

**Village of Roscoe
Fire and Police Commission**

10631 Main Street, Roscoe, Illinois 61073

Commissioners

Robert Seibert, Chairman
Mark Nytko
Mike Dunn

Secretary

Jennifer Holmes

Attorney

Charles P. Kostantacos

**MINUTES OF JANUARY 16, 2019 MEETING OF
VILLAGE OF ROSCOE FIRE AND POLICE COMMISSION**

The regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the chambers of the Roscoe Village Hall on January 16, 2019. Chairman Robert Seibert called the meeting to order at 6:40 p.m. Chairman Seibert directed Attorney Kostantacos to record the Minutes.

ROLL CALL AND ATTENDANCE

Chairman Seibert called Roll. Commissioners Nytko and Dunn were present. Secretary Jennifer Holmes was present and was assisted with orientation by former Secretary Kylie Loewecke, who attended to assist with the transition of Secretary duties. Attorney Charles Kostantacos was present.

MINUTES

A draft of the Minutes of the January 2, 2019 Commission meeting were reviewed and discussed by the Commissioners. No changes were recommended. Commissioner Dunn moved to approve the Minutes as prepared. Commissioner Nytko seconded the motion and the Minutes were approved by unanimous roll call vote.

PUBLIC DISCUSSION

None.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

- Rule and Regulations – Attorney Kostantacos advised the Commission of corrections and additional suggestions regarding the prior draft of revisions. The Commissioners directed that the revisions be completed for the next meeting.

- Discussion of 2019 Entry-Level Testing and Testing Vendor – Attorney Kostantacos informed the Commission of the results of his discussions with Mr. Steve Hale from *Resource Management Associates*. The Commissioners discussed various aspects of the entry-level testing. The resulting consensus regarding the process was as follows:
 - A) Determine if Resource Management Associates is available to administer the written examinations with on-site scoring on June 1, 2019;
 - B) Advertise the application process and testing date at least two (2) months prior to the date of written exams;
 - C) Establish dates for oral interviews so they can be announced at the time of written exams;
 - D) Conduct oral interviews on regularly scheduled Commission meeting nights, if possible;
 - E) Complete examination process prior to expiration of existing eligibility list.

NEW BUSINESS

None.

BILLS

None.

ATTORNEY REPORT

There was no specific attorney report other than attorney comments made during the course of the meeting.

CLOSED SESSION

None

ADJOURNMENT

Commissioner Dunn moved to adjourn the meeting. Commissioner Nytko seconded the motion and the meeting was adjourned at 7:20 p.m. by unanimous vote.

Date: 2-6, 2019

Approved:


Robert Seibert, Commission Chairman