

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Wednesday, July 05, 2023
[Immediately following the Village Board Meeting]**

MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING IN PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Babcock, Sima, Wright, Plock, Mallicoat and Petty
Present: President Gustafson

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the June 20, 2023 COTW Meeting

Administrator Sanders entertained a motion,
Trustee Wright made a motion to approve minutes.

Second by Trustee Sima,

Discussion: None

Roll Call Vote: Trustee Wright, Petty, Mallicoat, Plock, Sima and Babcock - YES.

Motion Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1. Discussion and Recommendation of entering into an agreement with ClearGov, Inc. for municipal budgeting software, including operational, capital, and personnel budgeting, and transparency portal.

Administrator Sanders provided a summary of the recommendation for ClearGov. ClearGov transparency portal is a link at the bottom of website allowing the public to see all the revenue and expenditures. Currently the Village is only subscribed for that portion of the transparency portal. ClearGov has a robust software package that helps with budgeting process. Attorney Kurlinkas stated that this company is used in 49 states, and

assists with Operational, Capital budgeting. This will allow import data, and is user friendly with easy access. The first year cost is \$16,053 with subscription around \$13,713.

Trustee Mallicoat asked if the board would see benefits this year? Administrator Sanders stated yes the Trustees would see improved information.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to move to board,
Second by Trustee Petty,
Roll Call Vote: Trustee Babcock, Petty, Wright, Sima, Plock and Mallicoat - YES.
Motion Passed: 6-0-0

6. OLD BUSINESS

None

7. PRESENTATIONS:

7.1. Presentation of Basics of Zoning & Land Use [presented by: Scott Sanders - Zoning Administrator]

Administrator Sanders provided a brief presentation of Zoning on the following:

- What is Zoning:
 - Regulates the activities or uses that can take place on a property
 - Regulates the size of buildings that can be built on a property
 - Zoning carries out a comprehensive plan
 - Zoning map gives a designation of property / land use, it covers the entire Village and zone designations
- Types of Zoning
 - ZBA (Zoning Board of Appeals)
 - Recommending Body
 - Design review
 - Commercial/Retail, Residential, Industrial
 - Zoning code contains development standards that will limit the use and size
 - Special Use
 - Variances
 - Map Amendments
 - Re-Zoning
 - HOA vs Village
 - “Grandfathered in”

Trustee Sima requested that these presentations be kept to 30 minutes, and would prefer to have Zoning part 1 and Zoning part 2

7.2. Discussion on Village of Roscoe Liquor Commission and Licensing

[presented by: Josef Kurlinkus - Village Attorney]

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

9. EXECUTIVE SESSION

None

10. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Petty made a motion to move to board,
Second by Trustee Sima,

**Administrator Sanders adjourned meeting, all in favor say “Aye” –
Trustee Mallicoat, Plock, Sima, Babcock, Wright and Petty – “Aye”**