

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, May 02, 2023
[Immediately following the Village Board Meeting]**

MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING IN PERSON OR REMOTELY VIA VIDEO OR TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION IS AVAILABLE AT:
VILLAGEOFROSCOE.COM**

Minutes

1. CALL TO ORDER

2. ROLL CALL

Babcock, Mallicoat, Petty, Plock, Sima, Wright and Gustafson

Administrator Sanders congratulated the new board members Sima, Wright and Babcock, and welcomed them to the board, as well as thanked the former board members, Keene and Dunn for their service.

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the April 18, 2023 COTW Meeting

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to approve.
Second by Trustee Petty,
Discussion:
Roll Call Vote: Trustee Babcock, Wright, Plock, Petty, Mallicoat and Sima - YES.
Motion Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

Rob Baxter, wanted to congratulate the new board members. Mr. Baxter wanted to know the location of Plat 6 for Hawks Pointe. Administrator Sanders stated Plat 5 is the north east and Plat 6 is the majority of development.

Mike Dunn congratulated new board, and stated his only advice is to research and vote their conscious.

5. NEW BUSINESS

5.1. Discussion and Recommendation to the Board to authorize entering into an agreement with Landscape Material and Firewood Sales Inc. For 'Tub Grinding' vegetative storm debris collected at Riverside Park for the quoted price of **\$12,050.00**

Administrator Sanders summarized the recommendation, stating After the intense storm that impacted Roscoe on April 2nd, The Village allowed Roscoe residents to drop off storm debris at Riverside Park parking lot. The Public Works staff also went around picking up residents' debris that was placed curbside. There was an overwhelming response from the residents and now the parking lot which is approximately the size 55'x400' completely full of debris (whole trees, huge logs, stumps, etc.). Public Works has a chipper, but it can only handle up to 12" logs, and a significant portion of the material is larger than our 12" capacity. The man hours to have at least two employees working on chipping up the debris would be tremendous. I would estimate it would take a crew over a month of straight chipping to complete this job and would only leave two employees left to do all the other public works jobs around the Village. Such an effort would also generate a significant amount of wear and tear on what is a fairly new piece of equipment.

Administrator Sanders met with Tree Care (our contracted tree removal team) last week to show them a couple of trees I need them to cut down for us, and was asking them if they had a tub grinder that could handle the accumulated debris. They recommended Landscape Material & Firewood Sales, Inc, as this is who does all their tub grinding for them. I contacted Landscape Material & Firewood Sales, Inc. the next day and meet them to get a quote for tub grinding all the debris at Riverside park. They assured the project would not take long and would leave the chips for us to use. President Gustafson asked if the chips could be used in the playgrounds if not dyed, and it was stated no by Troy, as what is currently used is safety certified. Trustee Babcock asked where the chips would be used if dyed, Administrator Sanders stated it would be used in landscape area as well as the subdivision boulevards islands. Trustee Plock asked if the dye is an extra cost, and it was stated yes by Troy. It can be run through the tub grinder again to make it finer. Troy stated he can use it naturally in the parks. Trustee Petty asked if we could take half natural and have half dyed. Trustee Mallicoat asked what the cost is for dye, and it was not currently known.

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to approve,
Second by Trustee Petty,
Roll Call Vote: Trustee Plock, Mallicoat, Babcock, Wright, Sima and Petty - YES.
Motion Passed: 6-0-0

5.2. Discussion and Recommendation to the Board to authorize entering into an agreement with Tree Care Enterprises for the removal of dead/hazardous trees and undergrowth along the shoreline near the boat launch at Riverside Park for the quoted amount of \$11,850.00

Administrator Sanders summarized the recommendation stating, Staff had our contracted tree removal team, Tree Care Enterprises, look at the dead, dying, and overgrown trees along the river bank at Riverside Park. The specific location starts at the boat dock and extends West to the end of the boat dock parking lot. Staff has expressed concerns regarding both the trees that are about to fall as well as the ones that have fallen to the ground and into the river. These trees, most of them massive, are a safety concern with residents enjoying the park, boaters using the boat dock, and staff mowing under these trees. Staff has budgeted a new dock and to clean up the shoreline for 2023. This is a heavily used boat dock and clearing out the dead trees will be safer and make the park look more attractive. It will also allow for the establishment of a more stabilized shoreline, preventing (or at least slowing) the continued erosion issues. Tree care has quoted to remove the dead/hazardous trees along the river and clean up/haul away all debris. They will also trim the alive trees to keep them healthy. Currently \$70,000 was budgeted for shoreline work and a new boat dock. Also, there is \$10,000 budgeted to Tree care for removal of trees in parks. The amount of \$11,850.00 needs board approval. Trustee Wright inquired if permission is needed from Illinois Depart of Conservation, and Administrator Sanders stated no, this falls under Statewide 9 which is

a self-permitting process.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve.

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Babcock, Petty, Plock, Sima, Wright and Mallicoat - YES.

Motion Passed: 6-0-0

- 5.3.** Discussion and **Recommendation to the Board** to authorize entering into an agreement with Total Plumbing Inc. For installation of HVAC upgrades to Swanson Park Concession building for the quoted price of \$15,978.00

Administrator Sanders summarized the recommendation stating; the HVAC unit at Swanson Park concessions has been failing the last couple of years. This unit uses the older freon, which is expensive to refill, and has a leak somewhere in the lines or compressor. Also, the heating units' bearings are starting to go out and it has been destroying belts that turn the fan. When you combine all these, the unit ices up and does not work. There were two companies that came out to give quotes. Both companies recommend replacement of both the furnace and the AC since the units are so old. This was budgeted for \$20,000 this year for HVAC replacement for Swanson Park Concessions.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve.

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Sima, Babcock, Petty, Wright, Mallicoat and Plock - YES.

Motion Passed: 6-0-0

- 5.4.** Discussion and **Recommendation to the Board** regarding Amendments to Resolution 2021-R47, reassigning Chevy Silverado 1500 for general Village usage.

Administrator Sanders summarized the recommendation for amending Resolution 2021-R47, reassigning the usage from the Village Administrator for the Chevy Silverado 1500 to general Village use. Trustee Plock inquired if the Village Administrator is no longer needing the vehicle? President Gustafson stated that it would be available for use within the Village. Trustee Plock asked what the reason is for taking it away from the Village Administrator? President Gustafson stated it would be for additional use by other departments. Trustee Plock stated if it is for additional need then why don't we look at getting another vehicle since the Village does not pay for these vehicles and actually make money on buying them. Trustee Plock stated the board should look at getting another vehicle instead. Trustee Sima stated the Village is not taking it away from Administrator Sanders, Trustee Babcock asked if it was in the employment agreement? Trustee Babcock stated it should be reflected in the employment agreement, and stated everyone values what Scott does. Trustee Babcock stated he respects that he needs a vehicle, and its available for whenever he needs it. Trustee Babcock stated it should have been in the employee agreement. Trustee Mallicoat stated it wasn't in the actual agreement as we don't go back, but it was done as a resolution to tie in.

Administrator Sanders entertained a motion,
Trustee Petty made a motion to approve.

Second by Trustee Sima,

Discussion:

Roll Call Vote: Trustee Babcock, Wright, Petty Sima - YES.

Trustee Mallicoat and Plock - No

Motion Passed: 4-2-0

5.5. Discussion and **Recommendation to the Board** regarding Amendments to the criteria for determining what constitutes a Responsible Bidder for Public Works Projects of the Village Of Roscoe, Illinois

Administrator Sanders summarized the recommendation stating it has been proposed to remove the Local Preference Credit Toward Bid Award, as well as the Project Labor Agreement. Trustee Mallicoat stated the idea was to allow local companies keep local funds into the Village. Trustee Sima asked how it is established as local company? Attorney Kurlinkas stated Winnebago County, sales tax to Winnebago County. President Gustafson asked how do you measure local dollars returned, what does this do to competition, and the Village has always followed to state practice? There is no answer to the questions or measurement. Trustee Plock stated all the paving projects were out of Wisconsin last year. Trustee Sima asked if we award to local businesses, and Attorney Kurlinkas stated it is done by lowest bid, standard bid procedures. Trustee Sima asked how many projects are done by local business. Administrator Sanders stated on road projects it's a local interest, when it is building projects it brings in a broader market. Trustee Babcock, stated that the local businesses have come in higher.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to amend by leaving section D and eliminating section F.

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Mallicoat and Plock- YES.

Trustee Sima, Wright, Babcock and Petty - NO

Motion Fails: 2-4-0

6. OLD BUSINESS

None

7. PRESENTATIONS:

Administrator Sanders stated President Gustafson has requested a look at the ordinance that pertains to the Standing Committees.

7.1. Presentation and discussion of Village or Roscoe Ordinance Chapter 30, § 30.15 'Village Government-Standing Committees' pertaining to creation, purpose, membership, and rules of procedure of the Committee of the Whole.

Administrator Sanders gave an over view of the Ordinanc.

Chapter 30 of the Village Code of Ordinances establishes the form and function of the Village Government of the Village of Roscoe, including the creation and makeup of committees of the Village Board of Trustees. The President and the Village Board of Trustees desire to amend Section 30 of the Village of Roscoe Code of Ordinances modifying the rules and procedures of the Village's Committee of the Whole, related to action taken by the Village Board of Trustees on agenda items failing to receive minimal support from the Committee of the Whole.

The Committee consists of 6 board members, the President does not have a vote.

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

9. EXECUTIVE SESSION

10. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Sima made a motion to approve.
Second by Trustee Babcock,
Roll Call Vote: Trustee Babcock, Wright, Sima, Petty, Plock and Mallicoat - YES.
Motion Passed: 6-0-0