

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073

Committee of the Whole Meeting Minutes
Tuesday, October 18, 2022
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT: VILLAGEOFROSCOE.COM

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Keene, Mallicoat, Petty, Plock and Dunn

3. APPROVAL OF MINUTES

3.1. Approval of Minutes from the **October 04, 2022 COTW Meeting**

Administrator Sanders entertained a **motion**,
Trustee Keene made a **motion to approve**.

Second by Trustee Mallicoat,

Discussion:

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Plock, Mallicoat and Keene- YES.

Motion Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1. Discussion and recommendation to the Board for approval of a Final Plat No. 1 of the Villas of Rose Way.

Administrator Sanders summarized the recommendation, presenting the image of the area of Blue Steam and Prairie Rose. Administrator Sanders stated this was always planned to be multi-family and went through ZBA in March. Administrator Sanders stated there have been multi proposals for design and went through design review with ZBA. The new request is to finalize the plat which is presented to you tonight.

Trustee Gustafson inquired if the developer has an aggressive timeline, Administrator stated no. Trustee Petty inquired if the private drive would ever become public and Administrator Sanders stated no, it's a private drive and they are responsible for those roads; however, they are using urban standards for curb and gutters along with 30' width. Trustee Gustafson inquired how will they get their mail, Administrator Sanders stated they will be doing a cluster box at the end of each access. Trustee Plock as if they are paying into the school district, it was stated yes.

Administrator Sanders entertained a **motion**,

Trustee Plock made a **motion to move to board**.

Second by Trustee Keene,

Roll Call Vote: Trustee Dunn, Mallicoat, Plock, Keene, Gustafson and Petty- YES.

Motion Passed: 6-0-0

5.2. Discussion and recommendation to the Board regarding establishing the Tax Levy amount for 2022 (2023 Revenues)

Administrator Sanders summarized the recommendation to the board, and stated this is something that is voted on every year. Administrator Sanders called on Attorney Kurlinkas. Attorney Kurlinkas stated this is the first year in 15 years, that this is an option to levy more than 5%. If the Village levies more than 5% then there would be a need to hold a truth and taxation hearing. Administrator Sanders stated in the first draft, Steve has included a 5% increase of the property tax. Administrator Sanders stated this is a draft and still needs to be voted on. The property tax is distributed in several areas of the budget. Administrator Sanders stated increasing the levy is not increasing the tax rate. Administrator Sanders stated that growth is good, there has been over a million dollars in construction this year and increasing tax base is good. Trustee Gustafson inquired as to what the levy amount was from last year, Administrator Sanders stated it was \$1,521,049.00 not excepting any levy increase would keep it at \$1,521,049.00 and accepting the 5% levy would bring it to \$1,597,101.00. Trustee Gustafson stated that some homes will experience increase assessments due to inflationary pressures due to home buying over the last year. The rate may go down, however the amount people pay may go up and that is what people look at stated Trustee Gustafson.

Trustee Mallicoat ask if this was a decision that needs to be made this evening, and Administrator Sanders stated he does need a motion this evening.

Administrator Sanders entertained a **motion**,

Trustee Gustafson made a **motion to keep the levy flat and collect what was last year \$1,521,049 and move to board**

Second none

Motion failed

Alternate motion ---

Administrator Sanders entertained a **motion**,

Trustee Mallicoat made a **motion to move to board taking levy at 5%**.

Second by Trustee Plock,

Roll Call Vote: Trustee Dunn, Plock, Keene, Mallicoat- YES.

Trustee Gustafson and Petty - NO

Motion Passed: 4-2-0

5.3. Presentation of the First Draft of the Village of Roscoe Budget for FY2023

Administrator Sanders summarized and presented several points of the first draft. Administrator Sanders stated they are about 3 weeks ahead. Steve and Administrator Sanders still need to work on is the end of year fund balances across the board, and it plays a role in how much money would need to be transferred to general fund from capitol fund. Administrator Sanders wanted to go over big-ticket items several items pointed out are:

- Parks
 - Proposing new dock system at Riverside Park, currently the Village has to move the dock every time the water rises
 - Splash Pad equipment, waiting for end of season fire sales and looking to buy equipment this year and put out for bid next year. Administrator Sanders stated he doesn't believe this project will be attractive to the OSLAD Grant. Administrator Sanders stated he wouldn't expect to get grant money.
 - Upgrades to the baseball diamonds about \$5,000 each for three diamonds
- Residential Streets (The Village has a resolution \$490,000 to streets program per year)
 - Updated five-year street plan, would like them to provide feedback on this 5-year plan:
 - 2023 Sagewood alone \$847,000
 - 2024 Promontory Ridge
 - 2025 McDonald Rd, Main Street, Willowbrook, Swanson
 - 2026 Shepherd Hills
 - 2027 Roscoe Center and Hodges Run
 - Add to 2023 Chestnut, Broad, Harrison Street
 - Main Street Parking Lot Improvements
- Capital Projects
 - McCurry Road Trunk Sewer
 - Police Department Garage
 - Police Department Garage was brought up last year, it is now again added
 - Traffic signals on strings (Roscoe Rd and Meadowsweet)

Administrator Sanders gave a short overview of these items, requesting the board to review. This was the first draft, and Administrator Sanders.

Administrator Sanders stated the Village is not spending money they do not have. Trustee Gustafson inquired to Troy if he is asking for additional 2 employees? Troy stated it is just for Parks department. Administrator Sanders stated Public Works is not fully staffed and they want to add additional person in Parks Department.

Trustee Gustafson asked for a full list of everything that is leased from Enterprise Program as well as a 2-3-year plan of what will need to be replaced and would like to know where the Village is at with this program. Trustee Gustafson inquired about the maintenance of the Village Hall, referencing the tile and the chairs.

Administrator Sanders asked the Trustees to reach out to him as this is a first draft, please email him or contact him with their suggestions or concerns.

Administrator Sanders also mentioned the lights installed and they look great to please look at them.

6. OLD BUSINESS

Trustee Petty inquired about the yard waste in Denali, did code enforcement go out? Was this addressed, Vic went out and spoke with them and they were going to have it removed. Trustee Petty stated she had concerns as previously with Chicory Ridge they dumped their stuff off, and the park was becoming a dump. Trustee Mallicoat validated yes before the Village ownership it was turning into a dump.

Trustee Petty stated she is delighted to see the parking lot in Culvers is being done.

Administrator Sanders stated he is delighted that Petty owes the Village \$30,000 from the agreement from Plat 1 development fund. Trustee Petty stated is this in addition to the \$5,000 they owe as well, and Administrator Sanders stated yes.

Trustee Gustafson, circle backed and stated she would like to see the Code Enforcement to be broken down for software, hardware. It has been projected to grow in responsibility and there should be line items.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

8. EXECUTIVE SESSION

None

9. ADJOURNMENT

Administrator Sanders entertained a **motion**,

Trustee Petty made a **motion adjourn**,

Second by Trustee Plock,

Roll Call Vote: Trustee Dunn, Keene, Petty, Gustafson, Plock and Mallicoat

Motion Passed: 6-0-0