

Village of Roscoe
BOARD OF FIRE & POLICE COMMISSIONERS

10631 Main Street, Roscoe, Illinois 61073

Commissioners

LeAnn Jones, Chairman
Mark Nytko
David Jacobson

Secretary

Vicki Eggers

Attorney

Charles P. Kostantacos

**MINUTES of FEBRUARY 17, 2021 SEMI-MONTHLY MEETING of THE
VILLAGE OF ROSCOE BOARD of FIRE AND POLICE COMMISSIONERS**

The February 17, 2021 Semi-Monthly Meeting of the Village of Roscoe Board of Fire and Police Commissioners convened at 6:30 p.m. Chairman LeAnn Jones conducted the meeting in person from the Village Hall and read the *Open Meetings Act Preamble* for the record. Commissioner Mark Nytko and Commissioner David Jacobson attended remotely. Attorney Charles Kostantacos, Deputy Chief Sam Hawley and Secretary Eggers attended remotely.

The meeting was called to order at 6:31 p.m. The roll was called for the record and a quorum was present.

MINUTES

The Minutes of the February 3, 2021 meeting were reviewed and discussed. There being no suggested corrections, the Minutes were approved as drafted and distributed on motion by Commissioner Nytko and second by Commissioner Jacobson, followed by unanimous roll call vote.

CORRESPONDENCE

None.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

A discussion took place regarding applications and testing for a primary Patrol Officer eligibility list. May 1, 2021 was suggested as the test date for the written exam for the primary entry level eligibility list. Deputy Chief Hawley will work on securing a location for the test date and time. The interviews could be held approximately two weeks after the test date. Chairman Jones, Commissioner Nytko and Commissioner Jacobson could proctor the testing. Attorney Kostantacos will get information regarding an ad in the newspaper. There was discussion on waiving the application fee for the test. A motion was made by Commissioner Jacobson to waive the fee and second by Commissioner Nytko, followed by unanimous roll call vote. More discussion will follow at the next meeting regarding details of the test.

Discussion moved to the application and testing process for the second (lateral) hiring list. Requirements to be eligible for the second (lateral) list were discussed. Details regarding how to proceed with the second (lateral) list were talked about and will continue to be discussed at the next meeting.

Promotional testing and the study materials needed for the Officers were also discussed. Attorney Kostantacos was going to verify pricing for the study materials, so a decision can be made as to what type of study materials will be ordered. A study timeline was discussed as it is important that the Officers have sufficient time to study all the material.

NEW BUSINESS

Chairman Jones questioned whether an advertisement on LinkedIn could be used for new hires. Attorney Kostantacos said a newspaper ad is required by statute. Chairman Jones will get information on a LinkedIn ad and Attorney Kostantacos will get information about the newspaper ad.

BILLS

Attorney Kostantacos will submit an invoice in March.

ATTORNEY REPORT

None.

CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:08 p.m. on motion by Commissioner Nytko, second by Commissioner Jacobson, followed by unanimous vote.

Date: 3-4, 2021

Approved:


LeAnn Jones, Chairman