

**VILLAGE OF ROSCOE**  
**10631 Main Street**  
**Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes**  
**Tuesday, January 17, 2023**  
**[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT: VILLAGEOFROSCOE.COM**

**1. CALL TO ORDER**

**2. ROLL CALL**

Present: Trustee Gustafson, Petty, Plock and Mallicoat

Virtual: Trustee Keene

Absent: Trustee Dunn

**3. APPROVAL OF MINUTES**

**3.1. Approval of Minutes from the December 20, 2022 COTW Meeting**

Administrator Sanders entertained a **motion**,

Trustee Petty made a **motion to approve**.

**Second** by Trustee Keene

Discussion: None

Roll Call Vote: Trustee Gustafson, Petty, Plock, Mallicoat and Keene- YES.

Motion Passed: 5-0-0

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

**5. NEW BUSINESS**

**5.1. Discussion and recommendation to the Board for approval of the purchase of a 70” Land Pride RTR Tiller from Bobcat of Rockford for the quoted price of \$8,900.00**

Administrator Sanders entertained a **motion**,

Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: Trustee Gustafson asked about competitive quotes, and Administrator Sanders referred to Troy. Troy stated he went with Bob Cat of Rockford as they were the lowest price. Trustee Gustafson asked for price comparison the next time around as it would be helpful to know.

Roll Call Vote: Trustee Keene, Mallicoat, Plock, Petty and Gustafson- YES.  
Motion Passed: 5-0-0

- 5.2.** Discussion and recommendation to the Board for approval of the purchase and installation of new sprockets and tracks by Bobcat of Rockford for the quoted price of **\$6,469.81**

Administrator Sanders entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: None

Roll Call Vote: Trustee Plock, Petty, Gustafson, Mallicoat and Keene- YES.

Motion Passed: 5-0-0

- 5.3.** Discussion and recommendation to the Board for approval of the purchase of six 6' rectangular picnic tables and three 46" round picnic tables from Uline for the quoted price of **\$10,200.17**

Administrator Sanders entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: Administrator Sanders pointed out some of the tables are ADA tables to allow wheelchair access. Trustee Plock asked where the tables were going to be, Administrator Sanders stated round tables would be here at the Village.

Roll Call Vote: Trustee Petty, Mallicoat, Gustafson, Keene, and Plock- YES.

Motion Passed: 5-0-0

- 5.4.** Discussion and recommendation to the Board for approval of the purchase of two 3-Line Electronic Sign Boards from Sherwin Industries for the quoted price of **\$40,165.00**

Administrator Sanders entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Mallicoat

Discussion: None

Roll Call Vote: Trustee Mallicoat, Gustafson, Keene, Plock and Petty- YES.

Motion Passed: 5-0-0

- 5.5.** Discussion and recommendation to the Board for approval of the purchase of a 49" two-piece aluminum lift gate (Tommy Gate from Monroe Truck Equipment for the quoted price of **\$5,831.00**

Administrator Sanders entertained a **motion**,  
Trustee Plock made a **motion to approve**.

**Second** by Trustee Keene

Discussion: None

Roll Call Vote: Trustee Petty, Gustafson, Mallicoat, Keene and Plock- YES.

Motion Passed: 5-0-0

**5.6.** Discussion and recommendation to the Board for approval of the shared (w/ South Beloit) 2023 Engineering Outsourcing Agreement with Fehr Graham Engineering & Environmental for **\$67,250.00**

Administrator Sanders entertained a **motion,**

Trustee Plock made a **motion to approve.**

**Second** by Trustee Keene

Discussion: None

Roll Call Vote: Trustee Gustafson, Petty, Plock, Keene and Mallicoat- YES.

Motion Passed: 5-0-0

**5.7.** Discussion and recommendation to the Board for approval of the 2023 Residential Streets Program Agreement for design and construction observation with Fehr Graham Engineering & Environmental for **\$55,000.00**

Administrator Sanders entertained a **motion,**

Trustee Plock made a **motion to approve.**

**Second** by Trustee Keene

Discussion: None

Roll Call Vote: Trustee Plock, Keene, Mallicoat, Petty and Gustafson- YES.

Motion Passed: 5-0-0

**5.8.** Discussion and recommendation to the Board for approval of the 2024 Residential Streets Program Agreement for design only with Fehr Graham Engineering & Environmental for **\$26,900.00**

Administrator Sanders entertained a **motion,**

Trustee Plock made a **motion to approve.**

**Second** by Trustee Keene

Discussion: Trustee Gustafson wanted to know why 2024 is lower in cost than 2023, Brandon stated for 2023 work is being done in Sagewood and added Chestnut, Broad Streets in downtown which increased the cost.

Roll Call Vote: Trustee Keene, Gustafson, Plock, Mallicoat and Petty- YES.

Motion Passed: 5-0-0

## **6. OLD BUSINESS**

Trustee Gustafson wanted to know if the Code Enforcement Officer has every thing he needs, software, vehicle. Etc.? Administrator Sanders answered yes, everything but the software and that is being worked out. Trustee Gustafson asked about the IT, is that fixed now. Administrator Sanders stated the IT audit is complete, and they have been working here the last 2 days and on Friday there is a meeting which then the Audit will be discussed. Anne requested the trustees leave their faubs for reprogramming in front of their name plates. Trustee Petty requested a list of the ZBA meetings for the 2023 year.

## **7. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

## **8. EXECUTIVE SESSION**

**9. ADJOURNMENT**

Administrator Sanders entertained a **motion**,

Trustee Plock made a **motion to approve**.

**Second** by Trustee Petty

Discussion: None

Roll Call Vote: Trustee Keene, Mallicoat, Plock, Petty and Gustafson YES.

Motion Passed: 5-0-0