

Village of Roscoe  
**BOARD OF FIRE & POLICE COMMISSIONERS**

10631 Main Street, Roscoe, Illinois 61073

**Commissioners**

LeAnn Jones, Chairman

Mark Nytko

David Jacobson

**Secretary**

Vicki Eggers

**Attorney**

Charles P. Kostantacos

**MINUTES of MARCH 03, 2021 SEMI-MONTHLY MEETING of THE  
VILLAGE OF ROSCOE BOARD of FIRE AND POLICE COMMISSIONERS**

The March 03, 2021 Semi-Monthly Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 6:30 p.m. Chairman LeAnn Jones attended the meeting remotely and read the *Open Meetings Act Preamble* for the record. Commissioner Mark Nytko attended the meeting in person from the Village Hall. Commissioner David Jacobson, Attorney Charles Kostantacos, Deputy Chief Sam Hawley and Secretary Vicki Eggers attended remotely.

The meeting was called to order at 6:38 p.m. The roll was called for the record and a quorum was present.

**MINUTES**

The Minutes of the February 17, 2021 meeting were reviewed and discussed. There being no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Nytko and second by Commissioner Jacobson, followed by unanimous roll call vote.

**CORRESPONDENCE**

The Chairman acknowledged receipt of a copy of the bid from I/O Solutions.

**PUBLIC COMMENTS**

None.

**UNFINISHED BUSINESS**

A discussion took place regarding applications and testing for a primary Patrol Officer eligibility list. Chairman Jones received the I/O Solutions contract from Attorney Kostantacos in reference to the primary eligibility list. There were no questions, concerns or comments, so the Chairman will sign the contract and things can move forward with the testing process. It was reiterated that there will be no application fees for the applicants.

Discussion regarding the lateral hire list was tabled until the next meeting.

Promotional testing and the study materials needed for the Officers were also discussed. Prices for digital and paperback books from two different companies were reviewed. The Commission wanted to make sure all Officers interested in promotional testing are given or have access to the same type of study materials.

A motion was made by Commissioner Nytko to use I/O Solutions as the vendor to run the promotional testing process and second by Commissioner Jacobson, followed by a unanimous

vote. Attorney Kostantacos will get a written proposal from I/O Solutions and will use the same approach as with the primary testing. The Commission will proctor the test and I/O Solutions will process and score the tests. There is one test for first line supervisors and another for those already in a supervisory position.

A motion was made by Commissioner Jacobson to order one e-text bundle for each Officer who will be testing and one set of books that will be kept at the Police Department. There was a second by Commissioner Nytko, followed by a unanimous vote.

**NEW BUSINESS**

There was a brief discussion about the Consent and Release Agreement. Attorney Kostantacos advised that Deputy Chief Hawley revised it and it will be used for the lateral hires. The discussion was deferred until a later date.

**BILLS**

The Commissioners reviewed an invoice from Attorney Kostantacos for the month of February 2021 totaling \$612.50. Commissioner Nytko moved to approve payment of the invoice. Commissioner Jacobson seconded the motion and it passed by a unanimous vote.

**ATTORNEY REPORT**

There was a brief discussion about a timeline for the promotional testing. The Chairman advised the timeline will come from I/O Solutions. Attorney Kostantacos will reach out to I/O Solutions to firm up the timeline.

Attorney Kostantacos advised that he has drafted the ad that will run in the Beloit Daily News. They will send a proof and a price quote with different package options depending on the amount of exposure in written and internet presence. This ad will fulfill the statutory requirement.

Chairman Jones talked with the Chief about the possibility of a LinkedIn advertisement. There is a free ad but there is a charge every time someone clicks on the ad. It was suggested that people in our Law Enforcement community who have LinkedIn could post on personal pages and direct interested people back to I/O.

Attorney Kostantacos advised I/O will do the Blue Line ad.

**CLOSED SESSION**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:13 p.m. on motion by Commissioner Jacobson, second by Commissioner Nytko, followed by unanimous vote.

Date: 3/17, 2021

Approved:

  
LeAnn Jones, Chairman

Village of Roscoe  
Fire and Police Commission

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**Commissioners**

LeAnn Jones, Chairman  
Mark Nytko  
David Jacobson

**Secretary**

Victoria Eggers

**Attorney**

Charles P. Kostantacos

**Attendance Record for the  
March 3, 2021  
Fire and Police Commission Meeting**

<b>NAME</b>	<b>IN PERSON</b>	<b>REMOTE</b>	<b>NOT IN ATTENDANCE</b>
Chairman LeAnn Jones		X	
Commissioner Mark Nytko	X		
Commissioner David Jacobson		X	
Attorney Charles Kostantacos		X	
Deputy Chief Sam Hawley		X	
Secretary Victoria Eggers		X	