Testing. Attorney Kostantacos will continue working on getting the study materials. He found out the promotional tests are 2 ½ hours after the sign in and instructions are read. The updated, tentative testing dates will be September 20 and 27, 2021. Chairman Jones will contact Anne with the new test dates. Secretary Eggers will contact the Officers and provide information regarding the testing. She will give them the test dates, times and location of the testing. We will need confirmation that they received the email and their preferred test date.

NEW BUSINESS

None.

BILLS

The Chief forwarded an invoice from I/O Solutions. The fee breakdown is as follows:

➤ Job application processing fee (50 candidate minimum)	\$50.00 x 32 = \$1,600.00
➤ NCJOSI ² – Form 1 for exam costs	\$25.00 x 16 = \$ 400.00
➤ Shipping and handling	\$ 12.00
➤ Advertisement on The Blue Line – Ad	\$ 199.00
➤ Advertisement on The Blue Line – Placement fee	<u>\$ 50.00</u>
➤ TOTAL	\$2,261.00

Commissioner Nytko made a motion to approve the bill and Commissioner Jacobson seconded the motion, followed by unanimous vote. Chairman Jones will sign and leave the invoice for Anne.

Attorney Kostantacos submitted an invoice for charges from the month of April 2021 for \$568.75. Commissioner Jacobson made a motion to approve the invoice and Commissioner

Nytko seconded the motion, followed by unanimous vote. Chairman Jones will sign and leave the invoice for Anne.

ATTORNEY REPORT

Before the next meeting, Attorney Kostantacos will do the following:

- 1) Update the language on the advertisement for Lateral Hiring
- 2) Get the advertisement published in the newspaper and The Blue Line

CLOSED SESSION

None.

ADJOURNMENT

Chairman Jones moved to adjourn the meeting at 7:24 p.m. on motion by Commissioner Jacobson, second by Commissioner Nytko, followed by unanimous vote.

Date: 7/7, 2021

Approved:



LeAnn Jones, Chairman