

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, December 19, 2023
[Immediately following the Village Board Meeting]**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

President Gustafson

Present: Trustee Plock, Babcock, Petty, Mallicoat, Sima and Wright

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the December 05, 2023 COTW Meeting

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve minutes.

Second by Trustee Wright,

Discussion: None

Roll Call Vote: Trustee Wright, Petty, Sima, Mallicoat, Plock and Babcock– AYE

Motion Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1. Discussion and Recommendation of entering into an Engineering Outsourcing Agreement with Fehr-Graham & Associates, LLC to provide 2024 Municipal Engineering Services jointly for the Village of Roscoe and the City of South Beloit, for the Village's quoted portion of \$83,700.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve minutes.

Second by Trustee Petty,

Discussion: None

Roll Call Vote: Trustee Wright, Petty, Sima, Mallicoat, Plock and Babcock– YES

Motion Passed: 6-0-0

5.2. Presentation of the third draft of the Village of Roscoe FY 2024 annual budget.

Administrator Sanders provided the board with the third draft of the 2024 Annual Budget.

Overall Summary of the discussion: Due to Audio issues, this is a summary from the overall

meeting.

The third draft of the budget was also presented, with a highlighted placeholder for economic development consulting. Furthermore, the board decided to defer the construction of a new parking lot to the next year due to cost reduction, and proposed several capital projects instead.

The board discussed budget revisions, Trustee Babcock addressed a concern about the budget spreadsheet's clarity, prompting suggestions to go through each page line by line. There were also discussions about hiring an in-house attorney and the need for legal support. The team agreed to set a placeholder of \$50,000 for legal support, pending further review. Trustee Babcock did not support the retaining wall repair, stating he didn't see anything wrong with it. Trustee Mallicoat stated that it is a safety issue and rebuilding the wall is necessary. Administrator Sanders stated the amount for wall estimated to cost over \$35,000. The addition of a sidewalk would cost an extra \$19,000 for behind the building. The budget for Place Foundary's work was suggested to be lowered from 150,000 to 75,000. The importance of having a comprehensive land use plan was emphasized, with a plan to allocate \$40,000 for public works and \$20,000 for park maintenance. The team also discussed changing the name of deferred village sign to village entrance sign Discussion about balancing out pay, some will get a 3% raise while others will get more.

- Vote on Paving Chicory Ridge Park- all were in favor estimated cost of \$75,000
- Vote on eliminating Crabapple Rd in Hidden Creek – all in favor was yes
- Vote on waiting on Riverside Park paving- all in favor was a no

6. OLD BUSINESS

7. PRESENTATIONS

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

9. EXECUTIVE SESSION

10. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Plock made a motion to adjourn
Second by Trustee Petty,
Discussion: None
Roll Call Vote: Trustee Mallicoat, Plock, Babcock, Wright and Petty – AYE
Motion Passed: 6-0-0

**** MEETING DID NOT RECORD / NO AUDIO PROVIDED ****