

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, February 20, 2024
[Immediately following the Village Board Meeting]**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Babcock, Petty, Sima, Wright, Mallicoat and Plock
Present: President Gustafson

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the February 06, 2024 COTW Meeting

Administrator Kurlinkas entertained a motion,
Trustee Mallicoat made a motion to approve minutes.
Second by Trustee Babcock,
Discussion: None
Roll Call Vote: Trustee Wright, Petty, Mallicoat, Sima, Plock, and Babcock – YES
Motion Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

Harold Bone, of Chicory Ridge Sub, is concerned about the garage sales for Chicory Ridge and is confused as to why there is a charge this year. He is just asking for information to included to the residents of Chicory Ridge.

5. NEW BUSINESS

5.1. Discussion of entering into a Professional Services Agreement with Vandewalle & Associates, Inc, to provide municipal planning and zoning administration services for the Village of Roscoe.

Administrator Kurlinkas summarized the recommendation and referred the board to the packets. Flat rate is \$2000 a month, with set hours and office times.

Administrator Kurlinkas entertained a motion,
Trustee Mallicoat made a motion move to board.
Second by Trustee Petty,
Discussion: None
Roll Call Vote: Trustee Wright, Petty, Sima, Mallicoat, Plock and Babcock – YES
Motion Passed: 6-0-0

5.2. Discussion and Recommendation of entering into a boundary agreement with the Village of Machesney Park.

Administrator Kurlinkas summarized the recommendation, stating it is beneficial to the Village and will assist with controlled growth. Machesney Park and Roscoe wish to define the extraterritorial limits and growth boundaries. Which will establish limits of Machesney Park and Roscoe annexation authority as well as enabling Machesney Park and Roscoe to plan for their future development.

Administrator Kurlinkas entertained a motion,

Trustee Plock made a motion move to board.

Second by Trustee Petty,

Discussion: None

Roll Call Vote: Trustee Wright, Petty, Sima, Mallicoat, Plock and Babcock – YES

Motion Passed: 6-0-0

6. OLD BUSINESS

6.1. Discussion and Recommendation of amendments to Chapter 115 of the Village of Roscoe Code of Ordinances related to the issuance of Special Event Permits within the Village of Roscoe.

Time of discussion: 27:06

Administrator Kurlinkas summarized the recommendation for the amendment to Chapter 115 of the Village of Roscoe Code of Ordinances which is related to the Special Event Permits. Administrator Kurlinkas stated this is discussion this evening is for the board to consider requesting reimbursement for treating the Chicory Ridge Garages sales more as a small festival. The suggestion is to charge a nominal fee for large events like garage sales to cover the cost of police and fire department services. The current ordinance does not allow reimbursements for neighborhood garage sales. Trustee Mallicoat inquired if their paperwork has already been completed for the Chicory Ridge garage sales? If so, then the ordinance change wouldn't go into effect until next year. President Gustafson referred to the ordinance copy in the Trustee packets. The cost to the Village last year was \$594.72 for two days, with no additional charges. Although there were issues with parking which is a concern. The suggestion was made to increase parking fines for special events to generate revenue, but there were concerns about legality and potential revenue. Trustee Plock asked if the Village is going to charge any other subdivision garage sale this fee, it was stated no. President Gustafson stated it's a successful event but there are issues with parking, compliance in following the rules for parking which then presents a safety issue for everyone in the subdivision. Trustee Babcock stated he would prefer to send this to the board, as he would not like to see an accident happen or have this board responsible if someone gets hurt. Trustee Plock says he believes fines should be raised, with a minimum of a \$100.00. Trustee Plock said he will not give out a recommendation unless every event is charged the same, not singling out just one event. Trustee Sima believes it should be a flat rate for the event. Trustee Plock made motion to layover so all the language can be cleaned up as well as will Chicory Ridge be charged when they already turned their application in.

Administrator Kurlinkas entertained a motion,

Trustee Plock made a motion move to layover

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Wright, Petty, Sima, Mallicoat, Plock and Babcock – YES
Motion Passed: 6-0-0

6.2. Discussion of entering into a Professional Services Agreement with Place Foundry, LLC to provide economic development consulting services to the Village of Roscoe.

President Gustafson stated that David Sydney of Place Foundry is unable to meet and has moved the meeting to March 12 at 530pm to discuss the Main Street Project and the status of the project. A motion is being requested to move item 6.2 until after that meeting.

Administrator Kurlinkas entertained a motion,
Trustee Plock made a motion move to layover,
Second by Trustee Wright,
Discussion: None

Roll Call Vote: Trustee Wright, Petty, Sima, Mallicoat, Plock and Babcock – YES
Motion Passed: 6-0-0

** Trustee Plock brought back the issue with Chicory Ridge Garage Sales and stated something needs to be addressed with fees, is the Village going to stick to the current ordinance or will the village charge this year?

President Gustafson went around table to ask the trustees if they will raise the fees for this year.

Sima-Yes, Plock-No, Petty-Yes, Mallicoat-No, Wright-Yes, Babcock-Yes

7. PRESENTATIONS

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

Harold of Chicory Ridge Subdivision, he appreciates the board for the feedback. Harold stated he has questions, as to why insurance is needed when homeowners' insurance covers, and can they not hire private security? So will this new ordinance apply for all special events?

9. EXECUTIVE SESSION

10. ADJOURNMENT

Administrator Kurlinkas entertained a motion,
Trustee Sima made a motion to adjourn,
Second by Trustee Babcock,
Discussion: None

Roll Call Vote: All in favor – AYE
Motion Passed: 6-0-0