

**Village of Roscoe  
Fire and Police Commission**

---

**10631 Main Street, Roscoe, Illinois 61073**

**Commissioners**

Robert Seibert, Chairman  
Mark Nytko  
Mike Dunn

**Secretary**

Jennifer Holmes

**Attorney**

Charles P. Kostantacos

**MINUTES OF JANUARY 2, 2019 MEETING OF  
VILLAGE OF ROSCOE FIRE AND POLICE COMMISSION**

The regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the main chambers of the Roscoe Village Hall on January 2, 2019. Chairman Robert Seibert called the meeting to order at 6:35 p.m. Chairman Seibert directed Attorney Kostantacos to record the Minutes.

**ROLL CALL**

Chairman Seibert called Roll. Commissioners Nytko and Dunn were present. Attorney Charles Kostantacos attended the meeting. Ms. Jennifer Holmes was also present to discuss her interest in being selected for the open Secretary position.

**MINUTES**

A draft of the Minutes of the December 19, 2018 Commission meeting had been distributed to the Commissioners prior to the meeting. They were reviewed and discussed briefly. No changes were recommended. On motion by Commissioner Dunn and with a second by Commissioner Nytko, the Minutes were approved by unanimous roll call vote.

**PUBLIC DISCUSSION**

None.

**CORRESPONDENCE**

None.

**UNFINISHED BUSINESS**

- Rule and Regulations – Discussions continued regarding Rule revisions. Certain provisions were discussed and Attorney Kostantacos was directed to provide revised hard copies of the proposed Rules to each Commissioner before the next meeting.

- Testing Vendor – Attorney Kostantacos reported to the Commission on his telephone conversation with Mr. Steve Hale from the offices of the newly selected testing vendor. The Commissioners expressed an interest in possible on-site test scoring options and directed Attorney Kostantacos to verify the cost of that service.

**NEW BUSINESS**

An informal discussion took place with Jennifer Holmes regarding the open Secretary position and the general duties of the job. She advised the Commission that she wanted to be hired. Commissioner Dunn moved to hire Ms. Holmes as Commission Secretary. Chairman Seibert seconded the motion and it carried by unanimous roll call vote.

**BILLS**

None.

**ATTORNEY REPORT**

Other than his comments made during the meeting, Attorney Kostantacos presented no separate report.

**CLOSED SESSION**

None

**ADJOURNMENT**

There being no further business to come before the Commission, Commissioner Nytko moved to adjourn the meeting. Commissioner Dunn seconded the motion. The meeting was adjourned by unanimous vote at 7:05 P.M.

Date: 1-16-19

Approved:

Robert S. Seibert  
Robert Seibert, Chairman