

Village of Roscoe  
**BOARD OF FIRE & POLICE COMMISSIONERS**

10631 Main Street, Roscoe, Illinois 61073

**Commissioners**

LeAnn Jones, Chairman  
Mark Nytko  
David Jacobson

**Secretary**

Vicki Eggers

**Attorney**

Charles P. Kostantacos

**MINUTES of MARCH 17, 2021 SEMI-MONTHLY MEETING of THE  
VILLAGE OF ROSCOE BOARD of FIRE AND POLICE COMMISSIONERS**

The March 17, 2021 Semi-Monthly Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 6:30 p.m. Chairman LeAnn Jones attended the meeting in person from the Village Hall and read the *Open Meetings Act Preamble* for the record. Commissioner Mark Nytko, Attorney Charles Kostantacos, Deputy Chief Sam Hawley and Secretary Vicki Eggers attended remotely. Commissioner David Jacobson was unable to attend.

The meeting was called to order at 6:31 p.m. The roll was called for the record and a quorum was present.

**MINUTES**

The Minutes of the March 03, 2021 meeting were reviewed and discussed. There being no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Nytko and second by Chairman Jones, followed by unanimous vote.

**CORRESPONDENCE**

None.

**PUBLIC COMMENTS**

None.

**UNFINISHED BUSINESS**

A discussion took place in reference to finalizing details for the testing process to establish a primary Patrol Officer eligibility list. The I/O Solutions contract has been completed and signed. There were questions raised about the wording in the ad. The ad is running with I/O Solutions and Blue Line and will be in the Beloit Daily News as well. As per the requirements, the print ad will run one time. Attorney Kostantacos will confirm with the newspaper that they run the correct ad.

Discussion regarding the application and testing process for the lateral hiring list has been deferred until the primary list is put in place.

Promotional testing for the Officers was also discussed. I/O Solutions will provide the tests and score them. The Commissioners will proctor the testing for this as they will for the testing for the primary eligibility list. Attorney Kostantacos will check to see how long it will take to get the study materials and confirm the timeline with I/O Solutions. We need to be sure there is at least 90 days for the Officers to study. The cost of the study materials was discussed. One set of the paper books will be ordered and kept at the Police Department and nine sets of the e-

text materials will be ordered, one for each Officer that will be testing. There will be four for the Lieutenant's exam and five for the Sergeant's exam. During the next meeting, a test date will be determined. There will probably be two test dates to be sure there is a time that works with each of the Officer's work schedule. The Lieutenant's exam and Sergeant's exam will run simultaneously on each test date. Tentative dates are July 24 and July 31. This discussion was tabled until the next meeting. Chairman Jones will sign the agreement, so the planning and testing process can move forward I/O Solutions will provide the test and grade them. Further discussion will take place during the next meeting when we know when the materials will be available to the Officers.

**NEW BUSINESS**

NONE.

**BILLS**

Attorney Kostantacos will submit an invoice next month for March charges.

**ATTORNEY REPORT**

None.

**CLOSED SESSION**

None.

**ADJOURNMENT**

The meeting was adjourned at 6:50 p.m. on motion by Commissioner Nytko, second by Chairman Jones, followed by unanimous vote.

Date: 6-2, 2021

Approved:

  
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LeAnn Jones, Chairman