

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, June 20, 2023
[Immediately following the Village Board Meeting**

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING IN
PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Wright, Sima, Mallicoat, Plock, Petty, Gustafson and Babcock

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the **June 6, 2023 COTW Meeting**

Administrator Sanders entertained a motion,

Trustee Petty made a motion to approve minutes.

Second by Trustee Mallicoat,

Discussion: None

Roll Call Vote: Trustee Sima, Petty, Mallicoat, Babcock, Wright and Mallicoat - YES.

Motion Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1. Discussion and Recommendation of a Special Event Permit:

Stateline Series Roscoe Disc Golf Tournament (Porter Park 07/29/23)

Administrator Sanders summarized the recommendation:

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve minutes.

Second by Trustee Wright,

Discussion: None

Roll Call Vote: Trustee Sima, Petty, Mallicoat, Babcock, Wright and Mallicoat - YES.

Motion Passed: 6-0-0

**5.2. Discussion and Recommendation of a Special Event Permit:
Rock Valley Radio Control (Chicory Ridge Park 08/26/23)**

Administrator Sanders summarized the recommendation:

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve minutes.

Second by Trustee Babcock,

Discussion: None

Roll Call Vote: Trustee Wright, Petty, Mallicoat, Plock, Sima and Babcock - YES.

Motion Passed: 6-0-0

**5.3. Discussion and Recommendation of a Special Event Permit:
YMCA Stonebridge half marathon (Leland Park 09/23/23)**

Administrator Sanders summarized the recommendation:

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve minutes.

Second by Trustee Wright

Discussion: None

Roll Call Vote: Trustee Wright, Mallicoat, Petty, Babcock, Sima and Plock - YES.

Motion Passed: 6-0-0

**5.4. Discussion and Recommendation of a Special Event Permit:
Keep Northern Illinois Beautiful Mud Volleyball Tournament (Riverside Park
09/23/23)**

Administrator Sanders summarized the recommendation for this event, stating it will be around \$6000 for anticipated police presence. Administrator Sanders stated the usage agreement is in the packet along with insurance certificate. Administrator Sanders stated this agreement is already signed outlining legal rights and responsibility.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve minutes.

Second by Trustee Babcock,

Discussion: None

Roll Call Vote: Trustee Mallicoat, Plock, Babcock, Sima, Wright and Petty - YES.

Motion Passed: 6-0-0

**5.5. Discussion and Recommendation of amendments to portions of Section §5-139 of
the Village of Roscoe Code of Ordinances relating to the maintenance
responsibilities of property owners adjacent to public rights-of-way.**

Administrator Sanders summarized the recommendation, providing an overview of the ordinance and outlining what the Village has done in the past. Administrator Sanders stated that the Village's maintenance responsibilities are the public right-of-way and roadway

ditches adjacent to all unimproved agricultural property shall be maintained by the village. The Village does remove trees in the public right away, but will deem if it is a hazard, if hazard Village removes, or if not would allow the tree to be removed at the owners cost.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve minutes.

Second by Trustee Babcock,

Discussion: None

Roll Call Vote: Trustee Wright, Babcock, Sima, Mallicoat, Plock and Petty - YES.

Motion Passed: 6-0-0

6. OLD BUSINESS

Trustee Mallicoat inquired why the fence isn't completed at public works? Administrator Sanders stated because the wrong fence was sent, and they will not refund the contract and take the fence back. Currently the Village was willing to pay a restocking fee, but their fencing contractor wants complete payment. Administrator Sanders stated it is many thousands, and he doesn't have an answer when it will be completed. Trustee Mallicoat stated it needs to be closed off, as Trustee Petty was back there (not to throw Trustee Petty out there) but it does need to be closed off.

7. PRESENTATIONS:

Trustee Wright asked to make a motion to table, President Gustafson stated no.

7.1. Presentation on Village of Roscoe Liquor Commission and Licensing [presented by: Josef Kurlinkus - Village Attorney]

Attorney Kurlinkas presented the board with a very detailed overview of how the Liquor Commission works.

Bullet Points:

What does the Liquor Commission do?

- Regulate the number, kind and classification of licenses.
- Establish the local license fees to be paid.
- Prohibit the presence of persons under the age of 21.
- Prohibit any minor from drawing, pouring or mixing any alcoholic liquor as an employee.
- Establish such further regulations and restriction upon the issuance of and operations under local licenses not inconsistent with law as the public good and convenience may require.
- Provide penalties for the violation of regulations and restrictions

What does it mean:

- Alcoholic Liquor means alcohol, spirits, wine and beer and every liquid or solid patented or not containing alcohol, spirits, wine or beer capable of being consumed as a beverage by a human being
- Licensee means any person, firm, corporation partnership or club holding a retail liquor license
- Premise or place of business, means the place or location where alcoholic beverages are manufactured stored displayed or offered for sale

Attorney Kurlinkas provided scenarios and overview of the penalties and actions to be taken. This is a power point presentation that will be given to the members of the board.

7.2. Discussion of Village of Roscoe Procurement Policies and Procedures
[presented by: Scott Sanders - Village Administrator]

Administrator Sanders inquired if there were any questions from the presentation he did back in May? There were no questions.

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

9. EXECUTIVE SESSION

10. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve minutes.
Second by Trustee Wright,
Discussion: None
All in favor said Aye