

Village of Roscoe  
**BOARD OF FIRE & POLICE COMMISSIONERS**

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10631 Main Street, Roscoe, Illinois 61073

**Commissioners**

LeAnn Jones, Chairman  
Mark Nytko  
David Jacobson

**Secretary**

Vicki Eggers

**Attorney**

Charles P. Kostantacos

**MINUTES of APRIL 07, 2021 SEMI-MONTHLY MEETING of THE  
VILLAGE OF ROSCOE BOARD of FIRE AND POLICE COMMISSIONERS**

The April 07, 2021 Semi-Monthly Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 6:30 p.m. Chairman LeAnn Jones attended the meeting in person from the Village Hall and read the *Open Meetings Act Preamble* for the record. Commissioner David Jacobson, Attorney Charles Kostantacos, Deputy Chief Sam Hawley and Secretary Vicki Eggers attended remotely. Commissioner Mark Nytko was unable to attend.

The meeting was called to order at 6:30 p.m. The roll was called for the record and a quorum was present.

**MINUTES**

The Minutes of the March 17, 2021 meeting will be held over until the April 21, 2021 meeting to be reviewed and discussed.

**CORRESPONDENCE**

None.

**PUBLIC COMMENTS**

None.

**UNFINISHED BUSINESS**

There was a brief discussion about technical issues with I/O and the application process. However, the issues were quickly resolved. As of Monday, there were 11 applicants. The deadline to apply is Friday at 2:00 PM. After the deadline passes, I/O will process the applications and do background checks to make sure the applicants meet the minimum requirements. I/O will advise the Commission of anyone who does not meet the minimum requirements and notify the applicants that they are disqualified. I/O will provide the Commission a list of the qualified applicants by the next meeting. The next meeting will be in-person at the Village Hall.

There was a brief discussion regarding the April 21, 2021 meeting. Since there will be more than one commissioner at the testing on May 1, 2021, it will be considered a Commission meeting. The meeting on April 21, 2021 will be adjourned and reconvened on May 1, 2021 for the testing.

A question was raised about certified Officers being hired from the primary eligibility list and what the pay rate would be. Attorney Kostantacos advised the pay rate would be a collective bargaining issue and the Commission would not be involved in that aspect of hiring.

Discussion moved to the progress regarding the promotional list. Attorney Kostantacos advised that Chairman Jones signed the engagement agreement with I/O Solutions. Attorney Kostantacos is working on obtaining the study materials which includes the e-text and one set of soft bound books. The cost estimate we had is very close to what the actual cost will be. All the materials we need are available and the e-book codes can be provided in a quick turnaround time. The books should be shipped within one day of ordering. Attorney Kostantacos will contact Anne at the Village and discuss the payment for the study materials.

Discussion turned to possible dates for the promotional testing. The Commission would like to offer two test dates to accommodate Officers' work schedules. Possible dates are in the middle to end of August. There will be more discussion at the next meeting.

At the next meeting the Chairman would like to discuss moving forward on the lateral hire list. There was brief discussion of the process. Since there is no testing, should there be more questions asked of the applicants than there are to the initial hire applicants? Having the Chief and Deputy Chief part of the interviews was also mentioned. The Commission will score the applicants and create an initial eligibility list for lateral hires. The Commission will review potential interview questions before sending them to Attorney Kostantacos. The applications for these applicants will go through the Police Department. Chairman Jones would like to have a timeline for moving forward with the lateral list. Attorney Kostantacos advised that there will be another ad in the Beloit Daily News for the lateral hire list. He suggested running an ad with Blue Line as well.

#### **NEW BUSINESS**

NONE.

#### **BILLS**

Attorney Kostantacos will submit an invoice at the next meeting for March charges.

When the book order/invoice comes, Chairman Jones requested having it sent and/or copied to Attorney Kostantacos and Anne to get it approved as quickly as possible so it can get to the Village Board for payment.

**ATTORNEY REPORT**

None.

**CLOSED SESSION**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:04 p.m. on motion by Commissioner Jacobson, second by Chairman Jones, followed by unanimous vote.

Date: 7/21, 2021

Approved:



LeAnn Jones, Chairman