

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073

Committee of the Whole Meeting Minutes
Tuesday, December 05, 2023
[Immediately following the Village Board Meeting]

MINUTES

1. CALL TO ORDER

2. ROLL CALL

President Gustafson

Present: Trustee Plock, Babcock, Petty, Mallicoat, and Wright

Absent: Trustee Sima

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the November 21, 2023, COTW Meeting

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to approve minutes.

Second by Trustee Plock,

Discussion: None

Roll Call Vote: Trustee Wright, Petty, Mallicoat, Plock and Babcock – AYE

Absent: Trustee Sima

Motion Passed: 5-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1. Discussion and Recommendation of adopting a resolution related to the Paid Leave for All Workers Act.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve.

Second by Trustee Petty,

Discussion: Attorney Kurlinkas stated this was in referenced about the Mandate from the State of Illinois: Beginning January 1, 2024, employers must provide employees one hour of paid leave per 40 hours worked and allow them to carry over up to 40 hours of paid leave annually. Employers may set a minimum increment of no more than two hours per day for the use of paid leave. Paid leave accrued may be taken for any reason without documentation, but employers may set leave policies that require employees to provide notice of seven days for foreseeable leave and as soon as possible for unforeseeable leave. Currently the Village does pay more than the requirement.

Roll Call Vote: Trustee Petty, Plock, Wright, Babcock and Mallicoat – Yes

Absent: Trustee Sima

Motion Passed: 5-0-0

5.2. Discussion and Recommendation of declaring surplus certain information technology equipment and authorizing its disposal.

Administrator Sanders summarized the recommendation for request for surplus, there are many outdated items.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve.

Second by Trustee Mallicoat,

Discussion: None

Roll Call Vote: Trustee Mallicoat, Plock, Babcock, Wright, and Petty – Yes

Absent: Trustee Sima

Motion Passed: 5-0-0

5.3. Presentation of a second draft of the Village of Roscoe FY 2024 annual budget.

Administrator Sanders provided an overview of the second draft of the budget, anticipating this will remain at committee for next meeting.

Some of the revisions included:

Revenues:

- Grants- \$35,000 from North Pasture Solar

Expenditures:

- Supplies and Purchase \$50,000 includes \$25,000 for ADA Door System
 - President Gustafson asked for roundtable vote: Babcock – No, Plock, Mallicoat, Petty, Wright -Yes
- Special Events \$30,000 corrected value
- Land Improvement
 - \$25,000 building demolition of 10631 Main Street
 - \$3600 for concrete sidewalk planters – board wants removed.
- Capital Outlays \$5,500
- Interfund Transfers \$1,038,463
- Economic Development- \$35,000 Zoning consultant
- Salaries President \$38,000
- Wages \$319,207 corrected value
- Tree Removal \$40,000
- Streetlights \$10,000
- Street Signs \$12,000
- Bucket Truck \$276,454 approved in 2022 still do not have has not been paid for
- Equipment \$20,000
- Tree Maintenance \$20,000
- Gas / Oil \$8,000 correct value
- Osland Grants match \$600,000 previously not added.
- Riverside Dock expansion deferred.
- Salaries for Police was missing two officers in the first draft on wage calculations. Which impacted health insurance and IMRF, money was appropriated for crossing

- guards, misc. non capitol from \$2400 to \$10,00
- New PD Evidence garage / appropriate 7% for design service, round table for design for PD per Gustafson add a place holder.

President Gustafson directed board to page 6 under capital outlay for parks and requested the board to consider the funds directed to the parking lot at Porter Park and use that money for roads. Trustee Plock asked to revisit a new design, and fitness equipment was attached to that parking lot. President Gustafson stated she would like to wait and see if the Oslad Grant comes thru. The bike path should take priority. Trustee Plock stated should be able to do the Hidden Creek Subdivision and do the parking lot. Discussion was made around the parking lot for the new property purchase and tree removal.

Trustee Plock brought up that 50 North was not on the budget, President Gustafson requested to go around the table to see who wants to pay for it. President Gustafson stated she requested it be removed so the board to determine if the Village wants to pay for it. President Gustafson stated they got their check last year, their ask this year is \$2500. Trustee Plock asked the board what everyone thinks, Trustee Wright stated he has an issue in donating taxpayer money to a 501.C3 and it opens the door for everyone to request for donations. Trustee Plock stated the board has donated to organizations to help them get established, Trustee Mallicoat stated he is in favor for the donation, and it is a small amount to give back to the community. Trustee Babcock stated he is not in favor, and this opens the Village up to donating money to organizations that the community doesn't support. Trustee Mallicoat stated inquired about the \$400 going to the R1 table, and President Gustafson stated its for networking.
 Mallicoat, Plock – yes for 50 North
 Wright, Petty, Babcock- no

6. OLD BUSINESS
None

7. PRESENTATIONS
None

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)
None

9. EXECUTIVE SESSION
None

10. ADJOURNMENT
 Administrator Sanders entertained a motion,
 President Gustafson made a motion to approve minutes.
 Second by Trustee Petty,
 Roll Call Vote: Trustee Wright, Petty, Mallicoat, Plock and Babcock – AYE
 Absent: Trustee Sima
 Motion Passed: 5-0-0

