

Village of Roscoe
BOARD OF FIRE & POLICE COMMISSIONERS

10631 Main Street, Roscoe, Illinois 61073

Commissioners

LeAnn Jones, Chairman
Mark Nytko

Secretary

Jennifer Holmes

Attorney

Charles P. Kostantacos

**MINUTES of DECEMBER 16, 2020 REGULAR MEETING of THE
VILLAGE OF ROSCOE BOARD of FIRE AND POLICE COMMISSIONERS**

A regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners convened on December 16, 2020, and was conducted remotely and recorded pursuant to Section 120/7(e) of the Illinois Open Meetings Act. The meeting was called to order by Chairman LeAnn Jones at 6:30 p.m.

ROLL CALL AND ATTENDANCE

Chairman Jones was personally present at Village Hall to conduct the meeting. Secretary Holmes was unavailable for the meeting. Attorney Kostantacos called the roll and recorded the Minutes of the meeting. Commissioner Nytko was present and attended remotely. Attorney Kostantacos attended remotely and Deputy Chief Sam Hawley attended remotely.

MINUTES

The Minutes of the December 2, 2020 Regular Meeting were reviewed. Chairman Jones moved to approve the Minutes as prepared and distributed. Commissioner Nytko seconded the motion and it carried by unanimous roll call vote.

CORRESPONDENCE

None.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

The Commissioners discussed the 2021 Commission Budget. The document had been revised and contained updated figures. Chairman Jones moved to approve the 2021 Commission Budget as prepared, Commissioner Nytko seconded the motion and it passed by unanimous roll call vote. Attorney Kostantacos was directed to forward the Budget to Scott Sanders.

The Commissioners discussed the status of Arianna Kim, the sole remaining Candidate on the Final Eligibility List. Each Commissioner indicated that they had received and reviewed the written background investigation on Candidate Kim. Deputy Chief Hawley expressed his approval of the investigation results.

Chairman Jones moved to extend a conditional offer of full-time probationary employment to Candidate Kim for the position of Patrol Officer. The offer was made subject to all applicable Rules and Regulations of the Roscoe Fire and Police Commission and the Roscoe Police Department. Commissioner Nytko seconded the motion and it passed by unanimous roll call vote. Immediately thereafter, Commissioner Nytko made a telephone call to Ms. Kim during the meeting, contact was made with her and she verbally accepted the offer. She was referred to Deputy Chief Hawley for further processing. Attorney Kostantacos was directed to schedule her psychological exam.

The promotional examination process was discussed. Attorney Kostantacos was directed to obtain additional information.

The Commissioner's briefly discussed the proposed Resolution setting forth the location, dates and times of the 2021 Regular Meetings of The Commission. Chairman Jones moved to approve and adopt the Resolution as drafted and distributed. Commissioner Nytko seconded the motion and it carried by unanimous vote.

The application and testing process for the second (lateral) Patrol Officer list was discussed. Deputy Chief Hawley advised that he was communicating with Village Administrator Sanders and with the Union Representative to finalize a Memorandum of Understanding regarding salary, benefits, other terms and conditions of employment for lateral hires. The Memorandum of Understanding will require Village Board approval. The consensus of opinion was that the Commission would initiate the application and testing process immediately thereafter.

The Commissioners and Deputy Chief Hawley discussed various aspects of the lateral hire application, testing and interview process. No action was taken on any of the specific items discussed, pending more progress on steps to activate the application process.

NEW BUSINESS

None.

BILLS

None.

ATTORNEY REPORT

None.

CLOSED SESSION


None.

ADJOURNMENT

Based upon a motion from Commissioner Nytko and a second by Chairman Jones, the meeting was adjourned by unanimous vote at 7:29 p.m.

Date: January 6, 2021

Approved:


LeAnn Jones, Chairman