

**Village of Roscoe  
Fire and Police Commission**

---

**10631 Main Street, Roscoe, Illinois 61073**

**Commissioners**

Robert Seibert, Chairman

Mark Nytko

Leann Jones

**Secretary**

Jennifer Holmes

**Attorney**

Charles P. Kostantacos

**MINUTES OF JUNE 5, 2019 REGULAR MEETING OF  
THE VILLAGE OF ROSCOE BOARD OF FIRE and POLICE COMMISSIONERS**

A regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners took place on June 5, 2019 in the Village Hall Chambers. The meeting was called to order by Chairman Seibert at 6:30 p.m.

**ROLL CALL AND ATTENDANCE**

Chairman Seibert and Commissioners Nytko and Jones were present. Secretary Jennifer Holmes and Attorney Kostantacos attended the meeting. Deputy Chief Derek Lee also attended.

**READING AND APPROVAL OF MINUTES**

The Minutes of the May 15, 2019 meeting were reviewed. Commissioner Nytko moved to approve the Minutes as prepared, Commissioner Jones seconded the motion, and the Minutes were approved by unanimous roll call vote

**CORRESPONDENCE**

None.

**PUBLIC DISCUSSION**

None.

**UNFINISHED BUSINESS**

The written test results from the June 1, 2019 testing were briefly discussed. The Commissioners also reviewed and discussed the proposed oral interview questions to be used on June 8<sup>th</sup> and June 10<sup>th</sup>. Once they were agreed upon, the Commissioners asked Secretary Holmes to prepare the appropriate interview and scoring sheets.

Deputy Chief Lee provided the Commissioners with information relevant to the recent testing. The Chairman deferred the matter for discussion in Closed Session.

## NEW BUSINESS

None.

## ATTORNEY REPORT

Attorney Kostantacos advised the Commission that he had received all written Candidate profiles from I/O Solutions. He further reported that they had been forwarded to Secretary Holmes for distribution to the Commissioners as directed.

## PAYMENT OF BILLS

An invoice from I/O Solutions was presented for their services provided for our new hire application process. The invoice total was \$775.00. Commissioner Jones moved to approve payment of the invoice, Commissioner Nytko seconded the motion, and the motion passed by unanimous roll call vote.

## CLOSED SESSION

At 7:25 p.m., Commissioner Nytko moved to adjourn to Closed Session under Section 2(c)(1) of the Illinois Open Meetings Act. Commissioner Jones seconded the motion and it passed by unanimous roll call vote. The Commission relocated to an available location in the Police Department to conduct the Closed Session.

The Commission returned to the Village Hall Chambers at 7:45 p.m., at which time Commissioner Jones moved to reconvene the Open Meeting. Commissioner Nytko seconded the motion, and the motion carried by unanimous roll call vote. No action was taken in Closed Session.

Commissioner Nytko moved to adjourn the meeting at 7:46 p.m. The motion was seconded by Commissioner Jones and it passed by unanimous vote.

Date: 6-26-19, 2019

Approved:

  
Robert Seibert, Commission Chairman