

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Agenda
Tuesday, November 15, 2022
[Immediately following the Village Board Meeting]**

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Gustafson, Keene, Mallicoat, Petty, Plock and Dunn

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the November 01, 2022 COTW Meeting

Administrator Sanders entertained a **motion**,

Trustee Petty made a **motion to move to board**.

Second by Trustee Keene,

Roll Call Vote: Trustee Petty, Dunn, Gustafson, Keene, Mallicoat, Plock- YES.

Motion Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1. Discussion and recommendation to the Board for approval of the list of Holidays observed by the Village of Roscoe in 2023

Administrator Sanders summarized the recommendation for the list of Holidays for Village of Roscoe to be observed.

Administrator Sanders entertained a **motion**,

Trustee Plock made a **motion to move to board**.

Second by Trustee Mallicoat,

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Keene, Mallicoat and Plock- YES.

Motion Passed: 6-0-0

5.2. Discussion and recommendation to the Board for approval of the Village Board and Committee of the Whole meeting schedule for 2023.

Administrator Sanders summarized the recommendation for the list of meetings for Village of Roscoe to be observed. Administrator Sanders proposed consolidating January into a single meeting since the board would be returning from Holiday on the 3rd, and suggested a single meeting for January 17th. The other date would be for August 2, for national night out. Trustee Petty asked about another meeting to pay bills in January? Anne stated yes as some would be late if there was no meeting, unless the board wants to give authorization to pay them as they did last year. President Szula stated he would be in favor of that. Trustee Petty inquired if the bills would still be sent out? Anne stated yes it would be a report showing paid vs unpaid.

Administrator Sanders entertained a **motion**,

Trustee Petty made a **motion to move to board**.

Second by Trustee Keene,

Roll Call Vote: Trustee Dunn, Mallicoat, Plock, Keene, Petty and Gustafson- YES.

Motion Passed: 6-0-0

5.3. Discussion and recommendation to the Board for approval of the Final Plat of Plat 5 of Hawks Pointe Subdivision

Administrator Sanders summarized the recommendation for the Final Plat of Plat 5 of Hawks Pointe Subdivision. He pointed out this is that plat 5 is the eastern most section of the undeveloped land, which is framed by Old River Road and Roscoe Road. This went through the map amendment in February/March as well as a design review process last week with Zoning Board of Appeals. The step now is to plat the subdivision, to create the properties to be developed and dedicate the necessary easements, such as access for utilities and storm water management.

Trustee Petty asked for more clarification, Administrator Sanders provided visual map of Plat 5, explaining the eastern most the extension of Hawks Pointe Trail. Administrator Sanders provided visual and pointed out Sparrow Lane which would be going to Old River Road. Administrator Sanders provided overview of the plat. Attorney Keene asked about the water drainage and privacy around the area? Administrator Sanders stated they submitted a full study, retention study which as been reviewed by Fehr Graham and the County. Administrator Sanders stated there are letters in the packet from Carlos Molina addressing this. There is a letter of the approval of the traffic study, which were reviewed and approved by the county. Administrator Sanders pointed these out in the packets.

Administrator Sanders gave an overview of the HOA that will be created for Townhomes of White Oak:

- Master HOA will be created to cover the maintenance of all common areas of the development to provide a single source for routine maintenance such as mowing, snow removal, storm water management, landscape maintenance, etc.
- A condominium association for each individual lot, a separate condominium association will be required for building maintenance for common lot elements such as roof, gutters, siding, exterior sidewalks, driveway repair replacement etc.

The goal is that each lot will handle its own building maintenance.

Trustee Mallicoat asked if the road goes through of if it breaks (on the screen presented) Administrator Sanders stated that is the first driveway and is not a through street. Trustee Plock asked if Plat 5 is phase 1? Administrator Sanders stated yes, Trustee Plock asked when the

screening and landscaping would come in, and it was stated the buffer area and 6ft fence would be done right away the rest would then follow with development.

Administrator Sanders entertained a **motion**,
Trustee Plock made a **motion to move to board**.
Second by Trustee Keene,
Roll Call Vote: Trustee Keene, Mallicoat, Plock and Dunn- YES.
Trustee Gustafson and Petty - No
Motion Passed: 4-2-0

5.4. Discussion and recommendation to the Board for approval of a Tentative Plat for the remainder of the Hawks Pointe Subdivision

Administrator Sanders summarized the recommendation to the board, stating this was for the remainder of the Hawks Pointe Subdivision.

Administrator Sanders entertained a **motion**,
Trustee Plock made a **motion to move to board**.
Second by Trustee Keene,
Roll Call Vote: Trustee Plock, Keene, Dunn and Mallicoat- YES.
Trustee Gustafson and Petty - No
Motion Passed: 4-2-0

5.5. Discussion: Working Draft of the Village of Roscoe Budget for FY2023

Administrator Sanders stated he would like to push out to next week, and need more time to add to and complete the next draft. His goal is to have to the board by November 29, 2022 prior to the next board meeting. Administrator Sanders stated he wanted to give a little sneak peek to the residential street program, originally looking at majority of Sagewood which was estimated at \$847k and if the concrete to the radii bumps it to \$907k...

6. OLD BUSINESS

Trustee Gustafson wanted to know when Hometown Holiday is being held, it was stated by Administrator Sanders December 10, 2022.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a **motion**,
Trustee Petty made a **motion to move to board**.
Second by Trustee Dunn,
Roll Call Vote: Trustee Dunn, Petty, Gustafson, Mallicoat, Keene and Plock- YES.
Motion Passed: 6-0-0